

Constellation Schools: Old Brooklyn Community Middle  
Board Meeting Minutes  
Thursday, November 21, 2024  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Sarah O’Bryan called the meeting to order at 6:06 p.m. with the following members present: James Tortelli, Deborah Callen, and Laurene Perkins. Absent: Joseph Sgro.

School staff present: Jody Wessler

ACCEL Schools LLC Present: Sarah O’Bryan, Chad Carr, Debbie Piazza, Christine Garten, Kate Craft, Julia Howerton, Garrick Lukich and Brian Preseren.

Sponsor representative: Emily Puterbaugh

Financial Services: Dave Massa

Legal Representation –Adam Schira, Dickinson Wright (Virtual)

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – October 17, 2024**

**OBCM-2024-11-01**

A motion was made by James Tortelli, and was seconded by Deborah Callen, approving the minutes of October 17, 2024, as presented.

All board members concurred.

Motion Carried

Jody Wessler spoke informally to her board members highlighting Academics, School Climate and Culture and upcoming events.

**IV. Principal Report**

Enrollment for school year 2024/2025 - 269.

**V. Committee Reports**

The LPDC November 2024 Agenda/Minutes were made available to the board members.

**VI. Education Services**

**Education Program Coordinator**

No report.

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

The Special Education Numbers for November 2024 were made available to the board members.

**School Nurse Program Coordinator**

Julia Howerton requested board approval for the Model Emergency Action Plan for the Use of an Automated External Defibrillator (AED).

**Model Emergency Action Plan for the Use of an Automated External Defibrillator (AED)**

**OBCM-2024-11-02**

A motion was made by Laurene Perkins, and was seconded by Deborah Callen, approving the Model Emergency Action Plan for the Use of an Automated External Defibrillator (AED), as presented (see attached).

All board members concurred.

Motion Carried

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O'Bryan requested board approval for the Personnel Request. Board approval was requested for Stipends.

Board approval was requested for Bonus Payments.

**Personnel Request**

**OBCM-2024-11-03**

A motion was made by Deborah Callen, and was seconded by Laurene Perkins, approving the Personnel Request, as presented (see attached).

All board members concurred.

Motion Carried

**Stipends**

**OBCM-2024-11-04**

A motion was made by Laurene Perkins, and was seconded by Deborah Callen, approving the Stipends, as presented (see attached).

All board members concurred.

Motion Carried

**Bonus Payments**

**OBCM-2024-11-05**

A motion was made by James Tortelli, and was seconded by Deborah Callen, approving the Bonus Payments, as presented (see attached).

All board members concurred.

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

Sarah O'Bryan requested board approval to ratify approval on the final copy of the 2023-2024 Annual Report.

**Final Copy of 2023-2024 Annual Report**

**OBCM-2024-11-06**

A motion was made by Laurene Perkins, and was seconded by Deborah Callen, approving ratifying the Final Copy of the 2023-2024 Annual Report, as presented (see attached).

All board members concurred.

Motion Carried

**XIII. Treasurer Report**

Dave Massa requested board approval for the October 2024 Financial Report.

**October 2024 Financial Report**

**OBCM-2024-11-07**

A motion was made by James Tortelli, and was seconded by Laurene Perkins, approving the October 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

**XIV. Legal**

Board approval was requested for the Bond Resolution. Board approval was requested for the Amended and Restated Management Agreement.

**Bond Resolution**

**OBCM-2024-11-08**

A motion was made by James Tortelli, and was seconded by Laurene Perkins, approving the Bond Resolution, as presented (see attached).

All board members concurred.

Motion Carried

**Amended and Restated Management Agreement**

**OBCM-2024-11-09**

A motion was made by James Tortelli, and was seconded by Laurene Perkins, approving the Amended and Restated Management Agreement, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Superintendent Report**

Sarah O'Bryan requested board approval for new Policy 2.1330 Political Affiliations or Ideologies. Board approval was requested to ratify the 2024-2025 Service Agreement with PSI.

**New Policy 2.1330 Political Affiliations or Ideologies**

**OBCM-2024-11-10**

A motion was made by Laurene Perkins, and was seconded by James Tortelli, approving New Policy 2.1330 Political Affiliations or Ideologies, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify 2024-2025 Service Agreement with PSI**

**OBCM-2024-11-11**

A motion was made by James Tortelli, and was seconded by Laurene Perkins, approving ratifying the 2024-2025 Service Agreement with PSI, as presented (see attached).

All board members concurred.

Motion Carried

**XVI. Sponsor Update**

Board members received the monthly board report.

**XVII. Old Business**

No report.

**XVIII. Public Comment**

No report.

**XIX. New Business**

No report.

**Adjourn**

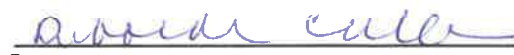
A motion was made by Laurene Perkins and was seconded by Deborah Callen, to adjourn.

All board members concurred.

Motion Carried 6:45 p.m.



President



Secretary