

Constellation Schools: Madison Community Elementary
Board Meeting Minutes
Thursday, August 15, 2024
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:02 p.m. with the following members present: Charles Ledger, Bogusia Chmielewski, Donna Stelter and Thomas Bonner. Absent: Rodney Spencer.

School staff present: Yolanda Rodriguez & Cesar Cuevas

ACCEL Schools LLC Present: Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Julia Howerton, Lisa Vinarcik and Garrick Lukich.

Sponsor representative: Joyce Lewis

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – July 18, 2024

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the minutes of July 18, 2024, as presented. **MDCE-2024-08-01**

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2024/2025 is 198.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval to ratify Personnel Requests for School Year 2024-2025.

Personnel Requests

A motion was made by Thomas Bonner, and was seconded by Bogusia Chmielewski, approving ratifying the 2024-2025 Personnel Requests, as presented (see attached). **MDCE-2024-08-02**

All board members concurred.
Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O'Bryan requested board approval for the July 2024 Financial Report.

July 2024 Financial Report

MDCE-2024-08-03

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the July 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested that the board members acknowledge they reviewed the August 2024 Superintendent Residency Verification Report. Board approval was requested for a Direct Placement Agreement from Birch Agency. Board approval was requested for a Direct Placement for the Agreement for Permanent Placement from ProCare Therapy. Board approval was requested for a Direct Placement - Amendment of the Educational Institution of Staffing Agreements with Amergis Healthcare Staffing Inc. Board approval was requested for New and Revised Policies. Board approval was requested for EMIS staffing for the School Year 2024-2025. Sarah O'Bryan requested that the board members acknowledge the Letter of Engagement with Ice Miller as Bond Counsel.

Acknowledgment of Superintendent Residency Verification Report for August 2024

Charles Ledger, Bogusia Chmielewski, Donna Stelter and Thomas Bonner acknowledged they reviewed the August 2024 Superintendent Residency Verification Report.

Direct Placement – Agreements for Direct Placement from Birch Agency

MDCE-2024-08-04

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the Agreements for Direct Placement from Birch Agency, as presented (see attached).

All board members concurred.

Motion Carried

Direct Placement – Permanent Placement from ProCare Therapy

MDCE-2024-08-05

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the Direct Placement for the Permanent Placement from ProCare Therapy, as presented (see attached).

All board members concurred.

Motion Carried

Direct Placement – Amendment of the Educational Institution of Staffing Agreements with Amergis HealthCare Staffing Inc.

MDCE-2024-08-06

A motion was made by Thomas Bonner, and was seconded by Bogusia Chmielewski, approving the Direct Placement – Amendment of the Educational Institution of Staffing Agreements with Amergis HealthCare Staffing Inc., as presented (see attached).

All board members concurred.

Motion Carried

New Policy 2.1170.2 Dyslexia Supports

MDCE-2024-08-07

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving New Policy 2.1170.2 Dyslexia Supports, as presented (see attached).

All board members concurred.

Motion Carried

New Policy 3.4270 Staff Student Relationship

MDCE-2024-08-08

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving New Policy 3.4270 Staff Student Relationship, as presented (see attached).

All board members concurred.

Motion Carried

New Policy 5.2030.1 Threatening Behavior Toward Staff Members

MDCE-2024-08-09

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving New Policy 5.2030.1 Threatening Behavior Toward Staff Members, as presented (see attached).

All board members concurred.

Motion Carried

New Policy 3.1010.1 Nondiscrimination Based on Pregnancy and Lactation

Accommodations

MDCE-2024-08-10

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving New Policy 3.1010.1 Nondiscrimination Based on Pregnancy and Lactation Accommodations, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 1.1050 Definitions and Headings

MDCE-2024-08-11

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving Revised Policy 1.1050 Definitions and Headings, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 7.5030 Federal Grants Procurement, Monitoring, and Administration

MDCE-2024-08-12

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving Revised Policy 7.5030 Federal Grants Procurement, Monitoring, and Administration, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 2.1130 Religion in the Schools

MDCE-2024-08-13

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving Revised Policy 2.1130 Religion in the Schools, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 4.1150 Enrollment and Residency Policy

MDCE-2024-08-14

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving Revised Policy 4.1150 Enrollment and Residency Policy, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 4.1070 Attendance, Truancy, Withdrawal

MDCE-2024-08-15

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving Revised Policy 4.1070 Attendance, Truancy, Withdrawal, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 5.1260 Return to Play

MDCE-2024-08-16

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving Revised Policy 5.1260 Return to Play, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 3.2510 Teachers

MDCE-2024-08-17

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving Revised Policy 3.2510 Teachers, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 3.2140 Ohio Resident Educator Program

MDCE-2024-08-18

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving Revised Policy 3.2140 Ohio Resident Educator Program, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 3.2520 Educational Assistants

MDCE-2024-08-19

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving Revised Policy 3.2520 Educational Assistants, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 3.2530 Other Employees

MDCE-2024-08-20

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving Revised Policy 3.2530 Other Employees, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 3.2540 Substitute Teachers

MDCE-2024-08-21

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving Revised Policy 3.2540 Substitute Teachers, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 3.4010 Outside Activities

MDCE-2024-08-22

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving Revised Policy 3.4010 Outside Activities, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 3.4260 Social Networking Websites

MDCE-2024-08-23

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving Revised Policy 3.4260 Social Networking Websites, as presented (see attached).

All board members concurred.

Motion Carried

EMIS Staffing for School Year 2024-2025

MDCE-2024-08-24

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, approving the EMIS Staffing for School Year 2024-2025, as presented (see attached).

All board members concurred.

Motion Carried

Acknowledgment of Letter of Engagement with Ice Miller as Bond Counsel

Charles Ledger, Bogusia Chmielewski, Donna Stelter and Thomas Bonner acknowledged they reviewed the Letter of Engagement with Ice Miller as Bond Counsel.

XV. Sponsor Update

Month – August 2024

Presented by:	Joyce Lewis	In person
<p>Governing Authority Highlights / Important updates from ESCLEW</p>	<p>Legislative Updates from Summer 2024:</p> <ul style="list-style-type: none"> ● AEDs in Schools: Schools are required to install defibrillators by October 22, 2024. ● Residency Policy: Monthly checks on student residency are no longer mandated. ● Religious Absences: Students are permitted up to three days off for religious reasons without the need for justification. ● Political Affiliations: Schools are prohibited from inquiring about political beliefs, with policies to be implemented by December 23, 2024. ● Cell Phone Usage: Schools must establish policies to limit cell phone use during the school day, effective by July 1, 2025. ● Rapback Enrollment: Enrollment in the Rapback system is mandatory for school drivers by October 31, 2024. ● Title IX: New regulations are delayed; schools should continue following existing procedures. <p>Save the Date: September 14, 2024</p> <ul style="list-style-type: none"> ● Join us for open meetings and Sunshine Law training from 9:00 AM to 11:00 AM. Additional details will be provided soon. 	
<p>School Highlights</p>	<p>Instead of conducting a technical needs survey, I will be scheduling site visits this month to discuss key topics in education. Through this dialogue, ESCLEW will identify various areas where we can offer technical assistance. In addition, a Corrective Action Plan (CAP) meeting will be scheduled for Constellation Schools: Stockyard Community Elementary to review the items listed in the CAP.</p>	
<p>Financial Update</p>	<p>The ESCLEW Community Schools Financial Consultant held a monthly meeting with the school’s treasurer, a completed report was emailed following the meeting. If you have any concerns with your school’s financials, please contact your school’s treasurer.</p>	
<p>Any questions asked by the Governing Authority for the Sponsor?</p>		
<p>Follow up provided</p>		

School Governance Performance Targets and Metrics

Measure Domain	Assessment	Exceeds the Standard (6 points)	Meets the Standard (4 points)	Approaches the Standard (2 points)	Falls Below the Standard (0 points)
School Governance	Board Engagement	100% of board members attend two (2) or more school visits or school-sponsored events	100% of board members attend at least one (1) school visit or school-sponsored event	At least one board member attends at least one (1) school visit or school-sponsored event	Zero (0) members attend at least one (1) school visit or school-sponsored event
Evidence: Thomas-Charles-Donna-Bogusia-Rodney-					
School Governance	Required Number of Regular Board Meetings		Six (6) Meetings held per year	Five (5) meetings held per year	Four (4) fewer meetings held per year
Evidence: July					
School Governance	Required Number of Board Members		Five (5) or more sponsor approved board members for all meetings		Fewer than (5) sponsor approved board members for one (1) or more meetings
Evidence: July-5					
School Governance	Proper Meeting Notice		Timely public notice for all meetings, reschedules, and cancellations	Timely public notice not provided for one (1) meeting, reschedule, or cancellation	Timely public notice not provided for two (2) or more meetings, reschedules, or cancellations
Evidence: In Compliance					
School Governance	Required Board Member Training		Completion of Open Meetings and Public Records for 100% of board members	Completion of Open Meetings and Public Records for 80-99% of board members	Completion of Open Meetings and Public Records for less than 80% of board members
Evidence: Thomas-Charles-Donna-Bogusia-Rodney-					

School Governance	Board Member Attendance	Overall member attendance is >90%	Overall member attendance is between 80-90%	Overall member attendance is between 70-79%	Overall member attendance is
Evidence: July- 4/5					

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

No report.

Adjourn

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, to adjourn.
All board members concurred.

Motion Carried 6:14 p.m.



President



Secretary