

Constellation Schools: Lorain Community Middle  
Annual Board Meeting Minutes  
Thursday, May 16, 2024  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Chad Carr called the meeting to order at 6:03 p.m. with the following members present: James Tortelli, Deborah Callen, Joseph Sgro and Laurene Perkins.

School staff present: Kaleena Radeff

ACCEL Schools LLC Present: Chad Carr, Mary Beth Oko, Debbie Piazza, Christine Garten, Julia Howerton, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joe Calinger

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – April 18, 2024**

**LCM-2024-05-01**

A motion was made by Deborah Callen, and was seconded by Laurene Perkins, approving the minutes of April 18, 2024, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2023/2024 is 99.

Re-Enrollment for school year 2024/2025 is 38.

**V. Committee Reports**

The LPD May 8, 2024, Minutes were made available to the board members.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested board members acknowledge they reviewed the Bullying, Harassment, and Intimidation Recording. Board approval was requested for the Resolution for the FY2025 School Year Plan for Completion of Make-Up Days via Web Access.

James Tortelli, Deborah Callen, Joseph Sgro and Laurene Perkins acknowledged they reviewed the Bullying, Harassment, and Intimidation Recording.

**Resolution – FY2025 School Year Plan for Completion of Make-Up Days**

**Via Web Access**

**LCM-2024-05-02**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Resolution for the FY2025 School Year Plan for Completion of Make-Up Days Via Web Access, as presented (see attached).

All board members concurred.

Motion Carried

**Curriculum & Instruction Program Coordinator**

Christine Garten requested board approval for the Reading Curriculum from McGraw Hill – Wonders for Grades K-5. Board approval was requested for the Reading Curriculum from McGraw Hill – StudySync for Grades 6-8. Board approval was requested for the Revised Title I Handbook.

**Reading Curriculum from McGraw Hill – Wonders for Grades K-5** **LCM-2024-05-03**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving the Reading Curriculum from McGraw Hill – Wonders for Grades K-5, as presented (see attached).

All board members concurred.

Motion Carried

**Reading Curriculum from McGraw Hill – StudySync for Grades 6-8** **LCM-2024-05-04**

A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving the Reading Curriculum from McGraw Hill – StudySync for Grades 6-8, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Title I Handbook** **LCM-2024-05-05**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Revised Title I Handbook, as presented (see attached).

All board members concurred.

Motion Carried

**VII. Student Services**

**Special Education Program Coordinator**

Special Education Numbers for May 2024 were made available to the board members.

**School Nurse Program Coordinator**

The Nursing Service Report was made available to the board members.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Chad Carr requested board approval for a Stipend. Board approval was requested for Bonus Payments for Returning 12 Month Employees on July 5, 2024. Board approval was requested for Bonus Payments – May 2024.

**Stipends** **LCM-2024-05-06**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving the Stipend, as presented (see attached).

All board members concurred.

Motion Carried

**Bonus Payments for Returning 12 Month Employees on July 5, 2024.** **LCM-2024-05-07**

A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving the Bonus Payments for Returning 12 Month Employees on July 5, 2024, as presented (see attached).

All board members concurred.

Motion Carried

**Bonus Payments – May 2024** **LCM-2024-05-08**

A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving the Bonus Payments - May 2024, as presented (see attached).

All board members concurred.

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

## **XII. Marketing Report**

No report.

## **XIII. Treasurer Report**

Chad Carr requested board approval for the April 2024 Financial Reports. Board approval was requested for the updated 2024 Five Year Forecast (includes FY 25 Projection). Board Approval was requested for the 990 Tax Return. Board approval was requested for the Facility Leases for 2025. The 2024-2025 Finance Committee Meeting Schedule was for information only.

### **April 2024 Financial Report**

**LCM-2024-05-09**

A motion was made by James Tortelli, and was seconded by Deborah Callen, approving the April 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

### **Updated 2024 Five Year Forecast (includes FY25 Projection)**

**LCM-2024-05-10**

A motion was made by Laurene Perkins, and was seconded by James Tortelli, approving the Updated 2024 Five Year Forecast (includes FY25 Projection), as presented (see attached).

All board members concurred.

Motion Carried

### **990 Tax Return**

**LCM-2024-05-11**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the 990 Tax Return, as presented (see attached).

All board members concurred.

Motion Carried

### **Facility Lease – Twelfth Addendum to Original Lease**

**LCM-2024-05-12**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Twelfth Addendum to the Original Lease whereas Constellation Schools: Lorain Community Middle is to pay a rental amount of \$8,333.33 per month to Constellation Schools: Lorain Community Elementary effective July 1, 2024, through June 30, 2025, as presented (see attached).

All board members concurred.

Motion Carried

## **XIV. Superintendent Report**

Chad Carr requested that the board members acknowledge they reviewed the May 2024 Superintendent Residency Verification Report. Board approval was requested for the 2024-2025 Schedule of Board Meeting Dates.

### **Acknowledgment of Superintendent Residency Verification Report for May 2024**

James Tortelli, Deborah Callen, Joseph Sgro and Laurene Perkins acknowledged they reviewed the May 2024 Superintendent Residency Verification Report.

### **2024-2025 Schedule of Board Meeting Dates**

**LCM-2024-05-13**

A motion was made by James Tortelli, and was seconded by Deborah Callen, approving the 2024-2025 Schedule of Board Meeting Dates, as presented (see attached).

All board members concurred.

Motion Carried

## **XV. Sponsor Update**

Board members received the monthly board report.

## **XVI. Old Business**

No report.

## **XVII. Public Comment**

No report.

**XVIII. New Business**

Chad Carr introduced the Public Hearing for IDEA Part B and IDEA ARP Public Funds Use Hearing.

The purpose of this hearing is to give the public an opportunity to provide comments on the school's use of IDEA Part B funding and IDEA ARP Public Funds Use Hearing.


There was a request for public comment. No public comment was offered.


**Adjourn**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, to adjourn.

All board members concurred.

Motion Carried 6:25 p.m.

  
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President

  
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Secretary