

Constellation Schools: Westside Community School of the Arts
Board Meeting Minutes
Thursday, October 19, 2023
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:01 p.m. with the following members present: Diane Longstreth, Gary Coupe, Beverly Nissel, Robert Dollinger.

School staff present: Julie Clark

ACCEL Schools LLC present: Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Lisa Vinarcik, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joe Calinger

Financial Services: Dave Massa, Massa Financial Solutions LLC

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – September 19, 2023

WCSA-2023-10-01

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, approving the minutes of September 19, 2023, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2023/2024 is 177.

Acceptance of Donation

WCSA-2023-10-02

A motion was made by Gary Coupe, and was seconded by Diane Longstreth, approving the acceptance of the donation, as presented.

All board members concurred.

Motion Carried

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board adoption of the resolution for the Plan for Completion of Make-Up Days Via Web Access.

Resolution – Plan for Completion of Make-Up Days Via Web Access

WCSA-2023-10-03

A motion was made by Gary Coupe, and was seconded by Robert Dollinger, adopting the resolution for the Plan for Completion of Make-Up Days Via Web Access, as presented (see attached).

All board members concurred.

Motion Carried

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education Numbers for October 2023 were made available to board members.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

No report.

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

Lisa Vinarcik requested board approval for the 2022-2023 Annual Report. Board members were requested to review and acknowledge the Racial Balance Assessment.

2022-2023 Annual Report

WCSA-2023-10-04

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, approving the 2022-2023 Annual Report, as presented (see attached).

All board members concurred.

Motion Carried

Acknowledgment of Racial Balance Assessment

Diane Longstreth, Gary Coupe, Beverly Nissel, and Robert Dollinger acknowledged they reviewed the Racial Balance Assessment.

XIII. Treasurer Report

Dave Mass requested board approval for the September 2023 Financial Report. Board approval was requested for the FY 2024 Five Year Forecasts (Resolution) and the FY 2024 Annual Budgets and Revised FY 2024 ODE Formatted Budgets (Resolution)

September 2023 Financial Report

WCSA-2023-10-05

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, approving the September 2023 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

Resolution - FY2024 Five Year Forecast

WCSA-2023-10-06

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, adopting the Resolution approving the FY 2024 Five Year Forecast (see attached).

All board members concurred.

Motion Carried

Resolution – Revised 2024 Annual Budget and Revised 2024

Annual Budget in ODE Format

WCSA-2023-10-07

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, adopting the resolution approving the Revised 2024 Annual Budget and Revised 2024 Annual Budget in ODE Format, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O’Bryan requested that the board members acknowledge they reviewed the October 2023, Superintendent Residency Verification Report. Board approval was requested to ratify the ProCare Addendum A Terms of Teleservices Assignment. Ratify Birch Agency Addendum A Client Service Agreement.

Acknowledgment of Superintendent Residency Verification Report for October 2023

Diane Longstreth, Gary Coupe, Beverly Nissel, and Robert Dollinger acknowledged they reviewed the October 2023 Superintendent Residency Verification Report.

Ratify ProCare Addendum A Terms of Teleservices Assignment

WCSA-2023-10-08

A motion was made by Gary Coupe, and was seconded by Diane Longstreth, approving ratifying the ProCare Addendum A Terms of Teleservices Assignment, as presented (see attached).

All board members concurred.

Motion Carried

Ratify Birch Agency Addendum A Client Service Agreement

WCSA-2023-10-09

A motion was made by Gary Coupe, and was seconded by Diane Longstreth, approving ratifying the Birch Agency Addendum A Client Service Agreement, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Board members received the monthly board report. Joe Calinger discussed the completion of his school site visit. Buckeye Community Hope will be holding a virtual board training on November 4, 2023. Joe discussed the End of Year report for the school commenting on the exceptional compliance and financial percentages.

XVI. New Business

Sarah O’Bryan will be putting a small presentation together on the components of the School State Report Card to share with board members.

Adjourn

A motion was made by Gary Coupe, and was seconded by Robert Dollinger, to adjourn.

All board members concurred.

Motion Carried 6:55 p.m.



President



Secretary