

Constellation Schools: Eastside Arts Academy  
Board Meeting Minutes  
Thursday, August 15, 2024  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Sarah O’Bryan called the meeting to order at 6:02 p.m. with the following members present: James Tortelli, Deborah Callen, and Joseph Sgro. Absent: Lauren Perkins

School staff present: Kate Rybak and David Johnson

ACCEL Schools LLC Present: Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Julia Howerton, Lisa Vinarcik and Garrick Lukich.

Sponsor representative: Joe Calinger

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – July 18, 2024**

**EAA-2024-08-01**

A motion was made by Deborah Callen, and was seconded by James Tortelli, approving the minutes of July 18, 2024, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2024/2025 is 156.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

No report.

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

No report.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O’Bryan request board approval to ratify Personnel Requests for School Year 2024-2025.

**Personnel Requests**

EAA-2024-08-02

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving ratifying the 2024-2025 Personnel Requests, as presented (see attached).  
All board members concurred.  
Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Sarah O'Bryan requested board approval for the July 2024 Financial Report.

**July 2024 Financial Report**

EAA-2024-08-03

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving the July 2024 Financial Report, as presented (see attached).  
All board members concurred.  
Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested that the board members acknowledge they reviewed the August 2024 Superintendent Residency Verification Report. Board approval was requested for a Direct Placement Agreement from Birch Agency. Board approval was requested for New and Revised Policies. Board approval was requested for EMIS staffing for the School Year 2024-2025.

**Acknowledgment of Superintendent Residency Verification Report for August 2024**

James Tortelli, Deborah Callen, and Joseph Sgro acknowledged they reviewed the August 2024 Superintendent Residency Verification Report.

**Direct Placement – Agreements for Direct Placement from Birch Agency**

EAA-2024-08-04

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving the Agreements for Direct Placement from Birch Agency, as presented (see attached).  
All board members concurred.  
Motion Carried

**New Policy 2.1170.2 Dyslexia Supports**

EAA-2024-08-05

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving New Policy 2.1170.2 Dyslexia Supports, as presented (see attached).  
All board members concurred.  
Motion Carried

**New Policy 3.4270 Staff Student Relationship**

EAA-2024-08-06

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving New Policy 3.4270 Staff Student Relationship, as presented (see attached).  
All board members concurred.  
Motion Carried

**New Policy 5.2030.1 Threatening Behavior Toward Staff Members**

EAA-2024-08-07

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving New Policy 5.2030.1 Threatening Behavior Toward Staff Members, as presented (see attached).  
All board members concurred.  
Motion Carried

**New Policy 3.1010.1 Nondiscrimination Based on Pregnancy and Lactation Accommodations**

**EAA-2024-08-08**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving New Policy 3.1010.1 Nondiscrimination Based on Pregnancy and Lactation Accommodations, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 1.1050 Definitions and Headings**

**EAA-2024-08-09**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving Revised Policy 1.1050 Definitions and Headings, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 7.5030 Federal Grants Procurement, Monitoring, and Administration**

**EAA-2024-08-10**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving Revised Policy 7.5030 Federal Grants Procurement, Monitoring, and Administration, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 2.1130 Religion in the Schools**

**EAA-2024-08-11**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving Revised Policy 2.1130 Religion in the Schools, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 4.1150 Enrollment and Residency Policy**

**EAA-2024-08-12**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving Revised Policy 4.1150 Enrollment and Residency Policy, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 4.1070 Attendance, Truancy, Withdrawal**

**EAA-2024-08-13**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving Revised Policy 4.1070 Attendance, Truancy, Withdrawal, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 5.1260 Return to Play**

**EAA-2024-08-14**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving Revised Policy 5.1260 Return to Play, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.2510 Teachers**

**EAA-2024-08-15**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving Revised Policy 3.2510 Teachers, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.2140 Ohio Resident Educator Program**

**EAA-2024-08-16**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving Revised Policy 3.2140 Ohio Resident Educator Program, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.2520 Educational Assistants**

**EAA-2024-08-17**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving Revised Policy 3.2520 Educational Assistants, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.2530 Other Employees**

**EAA-2024-08-18**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving Revised Policy 3.2530 Other Employees, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.2540 Substitute Teachers**

**EAA-2024-08-19**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving Revised Policy 3.2540 Substitute Teachers, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.4010 Outside Activities**

**EAA-2024-08-20**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving Revised Policy 3.4010 Outside Activities, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 3.4260 Social Networking Websites**

**EAA-2024-08-21**

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving Revised Policy 3.4260 Social Networking Websites, as presented (see attached).

All board members concurred.

Motion Carried

**EMIS Staffing for School Year 2024-2025**

**EAA-2024-08-22**

A motion was made by Deborah Callen, and was seconded by James Tortelli, approving the EMIS Staffing for School Year 2024-2025, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report. Buckeye Community Hope Foundation will be holding their Annual All Schools meeting on September 19, 2024.

**XVI. Old Business**

No report.

**XVII. Public Comment**

No report.

**XVIII. New Business**

No report.

**Adjourn**

A motion was made by Joseph Sgro, and was seconded by James Tortelli, to adjourn.  
All board members concurred.  
Motion Carried 6:14 p.m.

  
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President

  
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Secretary