

Constellation Schools: Old Brooklyn Community Elementary  
Special Board Meeting Minutes  
Thursday, January 23, 2025  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Sarah O'Bryan called the meeting to order at 6:06 p.m. with the following members present: John Noga, Jerry Bednar, Bert Butts, Leo Tischer and Lori Turner.

School staff present: Cherie Kaiser & Karen Jack

ACCEL Schools LLC Present: Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Lisa Vinarcik, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joyce Lewis

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – November 21, 2024**

**OBCE-2025-01-01**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the minutes of November 21, 2024, as presented.

All board members concurred.

Motion Carried

Christine Garten presented information on Tiered Behavior Intervention.

Cherie Kaiser shared a presentation with her board members highlighting Academics, School Climate and Culture and upcoming events.

**IV. Principal Report**

Enrollment for school year 2024/2025 - 365.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested board members acknowledge they reviewed the Bullying, Harassment, and Intimidation Reporting document.

John Noga, Jerry Bednar, Bert Butts, Leo Tischer and Lori Turner acknowledge they reviewed the Bullying, Harassment, and Intimidation Reporting document.

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

The Special Education Numbers for January 2025 were made available to the board members.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O'Bryan requested board approval for Stipends.

**Stipends**

**OBCE-2025-01-02**

A motion was made by Bert Butts, and was seconded by Lori Turner, approving the Stipends, as presented (see attached).

All board members concurred.

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Sarah O'Bryan requested board approval for the November and December 2024 Financial Reports.

**November & December 2024 Financial Reports**

**OBCE-2025-01-03**

A motion was made by Leo Tischer, and was seconded by Lori Turner, approving the November & December 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested board approval for Revised Policy 2.1150 Rights of Individuals with Disabilities. Board approval was requested for Appendix 2.1150-A Special Education Model Policies and Procedures. Board approval was requested for New Policy 7.6070.1 Borrowing and Lending Money. Board approval was requested for Revised Policy 2.2110 College Credit Plus- Advanced Stading Program. Board approval was requested for Revised Policy 2.2070 Promotion and Retention Policy. Board approval was requested for Revised Policy 5.1240.1 AED and CPR Training. Board approval was requested for Vector Solutions Schedule A Revision Effective February 15, 2025. Board Approval was requested for Student Wellness and Success Funds.

**Revised Policy 2.1150 Rights of Individuals with Disabilities**

**OBCE-2025-01-04**

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving Revised Policy 2.1150 Rights of Individuals with Disabilities, as presented (see attached).

All board members concurred.

Motion Carried

**Appendix 2.1150-A Special Education Model Policies and Procedures**

**OBCE-2025-01-05**

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving Appendix 2.1150-A Special Education Model Policies and Procedures, as presented (see attached).

All board members concurred.

Motion Carried

**New Policy 7.6070.1 Borrowing and Lending Money**

**OBCE-2025-01-06**

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving New Policy 7.6070.1 Borrowing and Lending Money, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 2.2070 Promotion and Retention Policy**

**OBCE-2025-01-07**

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving Revised Policy 2.2070 Promotion and Retention Policy, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 5.1240.1 AED and CPR Training**

**OBCE-2025-01-08**

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving Revised Policy 2.11240.1 AED and CPR Training, as presented (see attached).

All board members concurred.

Motion Carried

**Vector Solutions Schedule A Revision Effective February 15, 2025**

**OBCE-2025-01-09**

A motion was made by Leo Tischer, and was seconded by John Noga, approving Vector Solutions Schedule A Revision Effective February 15, 2025, as presented (see attached).

All board members concurred.

Motion Carried

**Student Wellness and Success Funds Plan**

**OBCE-2025-01-10**

A motion was made by Leo Tischer, and was seconded by Lori Turner, approving the Student Wellness and Success Funds Plan, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

Month: January

Governing Authority Highlights/Important updates from ESCLEW	Chronic absenteeism significantly impacts student success. Younger students with consistent attendance are more likely to meet key milestones like the 3rd Grade Reading Guarantee, while high school students are more likely to graduate on time. This month’s site visit focused heavily on attendance and the requirements of HB410. To learn more about HB410, you can find the
Recent Site Visit Highlights	This month included a compliance visit, during which we reviewed HB 410, focusing on school attendance policies and addressing habitual truancy. OBCE is in compliance with the law's requirements.
Financial Updates	The ESCLEW Community Schools Financial Consultant held a monthly meeting with the school’s treasurer, a completed report was emailed following the meeting. If you have any concerns with your school’s financials, please contact your school’s treasurer.

**School Governance Performance Targets and Metrics**

Measure Domain	Assessment	Exceeds the Standard (6 points)	Meets the Standard (4 points)	Approaches the Standards (2 points)	Falls Below the Standards (0 points)
School Governance	Board Engagement	100% of board members attend two (2) or more school visits or school-sponsored events	100% of board members attend at least one (1) school visit or school-sponsored event	At least one board member attends at least one (1) school visit or school-sponsored event	Zero (0) board members attend a school visit or school-sponsored event

Evidence:	<b>John &amp; Bert- Holiday Concert; Jerry – Site Visit</b>				
School Governance	Required Number of Regular Board Meetings		Six (6) Meetings held per year	Five (5) meetings held per year	Four (4) or fewer meetings held per year
Evidence: July August September October November					
School Governance	Required Number of Board Members		Five (5) or more sponsor approved board members for all meetings		Fewer than five (5) sponsor approved board members for one (1) or more meetings
Evidence: July – 4 August – 4, September 4, October 4 November - 5					
School Governance	Proper Meeting Notice		Timely public notice for all meetings, reschedules, and cancellations	Timely public notice not provided for one (1) meeting, reschedule, or cancellation	Timely public notice not provided for two (2) or more meetings, reschedules, or cancellations.
Evidence: in compliance					
School Governance	Required Board Member Training		Completion of Open Meetings and Public Records for 100% of board members	Completion of Open Meetings and Public Records for 80- 99% of board members	Completion of Open Meetings and Public Records for less than 80% of board members
Evidence: John - completed Jerry - completed Bert Leo Lori					
School Governance	Board Member Attendance	<b>Overall member attendance is &gt;90%</b>	Overall member attendance is between 80-90%	Overall member attendance is between 70-79%	<b>Overall member attendance is &lt;70%</b>
Evidence: October – ¾ November – 5/5					

**XVI. Old Business**

No report.

**XVII. Public Comment**

No report.

**XVIII. New Business**

No report.


**Adjourn**

A motion was made by Leo Tischer and was seconded by Lori Turner, to adjourn.

All board members concurred.

Motion Carried 6:35 p.m.

  
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President

  
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Secretary