

Constellation Schools: Puritas Community Middle
Board Meeting Minutes
Thursday, March 21, 2024
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O’Bryan called the meeting to order at 6:01 p.m. with the following members present: Gary Coupe, Beverly Nissel, and Robert Dollinger. Absent: Alexis Vega

School staff present: Victoria Marshall & Becky Goss

ACCEL Schools LLC Present: Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Julia Howerton and Garrick Lukich.

Sponsor representative: Joe Calinger

Financial Services: Dave Massa

Ratify Approval of Resignation of Board Member Diane Longstreth.

Ratify Board Member Resignation

PTCM-2024-03-01

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving ratifying the Resignation of Board Member Diane Longstreth, as presented.

All board members concurred.

Motion Carried

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – January 18, 2024

PTCM-2024-03-02

A motion was made by Robert Dollinger, and was seconded by Gary Coupe, approving the minutes of January 18, 2024, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2023/2024 is 99.

Re-Enrollment for school year 2024/2025 is 73.

V. Committee Reports

LPDC February 7, 2024, Minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board approval for the 2024-2025 School Calendar.

2024/2025 School Calendar

PTCM-2024-03-03

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, approving the 2024/2025 School Calendar, as presented. (see attached)

All board members concurred.

Motion Carried

Curriculum & Instruction Program Coordinator

Christine Garten requested board approval on Senate Bill 288 - Erin’s Law- In-Service Training in the Prevention of Child Abuse, Violence, and Sexual Abuse.

Senate Bill 288 – Erin’s Law - In-Service Training in the Prevention of Child Abuse, Violence, and Sexual Abuse

PTCM-2024-03-04

A motion was made by Gary Coupe, and was seconded by Robert Dollinger, approving Senate Bill 288 - Erin’s Law – In-Service Training in the Prevention of Child Abuse, Violence, and Sexual Abuse, as presented.

All board members concurred.

Motion Carried

VII. Student Services

Special Education Program Coordinator

Special Education Numbers for February and March 2024 were made available to the board members.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

No report.

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Dave Massa requested board approval for the January and February 2024 Financial Reports.

January and February 2024 Financial Reports

PTCM-2024-03-05

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving the January and February 2024 Financial Reports, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O’Bryan requested that the board members acknowledge they reviewed the February and March 2024 Superintendent Residency Verification Report. Board approval was requested to ratify the ProCare Addendum A Client Assignment Confirmation. Board approval was requested for Revised Policy 5.2060 Facility Security. Board approval was requested for New Policy 3.3050.1 Paid Time Off effective July 1, 2024. Board approval was requested to Rescind Policy 3.3050 Personal Time effective July 1, 2024. Board approval was requested to Rescind Policy 3.3060 Sick Leave effective July 1, 2024. Board approval was requested to Rescind Policy 3.3100 Paid Vacations effective July 1, 2024. Board approval was requested for Sunburst Workforce Advisors, LLC Master Service Agreement. Board approval was requested for Faculty, Building Leader, and Statement of Compensation Templates for School Year 2024/2025.

Acknowledgment of Superintendent Residency Verification Report for February and March 2024

Gary Coupe, Beverly Nissel, and Robert Dollinger acknowledged they reviewed the February and March 2024 Superintendent Residency Verification Report.

Ratify ProCare Addendum A Client Assignment Confirmation

PTCM-2024-03-06

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, approving ratifying the ProCare Addendum A Client Assignment Confirmation, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 5.2060 Facility Security

PTCM-2024-03-07

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving the Revised Policy 5.2060 Facility Security, as presented (see attached).

All board members concurred.

Motion Carried

New Policy 3.3050.1 Paid Time Off Effective July 1, 2024

PTCM-2024-03-08

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving the New Policy 3.3050.1 Paid Time Off effective July 1, 2024, as presented (see attached).

All board members concurred.

Motion Carried

Rescind Policy 3.3050 Personal Time Effective July 1, 2024

PTCM-2024-03-09

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving Rescinding Policy 3.3050 Personal Time effective July 1, 2024, as presented (see attached).

All board members concurred.

Motion Carried

Rescind Policy 3.3060 Sick Leave Effective July 1, 2024

PTCM-2024-03-10

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving Rescinding Policy 3.3060 Sick Leave effective July 1, 2024, as presented (see attached).

All board members concurred.

Motion Carried

Rescind Policy 3.3100 Paid Vacations Effective July 1, 2024

PTCM-2024-03-11

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving Rescinding Policy 3.3100 Paid Vacations effective July 1, 2024, as presented (see attached).

All board members concurred.

Motion Carried

Sunburst Workforce Advisors, LLC Master Service Agreement

PTCM-2024-03-12

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving the Sunburst Workforce Advisors, LLC Master Service Agreement, as presented (see attached).

All board members concurred.

Motion Carried

Faculty, Building Leader, and Statement of Compensation Templates for School Year 2024-2025

PTCM-2024-03-13

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving the Faculty, Building Leader, and Statement of Compensation Templates for School Year 2024/2025, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Board members received the monthly board report.

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

No report.

Adjourn


A motion was made by Beverly Nissel, and was seconded by Gary Coupe, to adjourn.

All board members concurred.

Motion Carried 6:39 p.m.



President



Secretary