

Constellation Schools: Old Brooklyn Community Middle
Board Meeting Minutes
Thursday, October 17, 2024
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O’Bryan called the meeting to order at 6:02 p.m. with the following members present: James Tortelli, Deborah Callen, and Joseph Sgro. Absent: Laurene Perkins.

School staff present: Jody Wessler

ACCEL Schools LLC Present: Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Kate Craft, Lisa Vinarcik and Brian Preseren.

Sponsor representative: Emily Puterbaugh

Financial Services: Dave Massa

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – September 26, 2024

OBCM-2024-10-01

A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving the minutes of September 26, 2024, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2024/2025 - 266.

Donation

OBCM-2024-10-02

A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving the donation, as presented.

All board members concurred.

Motion Carried

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

The Special Education Numbers for September 2024 were made available to the board members.

Kate Craft requested board members review and acknowledge the Special Education Model Policies and Procedures.

Acknowledgement of the Special Education Model Policies and Procedures.

James Tortelli, Deborah Callen, and Joseph Sgro acknowledged they reviewed the Special Education Model Policies and Procedures.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Resignations and Separations were presented to the board members as information only.

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

Brian Preseren requested the board members review and acknowledge the Health and Wellness Policies.

Acknowledgement of the Health and Wellness Policies.

James Tortelli, Deborah Callen, and Joseph Sgro acknowledged they reviewed the Health and Wellness Policies – Brief Overview

- Policy 5.1140 Head Lice Infestation Procedure
- Policy 5.1240 Automated External Defibrillators
- Policy 5.1240.1 AED and CPR Training
- Policy 5.2320 Student Suicide
- Policy 5.2070 Weapons on School Property, In School Vehicle or at a School Sponsored Event
- Policy 5.3300 Prevention of Lead Poisoning
- Policy 5.4040 Peanut or Other Food Allergies

XII. Marketing Report

Lisa Vinarcik requested board approval for Draft Copy of 2023-2024 Annual Reports as presented. Board Acknowledges that final copy of the 2023-2024 Annual Reports must be published and submitted on or before October 31, 2024. Any modifications to the Annual Reports will be ratified at the November 2024 board meeting. Lisa Vinarcik requested that the board members review and acknowledge the Racial Balance Assessment.

Draft Copy of 2023-2024 Annual Report

OBCM-2024-10-03

A motion was made by James Tortelli, and was seconded by Deborah Callen, approving the Draft Copy of 2023-2024 Annual Reports as presented. Board Acknowledges that final copy of the 2023-2024 Annual Reports must be published and submitted on or before October 31, 2024. Any modifications to the Annual Reports will be ratified at the November 2024 board meeting, as presented (see attached).

All board members concurred.

Motion Carried

Acknowledgement of the Racial Balance Assessment

James Tortelli, Deborah Callen, and Joseph Sgro acknowledged they reviewed the Racial Balance Assessment.

XIII. Treasurer Report

Dave Massa requested board approval for the September 2024 Financial Report. Board approval was requested for the FY2025 Five Year Forecasts (Resolution) and the FY2025 Annual Budget and Revised FY 2024 ODE Formatted Budget.

September 2024 Financial Report

OBCM-2024-10-04

A motion was made by James Tortelli, and was seconded by Deborah Callen, approving the September 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

Resolution - FY2025 Five Year Forecast

OBCM-2024-10-05

A motion was made by James Tortelli, and was seconded by Deborah Callen, adopting the Resolution approving the FY 2025 Five Year Forecast (see attached).

All board members concurred.

Motion Carried

Resolution – Revised 2025 Annual Budget and Revised 2025

Annual Budget in ODE Format

OBCM-2024-10-06

A motion was made by James Tortelli, and was seconded by Deborah Callen, adopting the resolution approving the Revised 2025 Annual Budget and Revised 2025 Annual Budget in ODE Format, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O’Bryan requested board approval to adopt a Resolution to Re-Apply for Renewal of Community School Sponsorship Agreement with Buckeye Community Hope Foundation.

Resolution- Re-Apply for Renewal of Community School Sponsorship Renewal Agreement with Buckeye Community Hope Foundation

OBCM-2024-10-07

A motion was made by Joseph Sgro, and was seconded by James Tortelli, adopting the Resolution to Re-Apply for Renewal of Community School Sponsorship Agreement with Buckeye Community Hope Foundation, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Board members received the monthly board report.

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

No report.

Adjourn

A motion was made by Joseph Sgro and was seconded by James Tortelli, to adjourn.

All board members concurred.

Motion Carried 6:37 p.m.

President

Secretary