

Constellation Schools: Parma Community  
Special Annual Board Meeting Minutes  
Thursday, May 23, 2024  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Sarah O’Bryan called the meeting to order at 5:30 p.m. with the following members present: John Noga, Jerry Bednar, and Burt Butts. Absent: Leo Tischer and Michele Norman.

School staff present: None

ACCEL Schools LLC Present: Sarah O’Bryan

Sponsor representative: Joyce Lewis

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – April 18, 2024**

**PC-2024-05-01**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the minutes of April 18, 2024, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2023/2024 is 1,253.

Re-Enrollment for school year 2024/2025 is 1,003.

**Field Trips**

**PC-2024-05-02**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the field trips, as presented.

All board members concurred.

Motion Carried

**V. Committee Reports**

The LPD May 8, 2024, Minutes were made available to the board members.

**VI. Education Services**

**Education Program Coordinator**

Sarah O’Bryan requested board members acknowledge they reviewed the Bullying, Harassment, and Intimidation Recording. Board approval was requested for the Resolution for the FY2025 School Year Plan for Completion of Make-Up Days via Web Access.

John Noga, Jerry Bednar, and Bert Butts acknowledged they reviewed the Bullying, Harassment, and Intimidation Recording.

**Resolution – FY2025 School Year Plan for Completion of Make-Up Days**

**Via Web Access**

**PC-2024-05-03**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the Resolution for the FY2025 School Year Plan for Completion of Make-Up Days Via Web Access, as presented (see attached).

All board members concurred.

Motion Carried

**Curriculum & Instruction Program Coordinator**

Sarah O’Bryan requested board approval for the Reading Curriculum from McGraw Hill – Wonders for Grades K-5. Board approval was requested for the Reading Curriculum from McGraw Hill – StudySync for Grades 6-8. Board approval was requested for the Spanish curriculum from McGraw Hill – Asi se Dice. Board approval was requested for the Revised Title I Handbook.

**Reading Curriculum from McGraw Hill – Wonders for Grades K-5**

**PC-2024-05-04**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the Reading Curriculum from McGraw Hill – Wonders for Grades K-5, as presented (see attached).  
All board members concurred.  
Motion Carried

**Reading Curriculum from McGraw Hill – StudySync for Grades 6-8**

**PC-2024-05-05**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the Reading Curriculum from McGraw Hill – StudySync for Grades 6-8 as presented (see attached).  
All board members concurred.  
Motion Carried

**Spanish Curriculum from McGraw Hill – Asi se Dice**

**PC-2024-05-06**

A motion was made by John Noga, and was seconded by Bert Butts, approving the Spanish Curriculum from McGraw Hill – Asi se Dice, as presented (see attached).  
All board members concurred.  
Motion Carried

**Revised Title I Handbook**

**PC-2024-05-07**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the Revised Title I Handbook, as presented (see attached).  
All board members concurred.  
Motion Carried

**VII. Student Services**

**Special Education Program Coordinator**

Special Education Numbers for May 2024 were made available to the board members.

**School Nurse Program Coordinator**

The Nursing Service Report was made available to the board members.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O’Bryan requested board approval for Stipends. Board approval was requested for Bonus Payments for Returning 12 Month Employees on July 5, 2024. Board approval was requested for Bonus Payments – May 2024. Board approval was requested for the Health Insurance and Benefits for 2024-2025 School Year – Resolution Authorizing the Board President to Execute Renewal Documents.

**Stipend**

**PC-2024-05-08**

A motion was made by Jerry Bednar, and was seconded by John Noga, approving the Stipend, as presented (see attached).  
All board members concurred.  
Motion Carried

**Bonus Payments for Returning 12 Month Employees on July 5, 2024.**

**PC-2024-05-09**

A motion was made by Jerry Bednar, and was seconded by Bert Butts, approving the Bonus Payments for Returning 12 Month Employees on July 5, 2024, as presented (see attached).  
All board members concurred.  
Motion Carried

**Bonus Payments – May 2024**

**PC-2024-05-10**

A motion was made by Jerry Bednar, and was seconded by Bert Butts, approving the Bonus Payments - May 2024, as presented (see attached).

All board members concurred.

Motion Carried

**Health Insurance and Benefits Renewal for 2024-2025 – Resolution Authorizing  
The Board President to Execute Renewal Documents**

**PC-2024-05-11**

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving the Health Insurance and Benefits Renewal for 2024-2025 – Resolution Authorizing the Board President to Execute Renewal Documents, as presented (see attached).

All board members concurred.

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Sarah O’Bryan requested board approval for the April 2024 Financial Reports. Board approval was requested for the updated 2024 Five Year Forecast (includes FY 25 Projection). Board Approval was requested for the 990 Tax Return. Board approval was requested for the Treasurer to work on a Refinancing Proposal with Piper Sandler for the Bond School. The 2024-2025 Finance Committee Meeting Schedule was for information only.

**April 2024 Financial Report**

**PC-2024-05-12**

A motion was made by James Bednar, and was seconded by John Noga, approving the April 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

**Updated 2024 Five Year Forecast (includes FY25 Projection)**

**PC-2024-05-13**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the Updated 2024 Five Year Forecast (includes FY25 Projection), as presented (see attached).

All board members concurred.

Motion Carried

**990 Tax Return**

**PC-2024-05-14**

A motion was made by Jerry Bednar, and was seconded by Bert Butts, approving the 990 Tax Return, as presented (see attached).

All board members concurred.

Motion Carried

**Treasurer to work on a Refinancing Proposal with Piper Sandler for the Bond with  
the school**

**PC-2024-05-15**

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving the Treasurer to work on a Refinancing Proposal with Piper Sandler for the Bond with the School, as presented.

All board members concurred.

Motion Carried

**XIV. Superintendent Report**

Sarah O’Bryan requested that the board members acknowledge they reviewed the May 2024 Superintendent Residency Verification Report. Board approval was requested for the 2024-2025 Schedule of Board Meeting Dates.

**Acknowledgment of Superintendent Residency Verification Report for May 2024**

John Noga, Jerry Bednar, and Bert Butts acknowledged they reviewed the May 2024 Superintendent Residency Verification Report.

**2024-2025 Schedule of Board Meeting Dates**

**PC-2024-05-16**

A motion was made by Jerry Bednar, and was seconded by Bert Butts, approving the 2024-2025 Schedule of Board Meeting Dates, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report.

**XVI. Old Business**

No report.

**XVII. Public Comment**

No report.

**XVIII. New Business**

Sarah O’Bryan introduced the Public Hearing for IDEA Part B and IDEA ARP Public Funds Use Hearing.

The purpose of this hearing is to give the public an opportunity to provide comments on the school’s use of IDEA Part B funding and IDEA ARP Public Funds Use Hearing.

There was a request for public comment. No public comment was offered.

**Adjourn**

A motion was made by John Noga, and was seconded by Jerry Bednar, to adjourn.

All board members concurred.

Motion Carried 5:42 p.m.

  
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President

  
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Secretary