

Constellation Schools: Old Brooklyn Community Middle
Board Meeting Minutes
Thursday, January 18, 2024
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O’Bryan called the meeting to order at 6:01 p.m. with the following members present: James Tortelli, Laurene Perkins, and Joseph Sgro. Absent: Greg Kozarik and Deborah Callen.

School staff present: Cherie Kaiser and Karen Jack

ACCEL Schools LLC present: Chad Carr, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Lisa Vinarcik, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joe Calinger

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – November 16, 2023

OBCM-2024-01-01

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the minutes of November 16, 2023, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2023/2024 is 239.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board members acknowledge they reviewed the Bullying, Harassment, and Intimidation Reporting.

Acknowledgment of Bullying, Harassment, and Intimidation Report

James Tortelli, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the Bullying, Harassment, and Intimidation Report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education Numbers for December 2023 and January 2024 were made available to the board members.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Resignations and Separations were made available to board members as information only. Board approval was requested for Stipends.

Stipend Requests

OBCM-2024-01-02

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Stipend Requests, as presented (see attached)

All board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Chad Carr requested board approval for the November and December 2023 Financial Reports.

November and December 2023 Financial Reports

OBCM-2024-01-03

A motion was made by James Tortelli, and was seconded by Laurene Perkins, approving the November and December 2023 Financial Reports, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Chad Carr requested that the board members acknowledge they reviewed the December 2023 and January 2024, Superintendent Residency Verification Report. Board approval was requested to ratify the Maxim Healthcare Direct Placement Agreement. Board approval was requested to ratify the Birch Agency Addendum A Client Service Agreement. Board approval was requested for the Vector Solutions Client Agreement effective February 15, 2024. Board approval was requested for the Student Wellness and Success Funds Plan. Board approval was requested to ratify the AccordWare LLC – 2023 ACA Order Form. Board approval was requested for the Constellation Schools Technology Fee Detail.

Acknowledgment of Superintendent Residency Verification Report for December 2023 and January 2024

James Tortelli, Laurene Perkins and Joseph Sgro acknowledged they reviewed the December 2023 and January 2024 Superintendent Residency Verification Report.

Maxim Healthcare Direct Placement Agreement

OBCM-2024-01-04

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving ratifying the Maxim Healthcare Direct Placement Agreement, as presented (see attached).

All board members concurred.

Motion Carried

Birch Agency Addendum A Client Service Agreement

OBCM-2024-01-05

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving ratifying the Birch Agency Addendum A Client Service Agreement, as presented (see attached).

All board members concurred.

Motion Carried

Vector Solutions Client Agreement

OBCM-2024-01-06

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Vector Solutions Client Agreement effective February 15, 2024, as presented (see attached).

All board members concurred.

Motion Carried

Student Wellness and Success Funds Plan

OBCM-2024-01-07

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Student Wellness and Success Funds Plan, as presented (see attached).

All board members concurred.

Motion Carried

AccordWare LLC – 2023 ACA Order Form

OBCM-2024-01-08

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving ratifying the AccordWare LLC – 2023 ACA Order Form, as presented (see attached).

All board members concurred.

Motion Carried

Constellation Schools Technology Fee Detail

OBCM-2024-01-09

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Constellation Schools Technology Fee Detail, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Board members received the monthly board report.

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

No report.

Adjourn

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, to adjourn.

All board members concurred.

Motion Carried 6:35 p.m.



President



Secretary