

Constellation Schools: Westside Community School of the Arts
Board Meeting Minutes
Thursday, April 18, 2024
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:01 p.m. with the following members present: Gary Coupe, Beverly Nissel, Robert Dollinger, Alexis Vega, and Linda Dillon.

School staff present: Julie Clark

ACCEL Schools LLC Present: Sarah O'Bryan, Mary Beth Oko, Christine Garten, Kate Craft, Julia Howerton, Lisa Vinarcik, and Brian Preseren.

Sponsor representative: Joe Calinger

Financial Services: None

Election of Board Member – Linda Dillon

Election of Board Member

WCSA-2024-04-01

A motion was made by Gary Coupe, and was seconded by Robert Dollinger, approving the election of board member Linda Dillon, as presented.

All board members concurred.

Motion Carried

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – March 21, 2024

WCSA-2024-04-02

A motion was made by Gary Coupe, and was seconded by Robert Dollinger, approving the minutes of March 21, 2024, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2023/2024 is 171.

Re-Enrollment for school year 2024/2025 is 130.

Approval of Field Trip

WCSA-2024-04-03

A motion was made by Gary Coupe, and was seconded by Robert Dollinger, approving the field trip, as presented.

All board members concurred.

Motion Carried

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

Special Education Numbers for April 2024 were made available to the board members.

School Nurse Program Coordinator

The Nursing Service Report was made available to the board members.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval to ratify Personnel Actions. Board approval was requested for an hourly stipend.

Approval of Personnel Actions

WCSA-2024-04-04

A motion was made by Gary Coupe, and was seconded by Linda Dillon, approving ratifying the Personnel Actions, as presented (see attached).

All board members concurred.

Motion Carried

Approval of an Hourly Stipend

WCSA-2024-04-05

A motion was made by Gary Coupe, and was seconded by Linda Dillon, approving ratifying the Hourly Stipend, as presented (see attached).

All board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O'Bryan requested board approval for the March 2024 Financial Reports.

March 2024 Financial Reports

WCSA-2024-04-06

A motion was made by Gary Coupe, and was seconded by Linda Dillon, approving the March 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested that the board members acknowledge they reviewed the April 2024 Superintendent Residency Verification Report. Board approval was requested to ratify approval for the Procurify Renewal Order Form.

Acknowledgment of Superintendent Residency Verification Report for April 2024

Gary Coupe, Beverly Nissel, Robert Dollinger, Alexis Vega, and Linda Dillon acknowledged they reviewed the April 2024 Superintendent Residency Verification Report.

Ratify Approval for Procurify Renewal Order Form

WCSA-2024-04-07

A motion was made by Robert Dollinger, and was seconded by Gary Coupe, approving ratifying the Procurify Renewal Order Form for 2024/2025 Fiscal Year, as presented (see attached).
All board members concurred.

Motion Carried

XV. Sponsor Update

Board members received the monthly board report.

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business


No report.

Adjourn

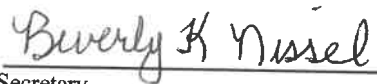
A motion was made by Gary Coupe, and was seconded by Robert Dollinger, to adjourn.

All board members concurred.

Motion Carried 6:39 p.m.



President



Secretary