

Constellation Schools: Westside Community School of the Arts
Special Board Meeting Minutes
Thursday, October 24, 2024
Constellation Schools – Administration Office

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:08 p.m. with the following members present: Linda Dillon, Gary Coupe, Beverly Nissel, and Robert Dollinger.

School staff present: None

ACCEL Schools LLC Present: Sarah O'Bryan

Sponsor representative: None

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – September 19, 2024

WCSA-2024-10-01

A motion was made by Gary Coupe, and was seconded by Robert Dollinger, approving the minutes of September 19, 2024, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2024/2025 - 166.

Field Trips

WCSA-2024-10-02

A motion was made by Gary Coupe, and was seconded by Robert Dollinger, approving the field trips, as presented.

All board members concurred.

Motion Carried

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

The Special Education Numbers for September 2024 were made available to the board members.

Sarah O'Bryan requested board members review and acknowledge the Special Education Model Policies and Procedures.

Acknowledgement of the Special Education Model Policies and Procedures.

Linda Dillon, Gary Coupe, Beverly Nissel, and Robert Dollinger acknowledged they reviewed the Special Education Model Policies and Procedures.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

No report.

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

Sarah O’Bryan requested the board members review and acknowledge the Health and Wellness Policies.

Acknowledgement of the Health and Wellness Policies.

Linda Dillon, Gary Coupe, Beverly Nissel, and Robert Dollinger acknowledged they reviewed the Health and Wellness Policies – Brief Overview

- Policy 5.1140 Head Lice Infestation Procedure
- Policy 5.1240 Automated External Defibrillators
- Policy 5.1240.1 AED and CPR Training
- Policy 5.2320 Student Suicide
- Policy 5.2070 Weapons on School Property, In School Vehicle or at a School Sponsored Event
- Policy 5.3300 Prevention of Lead Poisoning
- Policy 5.4040 Peanut or Other Food Allergies

XII. Marketing Report

Sarah O’Bryan requested board approval for Draft Copy of 2023-2024 Annual Reports as presented. Board Acknowledges that final copy of the 2023-2024 Annual Reports must be published and submitted on or before October 31, 2024. Any modifications to the Annual Reports will be ratified at the November 2024 board meeting. Sarah O’Bryan requested that the board members review and acknowledge the Racial Balance Assessment.

Draft Copy of 2023-2024 Annual Report

WCSA-2024-10-03

A motion was made by Gary Coupe, and was seconded by Robert Dollinger, approving the Draft Copy of 2023-2024 Annual Reports as presented. Board Acknowledges that final copy of the 2023-2024 Annual Reports must be published and submitted on or before October 31, 2024. Any modifications to the Annual Reports will be ratified at the November 2024 board meeting, as presented (see attached).

All board members concurred.

Motion Carried

Acknowledgement of the Racial Balance Assessment

Linda Dillon, Gary Coupe, Beverly Nissel, and Robert Dollinger acknowledged they reviewed the Racial Balance Assessment.

XIII. Treasurer Report

Sarah O’Bryan requested board approval for the September 2024 Financial Report. Board approval was requested for the FY2025 Five Year Forecasts (Resolution) and the FY2025 Annual Budget and Revised FY 2024 ODE Formatted Budget.

September 2024 Financial Report

WCSA-2024-10-04

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, approving the September 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

Resolution - FY2025 Five Year Forecast

WCSA-2024-10-05

A motion was made by Linda Dillon, and was seconded by Robert Dollinger, adopting the Resolution approving the FY 2025 Five Year Forecast (see attached).

All board members concurred.

Motion Carried

Resolution – Revised 2025 Annual Budget and Revised 2025

Annual Budget in ODE Format

WCSA-2024-10-06

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, adopting the resolution approving the Revised 2025 Annual Budget and Revised 2025 Annual Budget in ODE Format, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O’Bryan requested board approval to adopt a Resolution to Re-Apply for Renewal of Community School Sponsorship Agreement with Buckeye Community Hope Foundation.

Resolution- Re-Apply for Renewal of Community School Sponsorship Renewal Agreement with Buckeye Community Hope Foundation

WCSA-2024-10-07

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, adopting the Resolution to Re-Apply for Renewal of Community School Sponsorship Agreement with Buckeye Community Hope Foundation, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Board members received the monthly board report.

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business


No report.

Adjourn

A motion was made by Beverly Nissel and was seconded by Gary Coupe, to adjourn.

All board members concurred.

Motion Carried 6:12 p.m.



President



Secretary