

Constellation Schools: Puritas Community Middle
Board Meeting Minutes
Thursday, November 16, 2023
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O’Bryan called the meeting to order at 6:01 p.m. with the following members present: Diane Longstreth, Gary Coupe, Beverly Nissel, and Robert Dollinger.

School staff present: Victoria Marshall and Becky Goss

ACCEL Schools LLC present: Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Lisa Vinarcik, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joe Calinger

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – October 19, 2023

PTCM-2023-11-01

A motion was made by Robert Dollinger, and was seconded by Gary Coupe, approving the minutes of October 19, 2023, as presented.

All board members concurred.

Motion Carried

Victoria Marshall shared a presentation with board members highlighting Achievement, Staff and Student Culture, Customer Service, Enrollment and Events at their School.

IV. Principal Report

Enrollment for school year 2023/2024 is 111.

V. Committee Reports

The LPDC November 15, 2023, Agenda/Minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education Numbers for November 2023 were made available to the board members.

School Nurse Program Coordinator

The Nursing Service Report was made available to the board members. Julia Howerton requested board approval for the Principal and Assistant Principal to be the designated individual for implementation of Seizure Actions Plans.

Implementation of Seizure Action Plan Designated Employee

PTCM-2023-11-02

A motion was made by Robert Dollinger and was seconded by Gary Coupe, approving the Principal and Assistant Principal to be the designated individual for implementation of Seizure Action Plans, as presented.

All board members concurred.

Motion Carried

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O’Bryan requested board approval to ratify Personnel Actions. Board approval was requested for Supplemental Requests/Stipends. Board approval was requested for Crisis Response Stipends.

Personnel Actions

PTCM-2023-11-03

A motion was made by Robert Dollinger, and was seconded by Gary Coupe, approving ratifying the Personnel Actions, as presented (see attached).

All board members concurred.

Motion Carried

Supplemental Requests/Stipends

PTCM-2023-11-04

A motion was made by Robert Dollinger, and was seconded by Beverly Nissel, approving the Supplemental Requests/Stipends, as presented (see attached).

All board members concurred.

Motion Carried

Crisis Response Stipends

PTCM-2023-11-05

A motion was made by Gary Coupe, and was seconded by Diane Longstreth, approving the Crisis Response Stipends, as presented (see attached).

All board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O’Bryan requested board approval for the October 2023 Financial Report.

October 2023 Financial Report

PTCM-2023-11-06

A motion was made by Gary Coupe, and was seconded by Diane Longstreth, approving the October 2023 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O’Bryan requested that the board members acknowledge they reviewed the November 2023, Superintendent Residency Verification Report. Board approval was requested to ratify the ProCare Addendum A Terms of Teleservices Assignment. Board approval was requested to ratify the FIT Technologies Revised Cat2 e-Rate Agreement. Board approval was requested to review and re-adopt Policy 2.2040.4 Student Assessment and Academic Prevention/Intervention Services. Board approval was requested to ratify the Ohio Guidestone Memorandum of Understanding.

Acknowledgment of Superintendent Residency Verification Report for November 2023

Diane Longstreth, Gary Coupe, Beverly Nissel, and Robert Dollinger acknowledged they reviewed the November 2023 Superintendent Residency Verification Report.

Ratify ProCare Addendum A Terms of Teleservices Assignment

PTCM-2023-11-07

A motion was made by Robert Dollinger, and was seconded by Gary Coupe, approving ratifying the ProCare Addendum A Terms of Teleservices Assignment, as presented (see attached).

All board members concurred.

Motion Carried

Ratify FIT Technologies Revised Cat2 e-Rate Agreement

PTCM-2023-11-08

A motion was made by Robert Dollinger, and was seconded by Gary Coupe, approving ratifying the FIT Technologies Revised Cat2 e-Rate Agreement, as presented (see attached).

All board members concurred.

Motion Carried

Annual Review and Re-Adopt Policy 2.2040.4 Student Assessment and Academic Prevention/Intervention Services

PTCM-2023-11-09

A motion was made by Robert Dollinger, and was seconded by Gary Coupe, approving the annual review and re-adopting of Policy 2.2040.4 Student Assessment and Academic Prevention/Intervention Services, as presented (see attached).

All board members concurred.

Motion Carried

Ratify Ohio Guidestone Memorandum of Understanding

PTCM-2023-11-10

A motion was made by Beverly Nissel, and was seconded by Diane Longstreth, approving ratifying the Ohio Guidestone Memorandum of Understanding, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Board members received the monthly board report.

XVI. Old Business

Sarah O'Bryan informed board members that starting with the January 2024 board meeting, breakout sessions will be held with their school and board members to discuss achievement, staff and student culture, customer service, enrollment, and events at the school.

XVII. Public Comment

No report.

XVIII. New Business

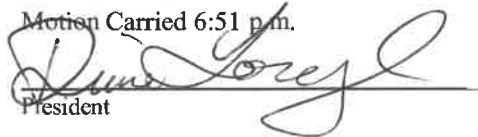
Diane Longstreth, Board President, discussed, with her board members and sponsor representative, Joe Calinger, the acquisition of changing from five (5) board members to six (6) board members. This was for discussion only. No action was taken.

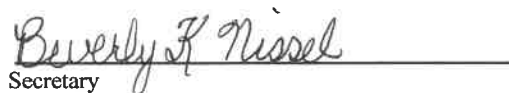
Adjourn

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, to adjourn.

All board members concurred.

Motion Carried 6:51 p.m.


President


Secretary