

Constellation Schools: Eastside Arts Academy  
Board Meeting Minutes  
Thursday, July 18, 2024  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Sarah O'Bryan called the meeting to order at 6.01 p.m. with the following members present: James Tortelli, Joseph Sgro and Laurene Perkins. Absent: Deborah Callen.

School staff present: Kate Rybak & David Johnson

ACCEL Schools LLC Present: Sarah O'Bryan

Sponsor representative: Joe Calinger

Financial Services: Dave Massa

Sarah O'Bryan requested the Election of Board Members, Election of Officers, and Resignations

**Appointment of Board Members**

**EAA-2024-07-01**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro electing James Tortelli, Joseph Sgro, Laurene Perkins, and Deborah Callen to serve as board members for Constellation Schools: Eastside Arts Academy All board members concurred.

Motion Carried

**Appointment of Board President – James Tortelli**

**EAA-2024-07-02**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, electing James Tortelli as Board President for Constellation Schools: Eastside Arts Academy

All board members concurred.

Motion Carried

**Appointment of Board Vice President – Joseph Sgro**

**EAA-2024-07-03**

A motion was made by James Tortelli, and was seconded by Laurene Perkins, electing Joseph Sgro as Board Vice President for Constellation Schools: Eastside Arts Academy

All board members concurred.

Motion Carried

**Appointment of Board Secretary – Deborah Callen**

**EAA-2024-07-04**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, electing Deborah Callen as Board Secretary for Constellation Schools: Eastside Arts Academy

All board members concurred.

Motion Carried

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – May 16, 2024**

**EAA-2024-07-05**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving the minutes of May 16, 2024, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2024/2025 is 131.

## **V. Committee Reports**

No report.

## **VI. Education Services**

### **Education Program Coordinator**

Debbie Piazza requested board approval for AmeriCorps Mentor for Success Program. Board approval was requested for AmeriCorps Tutoring Services for School Year 2024-2025.

#### **AmeriCorps Mentor for Success Program for School Year 2024-2025**

**EAA-2024-07-06**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving the AmeriCorps Mentor for Success Program for School Year 2024-2025, as presented (see attached).

All board members concurred.

Motion Carried

#### **AmeriCorps Tutoring Services for School Year 2024-2025**

**EAA-2024-07-07**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving the AmeriCorps Tutoring Services for School Year 2024-2025, as presented (see attached).

All board members concurred.

Motion Carried

### **Curriculum & Instruction Program Coordinator**

Christine Garten requested board approval for Zearn Math Online Learning Platform. Board approval was requested for Disposal of Assets.

#### **Zearn Math Online Learning Platform**

**EAA-2024-07-08**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving the Zearn Math Online Learning Platform, as presented (see attached).

All board members concurred.

Motion Carried

#### **Disposal of Assets**

**EAA-2024-07-09**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the Disposal of Assets, as presented (see attached).

All board members concurred.

Motion Carried

## **VII. Student Services**

### **Special Education Program Coordinator**

No report.

### **School Nurse Program Coordinator**

No report.

## **VIII. Technology Report**

No report.

## **IX. Human Resources Report**

Sarah O'Bryan requested board approval to ratify Personnel Requests for the 2024-2025 School Year. Resignations and Separations were made available to the board members as information only.

#### **Ratify Personnel Requests for SY 2024-2025**

**EAA-2024-07-10**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving ratifying the Personnel Request for School Year 2024-2025, as presented (see attached).

All board members concurred.

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Dave Massa requested board approval for the May and June 2024 Financial Reports.

**May and June 2024 Financial Report**

**EAA-2024-07-11**

A motion was made by James Tortelli, and was seconded by Laurene Perkins, approving the May and June 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested that the board members acknowledge they reviewed the June and July 2024 Superintendent Residency Verification Report. Board approval was requested for the 2024-2025 Parent/Student Handbook. Board approval was requested for New Policy 4.2170 Student Cellular Phones in School. Board approval was requested for Revised Policy 3.2550 Non-Bachelor's Substitute Teachers. Board approval was requested for Revised Policy 3.3190 Tuition Reimbursement.

**Acknowledgment of Superintendent Residency Verification Report for June and July 2024**

James Tortelli, Joseph Sgro and Laurene Perkins acknowledged they reviewed the June and July 2024 Superintendent Residency Verification Report.

**2024-2025 Parent/Student Handbook**

**EAA-2024-07-12**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving the 2024-2025 Parent/Student Handbook, as presented (see attached).

All board members concurred.

Motion Carried

**New Policy 4.2170 Student Cellular Phones in School**

**EAA-2024-07-13**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving New Policy 4.2170 Student Cellular Phones in School, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.2550 Non-Bachelor's Substitute Teachers**

**EAA-2024-07-14**

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving Revised Policy 3.2550 Non-Bachelor's Substitute Teachers, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.3190 Tuition Reimbursement**

**EAA-2024-07-15**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving Revised Policy 3.3190 Tuition Reimbursement, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report. Buckeye Community Hope Foundation will be holding their annual All Schools meeting on September 19, 2024.

**XVI. Old Business**

No report.

**XVII. Public Comment**

No report.

**XVIII. New Business**

No report.

**Adjourn**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, to adjourn.

All board members concurred.

Motion Carried 6:36 p.m.



President



Secretary