

Constellation Schools: Old Brooklyn Community Elementary
Special Annual Board Meeting Minutes
Thursday, May 23, 2024
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O’Bryan called the meeting to order at 5:30 p.m. with the following members present: John Noga, Jerry Bednar, and Burt Butts. Absent: Leo Tischer and Michele Norman.

School staff present: None

ACCEL Schools LLC Present: Sarah O’Bryan

Sponsor representative: Joyce Lewis

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – April 18, 2024

OBCE-2024-05-01

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the minutes of April 18, 2024, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2023/2024 is 353

Re-Enrollment for school year 2024/2025 is 205.

Approval of Field Trips

OBCE-2024-05-02

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the field trips, as presented.

All board members concurred.

Motion Carried

V. Committee Reports

The LPD May 8, 2024, Minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

Sarah O’Bryan requested board members acknowledge they reviewed the Bullying, Harassment, and Intimidation Recording. Board approval was requested for the Resolution for the FY2025 School Year Plan for Completion of Make-Up Days via Web Access.

John Noga, Jerry Bednar, and Bert Butts acknowledged they reviewed the Bullying, Harassment, and Intimidation Recording.

Resolution – FY2025 School Year Plan for Completion of Make-Up Days

Via Web Access

OBCE-2024-05-03

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the Resolution for the FY2025 School Year Plan for Completion of Make-Up Days Via Web Access, as presented (see attached).

All board members concurred.

Motion Carried

Curriculum & Instruction Program Coordinator

Sarah O'Bryan requested board approval for the Reading Curriculum from McGraw Hill – Wonders for Grades K-5. Board approval was requested for the Revised Title I Handbook.

Reading Curriculum from McGraw Hill – Wonders for Grades K-5

OBCE-2024-05-04

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the Reading Curriculum from McGraw Hill – Wonders for Grades K-5, as presented (see attached).

All board members concurred.

Motion Carried

Revised Title I Handbook

OBCE-2024-05-05

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the Revised Title I Handbook, as presented (see attached).

All board members concurred.

Motion Carried

VII. Student Services

Special Education Program Coordinator

Special Education Numbers for May 2024 were made available to the board members.

School Nurse Program Coordinator

The Nursing Service Report was made available to the board members.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval for Stipends. Board approval was requested for Bonus Payments for Returning 12 Month Employees on July 5, 2024. Board approval was requested for Bonus Payments – May 2024.

Stipends

OBCE-2024-05-06

A motion was made by Jerry Bednar, and was seconded by John Noga, approving the Stipends, as presented (see attached).

All board members concurred.

Motion Carried

Bonus Payments for Returning 12 Month Employees on July 5, 2024.

OBCE-2024-05-07

A motion was made by Jerry Bednar, and was seconded by Bert Butts, approving the Bonus Payments for Returning 12 Month Employees on July 5, 2024, as presented (see attached).

All board members concurred.

Motion Carried

Bonus Payments – May 2024

OBCE-2024-05-08

A motion was made by Jerry Bednar, and was seconded by Bert Butts, approving the Bonus Payments - May 2024, as presented (see attached).

All board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O'Bryan requested board approval for the April 2024 Financial Reports. Board approval was requested for the updated 2024 Five Year Forecast (includes FY 25 Projection). Board Approval was requested for the 990 Tax Return. Board approval was requested for the Treasurer to work on a Refinancing Proposal with Piper Sandler for the Bond School. Board approval was requested for the Facility Leases for 2025. The 2024-2025 Finance Committee Meeting Schedule was for information only.

April 2024 Financial Report

OBCE-2024-05-09

A motion was made by James Bednar, and was seconded by John Noga, approving the April 2024 Financial Report, as presented (see attached).
All board members concurred.
Motion Carried

Updated 2024 Five Year Forecast (includes FY25 Projection)

OBCE-2024-05-10

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the Updated 2024 Five Year Forecast (includes FY25 Projection), as presented (see attached).
All board members concurred.
Motion Carried

990 Tax Return

OBCE-2024-05-11

A motion was made by Jerry Bednar, and was seconded by Bert Butts, approving the 990 Tax Return, as presented (see attached).
All board members concurred.
Motion Carried

Treasurer to work on a Refinancing Proposal with Piper Sandler for the Bond with the school

OBCE-2024-05-12

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving the Treasurer to work on a Refinancing Proposal with Piper Sandler for the Bond with the School, as presented.
All board members concurred.
Motion Carried

Facility Lease - Eighteenth Addendum to Original Lease

OBCE-2024-05-13

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the Eighteenth Addendum to the Original Lease whereas Constellation Schools: Old Brooklyn Community Elementary is to receive a rental amount of \$23,958.33 per month from Constellation Schools: Old Brooklyn Community Middle effective July 1, 2024, through June 30, 2025, as presented (see attached).
All board members concurred.
Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested that the board members acknowledge they reviewed the May 2024 Superintendent Residency Verification Report. Board approval was requested for the 2024-2025 Schedule of Board Meeting Dates.

Acknowledgment of Superintendent Residency Verification Report for May 2024

John Noga, Jerry Bednar, and Bert Butts acknowledged they reviewed the May 2024 Superintendent Residency Verification Report.

2024-2025 Schedule of Board Meeting Dates

OBCE-2024-05-14

A motion was made by Jerry Bednar, and was seconded by Bert Butts, approving the 2024-2025 Schedule of Board Meeting Dates, as presented (see attached).
All board members concurred.
Motion Carried

XV. Sponsor Update

Board members received the monthly board report.

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

Sarah O'Bryan introduced the Public Hearing for IDEA Part B and IDEA ARP Public Funds Use Hearing.

The purpose of this hearing is to give the public an opportunity to provide comments on the school's use of IDEA Part B funding and IDEA ARP Public Funds Use Hearing.

There was a request for public comment. No public comment was offered.

Adjourn

A motion was made by John Noga, and was seconded by Jerry Bednar, to adjourn.

All board members concurred.

Motion Carried 5.42 p.m.



President



Secretary