

Constellation Schools: Lorain Community Middle  
Board Meeting Minutes  
Thursday, January 18, 2024  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Sarah O’Bryan called the meeting to order at 6:01 p.m. with the following members present: James Tortelli, Laurene Perkins, and Joseph Sgro. Absent: Greg Kozarik and Deborah Callen.

School staff present: Michelle Riley and Kaleena Radeff

ACCEL Schools LLC present: Chad Carr, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Lisa Vinarcik, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joe Calinger

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – November 16, 2023**

**LCM-2024-01-01**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the minutes of November 16, 2023, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2023/2024 is 99.

**Acceptance of Grant**

**LCM-2024-01-02**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, accepting the grant, as presented.

All board members concurred.

Motion Carried

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested board members acknowledge they reviewed the Bullying, Harassment, and Intimidation Reporting.

**Acknowledgment of Bullying, Harassment, and Intimidation Report**

James Tortelli, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the Bullying, Harassment, and Intimidation Report.

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

Special Education Numbers for December 2023 and January 2024 were made available to the board members.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Chad Carr requested board approval for Stipends.

**Stipend Requests**

**LCM-2024-01-03**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Stipend Requests, as presented (see attached)

All board members concurred.

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Chad Carr requested board approval for the November and December 2023 Financial Reports.

**November and December 2023 Financial Reports**

**LCM-2024-01-04**

A motion was made by James Tortelli, and was seconded by Laurene Perkins, approving the November and December 2023 Financial Reports, as presented (see attached).

All board members concurred.

Motion Carried

**XIV. Superintendent Report**

Chad Carr requested that the board members acknowledge they reviewed the December 2023 and January 2024, Superintendent Residency Verification Report. Board approval was requested to ratify the Maxim Healthcare Direct Placement Agreement. Board approval was requested to ratify the Memorandum of Understanding with To the Moon & Back Foundation. Board approval was requested for the Vector Solutions Client Agreement effective February 15, 2024. Board approval was requested for the Student Wellness and Success Funds Plan. Board approval was requested to ratify the AccordWare LLC – 2023 ACA Order Form. Board approval was requested for the Constellation Schools Technology Fee Detail.

**Acknowledgment of Superintendent Residency Verification Report for December 2023 and January 2024**

James Tortelli, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the December 2023 and January 2024 Superintendent Residency Verification Report.

**Memorandum of Understanding – To the Moon & Back Foundation**

**LCM-2024-01-05**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving ratifying the Memorandum of Understanding between To the Moon & Back Foundation and Constellation Schools: Lorain Community Middle, as presented (see attached).

All board members concurred.

Motion Carried

**Vector Solutions Client Agreement**

**LCM-2024-01-06**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Vector Solutions Client Agreement effective February 15, 2024, as presented (see attached).

All board members concurred.

Motion Carried

**Student Wellness and Success Funds Plan**

**LCM-2024-01-07**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Student Wellness and Success Funds Plan, as presented (see attached).

All board members concurred.

Motion Carried

**AccordWare LLC – 2023 ACA Order Form**

**LCM-2024-01-08**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving ratifying the AccordWare LLC – 2023 ACA Order Form, as presented (see attached).

All board members concurred.

Motion Carried

**Constellation Schools Technology Fee Detail**

**LCM-2024-01-09**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Constellation Schools Technology Fee Detail, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report.

**XVI. Old Business**

No report.

**XVII. Public Comment**

No report.

**XVIII. New Business**

No report.

**Adjourn**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, to adjourn.

All board members concurred.

Motion Carried 6:35 p.m.

  
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President

  
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Secretary