

Constellation Schools: Westside Community School of the Arts  
Board Meeting Minutes  
Thursday, September 19, 2024  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Sarah O'Bryan called the meeting to order at 6:02 p.m. with the following members present: Linda Dillon, Gary Coupe, Beverly Nissel, and Robert Dollinger. Absent: Alexis Vega.

School staff present: None

ACCEL Schools LLC Present: Sarah O'Bryan, Chad Carr, Mary Beth Oko, Christine Garten, Kate Craft, Julia Howerton, Lisa Vinarcik and Brian Preseren.

Sponsor representative: Joe Calinger

Financial Services: None

Sarah O'Bryan requested the board members accept the Resignation of Alexis Vega, Board Member.

**Acceptance of Resignation – Alexis Vega – Board Member**

**WCSA-2024-09-01**

A motion was made by Beverly Nissel, and was seconded by Linda Dillon, accepting the Resignation of Board Member Alexis Vega, as presented.

All board members concurred.

Motion Carried

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – August 15, 2024**

**WCSA-2024-09-02**

A motion was made by Linda Dillon, and was seconded by Gary Coupe, approving the minutes of August 15, 2024, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2024/2025 -164.

**V. Committee Reports**

LPDC September 11, 2024, Minutes were made available to the board members.

**VI. Education Services**

**Education Program Coordinator**

No report.

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

The Special Education Numbers for September 2024 were made available to the board members.

**School Nurse Program Coordinator**

The School Nurse Report for September 2024 was made available to the board members.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O'Bryan requested board approval for Personnel Requests Board approval was requested for Bonus Stipends.

**Personnel Requests**

**WCSA-2024-09-03**

A motion was made by Gary Coupe, and was seconded by Robert Dollinger, approving the Personnel Requests, as presented (see attached).

All board members concurred.

Motion Carried

**Bonus Stipends**

**WCSA-2024-09-04**

A motion was made by Linda Dillon, and was seconded by Gary Coupe, approving the Bonus Stipends, as presented (see attached).

All board members concurred.

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Sarah O'Bryan requested board approval for the August 2024 Financial Report.

**August 2024 Financial Report**

**WCSA-2024-09-05**

A motion was made by Gary Coupe, and was seconded by Linda Dillon, approving the August 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested board approval for the Clinic Aide Job Description. Board approval was requested for the In-School Intervention (ISI) Monitor Job Description. Board approval was requested to Re-Adopt Policy 2.2040.6 Student Assessment and Academic Prevention Intervention Services. Board approval was requested for the Technology Services Fee Agreement

**Clinic Aide Job Description**

**WCSA-2024-09-06**

A motion was made by Beverly Nissel, and was seconded by Robert Dollinger, approving the Clinic Aide Job Description, as presented (see attached).

All board members concurred.

Motion Carried

**In-School Intervention (ISI) Monitor Job Description**

**WCSA-2024-09-07**

A motion was made by Beverly Nissel and was seconded by Robert Dollinger, approving the In-School Intervention (ISI) Monitor Job Description, as presented (see attached).

All board members concurred.

Motion Carried

**Re-Adopt Policy 2.2040.6 Student Assessment and Academic Prevention Intervention Services**

**WCSA-2024-09-08**

A motion was made by Beverly Nissel and was seconded by Robert Dollinger, re-adopting Policy 2.20430.6 Student Assessment and Academic Prevention Intervention Services, as presented (see attached).

All board members concurred.

Motion Carried

**Technology Services Fee Agreement**

**WCSA-2024-09-09**

A motion was made Beverly Nissel and was seconded by Robert Dollinger, approving the Technology Services Fee Agreement, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report. Joe Calinger thanked everyone who attending the Buckeye Community Hope's All Schools Meeting that was held on September 19, 2024. Joe is in the process of scheduling October site visit which will include reviewing student files and SPED files.

**XVI. Old Business**

No report.

**XVII. Public Comment**

No report.

**XVIII. New Business**

No report.

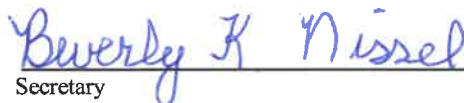
**Adjourn**

A motion was made by Beverly Nissel and was seconded by Linda Dillon, to adjourn.

All board members concurred.

Motion Carried 6:15 p.m.

  
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President

  
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Secretary