

Constellation Schools: Westside Community School of the Arts
Board Meeting Minutes
Thursday, November 21, 2024
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O’Bryan called the meeting to order at 6:06 p.m. with the following members present: Linda Dillon, Gary Coupe, Beverly Nissel, Robert Dollinger and Peggy Coy.

School staff present: Julie Clark

ACCEL Schools LLC Present: Sarah O’Bryan, Chad Carr, Debbie Piazza, Christine Garten, Kate Craft, Julia Howerton, Garrick Lukich, and Brian Preseren.

Sponsor representative: Emily Puterbaugh

Financial Services: Dave Massa

Legal Representation –Adam Schira, Dickinson Wright (Virtual)

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – October 24, 2024

WCSA-2024-11-01

A motion was made by Gary Coupe, and was seconded by Robert Dollinger, approving the minutes of October 24, 2024, as presented.

All board members concurred.

Motion Carried

Election of Board Member

Sarah O’Bryan requested the election of board member Peggy Coy.

Election of Board Member – Peggy Coy

WCSA-2024-11-02

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, approving the election of Board Member Peggy Coy, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2024/2025 - 168.

Approval of Field Trips

WCSA-2024-11-03

A motion was made by Gary Coupe, and was seconded by Robert Dollinger, approving the field trips, as presented.

All board members concurred.

Motion Carried

V. Committee Reports

The LPDC November 2024 Agenda/Minutes were made available to the board members.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

The Special Education Numbers for November 2024 were made available to the board members.

School Nurse Program Coordinator

Julia Howerton requested board approval for the Model Emergency Action Plan for the Use of an Automated External Defibrillator (AED).

Model Emergency Action Plan for the Use of an Automated External Defibrillator (AED)

WCSA-2024-11-04

A motion was made by Gary Coupe, and was seconded by Linda Dillon, approving the Model Emergency Action Plan for the Use of an Automated External Defibrillator (AED), as presented (see attached).

All board members concurred.

Motion Carried

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan presented Resignations and Separations as information only.

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

Sarah O'Bryan requested board approval to ratify approval on the final copy of the 2023-2024 Annual Report.

Final Copy of 2023-2024 Annual Report

WCSA-2024-11-05

A motion was made by Robert Dollinger, and was seconded by Linda Dillon, approving ratifying the Final Copy of the 2023-2024 Annual Report, as presented (see attached).

All board members concurred.

Motion Carried

XIII. Treasurer Report

Dave Massa requested board approval for the October 2024 Financial Report.

October 2024 Financial Report

WCSA-2024-11-06

A motion was made by Beverly Nissel, and was seconded by Linda Dillon, approving the October 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Legal

No report.

XV. Superintendent Report

Sarah O'Bryan requested board approval for new Policy 2.1330 Political Affiliations or Ideologies. Board approval was requested to ratify the 2024-2025 Transportation Agreement with Hogan Transportation.

New Policy 2.1330 Political Affiliations or Ideologies

WCSA-2024-11-07

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving New Policy 2.1330 Political Affiliations or Ideologies, as presented (see attached).

All board members concurred.

Motion Carried

Ratify 2024-2025 Transportation Agreement with Hogan Transportation

WCSA-2024-11-08

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving ratifying the 2024-2025 Transportation Agreement with Hogan Transportation, as presented (see attached).

All board members concurred.

Motion Carried

XVI. Sponsor Update

Board members received the monthly board report.

XVII. Old Business

No report.

XVIII. Public Comment

No report.

XIX. New Business

No report.

Adjourn

A motion was made by Beverly Nissel and was seconded by Linda Dillon, to adjourn.

All board members concurred.

Motion Carried 6:45 p.m.



President



Secretary