

Constellation Schools: Eastside Arts Academy
Board Meeting Minutes
Thursday, November 16, 2023
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:01 p.m. with the following members present: James Tortelli, Deborah Callen, Laurene Perkins, and Joseph Sgro. Absent Greg Kozarik

School staff present: Kate Rybak

ACCEL Schools LLC present: Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Lisa Vinarcik, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joe Calinger

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – October 19, 2023

EAA-2023-11-01

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the minutes of October 19, 2023, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2023/2024 is 145.

Approval of Field Trip

EAA-2023-11-02

A motion was made by Laurene Perkins, and was seconded by Deborah Callen, approving the field trip, as presented.

All board members concurred.

Motion Carried

V. Committee Reports

The LPDC November 15, 2023, Agenda/Minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education Numbers for November 2023 were made available to the board members.

School Nurse Program Coordinator

The Nursing Service Report was made available to the board members. Julia Howerton requested board approval for the Principal and Assistant Principal to be the designated individual for implementation of Seizure Actions Plans.

Implementation of Seizure Action Plan Designated Employee

EAA-2023-11-03

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Principal and Assistant Principal to be the designated individual for implementation of Seizure Action Plans, as presented.
All board members concurred.
Motion Carried

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval for Supplemental Requests/Stipends. Board approval was requested for Bonus Payments.

Supplemental Requests/Stipends

EAA-2023-11-04

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving the Supplemental Requests/Stipends, as presented (see attached).
All board members concurred.
Motion Carried

Bonus Payments

EAA-2023-11-05

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Bonus Payments, as presented (see attached).
All board members concurred.
Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O'Bryan requested board approval for the October 2023 Financial Report.

October 2023 Financial Report

EAA-2023-11-06

A motion was made by James Tortelli, and was seconded by Deborah Callen, approving the October 2023 Financial Report, as presented (see attached).
All board members concurred.
Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested that the board members acknowledge they reviewed the November 2023, Superintendent Residency Verification Report. Board approval was requested to ratify the FIT Technologies Revised Cat2 e-Rate Agreement. Board approval was requested to review and re-adopt Policy 2.2040.4 Student Assessment and Academic Prevention/Intervention Services. Board approval was requested to ratify the Memorandum of Understanding with Huntington Learning Center.

Acknowledgment of Superintendent Residency Verification Report for November 2023

James Tortelli, Deborah Callen, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the November 2023 Superintendent Residency Verification Report.

Ratify FIT Technologies Revised Cat2 e-Rate Agreement

EAA-2023-11-07

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving ratifying the FIT Technologies Revised Cat2 e-Rate Agreement, as presented (see attached).
All board members concurred.
Motion Carried

Annual Review and Re-Adopt Policy 2.2040.4 Student Assessment and Academic Prevention/Intervention Services

EAA-2023-11-08

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving the annual review and re-adopting of Policy 2.2040.4 Student Assessment and Academic Prevention/Intervention Services, as presented (see attached).
All board members concurred.
Motion Carried

Ratify Memorandum of Understanding with Huntington Learning Center

EAA-2023-11-09

A motion was made by Deborah Callen, and was seconded by Laurene Perkins, approving ratifying the Huntington Learning Center, as presented (see attached).
All board members concurred.
Motion Carried

XV. Sponsor Update

Board members received the monthly board report.

XVI. Old Business

Sarah O’Bryan informed board members that starting with the January 2024 board meeting, breakout sessions will be held with their school and board members to discuss achievement, staff and student culture, customer service, enrollment, and events at the school.

XVII. Public Comment

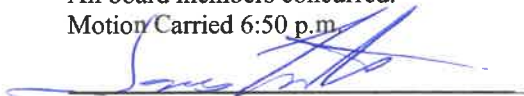
No report.

XVIII. New Business


No report.

Adjourn

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, to adjourn.
All board members concurred.
Motion Carried 6:50 p.m.



President



Secretary