

Constellation Schools: Westside Community School of the Arts  
Board Meeting Minutes  
Thursday, January 18, 2024  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Sarah O’Bryan called the meeting to order at 6:01 p.m. with the following members present: Diane Longstreth, Gary Coupe, Beverly Nissel, Robert Dollinger and Alexis Vega.

School staff present: Julie Clark & Aderonia Foreback

ACCEL Schools LLC present: Chad Carr, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Lisa Vinarcik, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joe Calinger

Financial Services: None

**Chad Carr requested the Election of a Board Member**

**Appointment of Board Member – Alexis Vega**

**WCSA-2024-01-01**

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, electing Alexis Vega to serve as board member, as presented.

All board members concurred.

Motion Carried

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – November 16, 2023**

**WCSA-2024-01-02**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the minutes of November 16, 2023, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2023/2024 is 185.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested board members acknowledge they reviewed the Bullying, Harassment, and Intimidation Reporting.

**Acknowledgment of Bullying, Harassment, and Intimidation Report**

Diane Longstreth, Gary Coupe, Beverly Nissel, Robert Dollinger and Alexis Vega acknowledged they reviewed the Bullying, Harassment, and Intimidation Report.

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

Special Education Numbers for December 2023 and January 2024 were made available to the board members.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Chad Carr requested board approval for a Stipend.

**Stipend Requests**

**WCSA-2024-01-03**

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, approving the Stipend Request, as presented (see attached)

All board members concurred.

Motion Carried

No report.

**X. Facilities Manager Report**

Garrick Lukich requested board approval for the City Uniform and Linen Service Agreement.

**City Uniform and Linen Service Agreement**

**WCSA-2024-01-04**

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving the City Uniform and Linen Service Agreement, as presented (see attached)

All board members concurred.

Motion Carried

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Chad Carr requested board approval for the November and December 2023 Financial Reports.

**November and December 2023 Financial Reports**

**WCSA-2024-01-05**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving the November and December 2023 Financial Reports, as presented (see attached).

All board members concurred.

Motion Carried

**XIV. Superintendent Report**

Chad Carr requested that the board members acknowledge they reviewed the December 2023 and January 2024, Superintendent Residency Verification Report. Board approval was requested to ratify the Birch Agency Addendum A Client Service Agreement. Board approval was requested for the Vector Solutions Client Agreement effective February 15, 2024. Board approval was requested for the Student Wellness and Success Funds Plan. Board approval was requested to ratify the AccordWare LLC – 2023 ACA Order Form. Board approval was requested for the Constellation Schools Technology Fee Detail.

**Acknowledgment of Superintendent Residency Verification Report for December 2023 and January 2024**

Diane Longstreth, Gary Coupe, Beverly Nissel, Robert Dollinger and Alexis Vega acknowledged they reviewed the December 2023 and January 2024 Superintendent Residency Verification Report.

**Birch Agency Addendum A Client Service Agreement**

**WCSA-2024-01-06**

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving ratifying the Birch Agency Addendum A Client Service Agreement, as presented (see attached).

All board members concurred.

Motion Carried

**Vector Solutions Client Agreement**

**WCSA-2024-01-07**

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, approving the Vector Solutions Client Agreement effective February 15, 2024, as presented (see attached).

All board members concurred.

Motion Carried

**Student Wellness and Success Funds Plan**

**WCSA-2024-01-08**

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving the Student Wellness and Success Funds Plan, as presented (see attached).

All board members concurred.

Motion Carried

**AccordWare LLC – 2023 ACA Order Form**

**WCSA-2024-01-09**

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving ratifying the AccordWare LLC – 2023 ACA Order Form, as presented (see attached).

All board members concurred.

Motion Carried

**Constellation Schools Technology Fee Detail**

**WCSA-2024-01-10**

A motion was made by Gary Coupe, and was seconded by Robert Dollinger, approving the Constellation Schools Technology Fee Detail, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report.

**XVI. Old Business**

No report.

**XVII. Public Comment**

No report.

**XVIII. New Business**

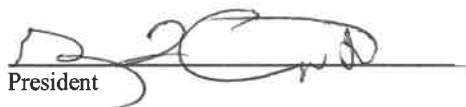
No report.

**Adjourn**

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, to adjourn.

All board members concurred.

Motion Carried 6:35 p.m.

  
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President

  
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Secretary