

Constellation Schools: Westside Community School of the Arts  
Board Meeting Minutes  
Thursday, August 15, 2024  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Sarah O'Bryan called the meeting to order at 6:02 p.m. with the following members present: Gary Coupe, Beverly Nissel, and Robert Dollinger. Absent: Linda Dillon and Alexis Vega.

School staff present: Julie Clark

ACCEL Schools LLC Present: Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Julia Howerton, Lisa Vinarcik and Garrick Lukich.

Sponsor representative: Joe Calinger

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – July 18, 2024**

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving the minutes of July 18, 2024, as presented. WCSA-2024-08-01

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2024/2025 is 170.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

No report.

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

No report.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O'Bryan requested board approval to ratify Personnel Requests for the 2024-2025 School Year.

**Ratify 2024-2025 Personnel Requests**

**WCSA-2024-08-02**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving to Ratify Personnel Requests for the 2024-2025 School Year, as presented (see attached).

All board members concurred.

Motion Carried

No report.

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Sarah O’Bryan requested board approval for the July 2024 Financial Report.

**July 2024 Financial Report**

**WCSA-2024-08-03**

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving the July 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

**XIV. Superintendent Report**

Sarah O’Bryan requested that the board members acknowledge they reviewed the August 2024 Superintendent Residency Verification Report. Board approval was requested for a Direct Placement - Amendment of the Educational Institution of Staffing Agreements with Amergis Healthcare Staffing Inc. Board approval was requested for a Direct Placement Agreement from Birch Agency. Board approval was requested for New and Revised Policies. Board approval was requested for EMIS Staffing for the School Year 2024-2025.

**Acknowledgment of Superintendent Residency Verification Report for August 2024**

Gary Coupe, Beverly Nissel, and Robert Dollinger acknowledged they reviewed the August 2024 Superintendent Residency Verification Report.

**Direct Placement – Amendment of the Educational Institution of Staffing Agreements with Amergis HealthCare Staffing Inc.**

**WCSA-2024-08-04**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving the Direct Placement – Amendment of the Educational Institution of Staffing Agreements with Amergis HealthCare Staffing Inc., as presented (see attached).

All board members concurred.

Motion Carried

**Direct Placement – Agreements for Direct Placement from Birch Agency**

**WCSA-2024-08-05**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving the Agreements for Direct Placement from Birch Agency, as presented (see attached).

All board members concurred.

Motion Carried

**New Policy 2.1170.2 Dyslexia Supports**

**WCSA-2024-08-06**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving New Policy 2.1170.2 Dyslexia Supports, as presented (see attached).

All board members concurred.

Motion Carried

**New Policy 3.4270 Staff Student Relationship**

**WCSA-2024-08-07**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving New Policy 3.4270 Staff Student Relationship, as presented (see attached).  
All board members concurred.  
Motion Carried

**New Policy 5.2030.1 Threatening Behavior Toward Staff Members**

**WCSA-2024-08-08**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving New Policy 5.2030.1 Threatening Behavior Toward Staff Members, as presented (see attached).  
All board members concurred.  
Motion Carried

**New Policy 3.1010.1 Nondiscrimination Based on Pregnancy and Lactation Accommodations**

**WCSA-2024-08-09**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving New Policy 3.1010.1 Nondiscrimination Based on Pregnancy and Lactation Accommodations, as presented (see attached).  
All board members concurred.  
Motion Carried

**Revised Policy 1.1050 Definitions and Headings**

**WCSA-2024-08-10**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving Revised Policy 1.1050 Definitions and Headings, as presented (see attached).  
All board members concurred.  
Motion Carried

**Revised Policy 7.5030 Federal Grants Procurement, Monitoring, and Administration**

**WCSA-2024-08-11**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving Revised Policy 7.5030 Federal Grants Procurement, Monitoring, and Administration, as presented (see attached).  
All board members concurred.  
Motion Carried

**Revised Policy 2.1130 Religion in the Schools**

**WCSA-2024-08-12**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving Revised Policy 2.1130 Religion in the Schools, as presented (see attached).  
All board members concurred.  
Motion Carried

**Revised Policy 4.1150 Enrollment and Residency Policy**

**WCSA-2024-08-13**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving Revised Policy 4.1150 Enrollment and Residency Policy, as presented (see attached).  
All board members concurred.  
Motion Carried

**Revised Policy 4.1070 Attendance, Truancy, Withdrawal**

**WCSA-2024-08-14**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving Revised Policy 4.1070 Attendance, Truancy, Withdrawal, as presented (see attached).  
All board members concurred.  
Motion Carried

**Revised Policy 5.1260 Return to Play**

**WCSA-2024-08-15**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving Revised Policy 5.1260 Return to Play, as presented (see attached).  
All board members concurred.  
Motion Carried

**Revised Policy 3.2510 Teachers**

**WCSA-2024-08-16**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving Revised Policy 3.2510 Teachers, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.2140 Ohio Resident Educator Program**

**WCSA-2024-08-17**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving Revised Policy 3.2140 Ohio Resident Educator Program, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.2520 Educational Assistants**

**WCSA-2024-08-18**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving Revised Policy 3.2520 Educational Assistants, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.2530 Other Employees**

**WCSA-2024-08-19**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving Revised Policy 3.2530 Other Employees, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.2540 Substitute Teachers**

**WCSA-2024-08-20**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving Revised Policy 3.2540 Substitute Teachers, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.4010 Outside Activities**

**WCSA-2024-08-21**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving Revised Policy 3.4010 Outside Activities, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.4260 Social Networking Websites**

**WCSA-2024-08-22**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving Revised Policy 3.4260 Social Networking Websites, as presented (see attached).

All board members concurred.

Motion Carried

**EMIS Staffing for School Year 2024-2025**

**WCSA-2024-08-23**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving the EMIS Staffing for School Year 2024-2025, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report. Buckeye Community Hope Foundation will be holding their Annual All Schools meeting on September 19, 2024.

**XVI. Old Business**

No report.

**XVII. Public Comment**

No report.

**XVIII. New Business**

No report.

**Adjourn**

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, to adjourn.

All board members concurred.

Motion Carried 6:14 p.m.

  
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President

  
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Secretary