

Constellation Schools: Westpark Community Middle
Board Meeting Minutes
Thursday, April 18, 2024
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:01 p.m. with the following members present: James Tortelli, Deborah Callen, Laurene Perkins, and Joseph Sgro.

School staff present: Deborah Rotolo

ACCEL Schools LLC Present: Sarah O'Bryan, Mary Beth Oko, Christine Garten, Kate Craft, Julia Howerton, Lisa Vinarcik, and Brian Preseren.

Sponsor representative: Joe Calinger

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – March 21, 2024

WCM-2024-04-01

A motion was made by Joseph Sgro, and was seconded by James Tortelli, approving the minutes of March 21, 2024, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2023/2024 is 143.

Re-Enrollment for school year 2024/2025 is 155.

Approval of Field Trips

WCM-2024-04-02

A motion was made by Joseph Sgro, and was seconded by James Tortelli, approving the field trips, as presented.

All board members concurred.

Motion Carried

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education Numbers for April 2024 were made available to the board members.

School Nurse Program Coordinator

The Nursing Service Report was made available to the board members.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval for a Stipend.

Approval of Stipend

WCM-2024-04-03

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving the Stipend, as presented (see attached).

All board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O'Bryan requested board approval for the March 2024 Financial Reports.

March 2024 Financial Reports

WCM-2024-04-04

A motion was made by James Tortelli, and was seconded by Laurene Perkins, approving the March 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested that the board members acknowledge they reviewed the April 2024 Superintendent Residency Verification Report. Board approval was requested to ratify approval for the Procurify Renewal Order Form.

Acknowledgment of Superintendent Residency Verification Report for April 2024

James Tortelli, Deborah Callen, Laurene Perkins, and Joseph Sgro acknowledged they reviewed the April 2024 Superintendent Residency Verification Report.

Ratify Approval for Procurify Renewal Order Form

WCM-2024-04-05

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving ratifying the Procurify Renewal Order Form for 2024/2025 Fiscal Year, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Board members received the monthly board report.

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

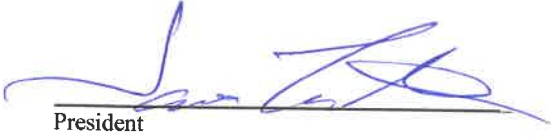
No report.

Adjourn

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, to adjourn.

All board members concurred.

Motion Carried 6:39 p.m.



President



Secretary