

Constellation Schools: Parma Community
Special Board Meeting Minutes
Thursday, January 23, 2025
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O’Bryan called the meeting to order at 6:06 p.m. with the following members present: John Noga, Jerry Bednar, Bert Butts, Leo Tischer and Lori Turner.

School staff present: Bob Klinar, Kristina Scott, Christine Wade, Todd Luecke, and Eric Butler.

ACCEL Schools LLC Present: Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Lisa Vinarcik, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joyce Lewis

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – November 21, 2024

PC-2025-01-01

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the minutes of November 21, 2024, as presented.

All board members concurred.

Motion Carried

Eric Butler, Assistant Principal at Parma Community Middle/High School presented an update on the Cell Phone Policy with data reflecting less behavior problems with the students not having access to their cell phones during the school day. Eric thanked the board members for approving this policy earlier in the year.

Christine Garten presented information on Tiered Behavior Intervention.

IV. Principal Report

Enrollment for school year 2024/2025 – 1,254.

Acceptance of Donation

PC-2025-01-02

A motion was made by John Noga, and was seconded by Jerry Bednar, accepting the donation, as presented (see attached).

All board members concurred.

Motion Carried

Approving Field Trips

PC-2025-01-03

A motion was made by John Noga, and was seconded by Jerry Bednar, approving the field trips, as presented (see attached).

All board members concurred.

Motion Carried

Ratify Approving Field Trips

PC-2025-01-04

A motion was made by John Noga, and was seconded by Jerry Bednar, approving ratifying the field trip, as presented (see attached).

All board members concurred.

Motion Carried

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board members acknowledge they reviewed the Bullying, Harassment, and Intimidation Reporting document.

John Noga, Jerry Bednar, Bert Butts, Leo Tischer and Lori Turner acknowledge they reviewed the Bullying, Harassment, and Intimidation Reporting document.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

The Special Education Numbers for January 2025 were made available to the board members.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval to Ratify Personnel Actions. Board approval was request for Stipends. Resignation and Separations were made available to the board members as information only.

Ratify Personnel Actions

PC-2025-01-05

A motion was made by Leo Tischer, and was seconded by Jerry Bednar, approving ratifying the Personnel Actions, as presented (see attached).

All board members concurred.

Motion Carried

Stipends

PC-2025-01-06

A motion was made by Bert Butts, and was seconded by Lori Turner, approving the Stipends, as presented (see attached).

All board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

Brian Preseren requested board approval to ratify the Facility Use Agreement for the Parma Soccer Club.

Ratify Facility Use Agreement for the Parma Soccer Club

PC-2025-01-07

A motion was made by Jerry Bednar, and was seconded by John Noga, approving ratifying the Facility Use Agreement for the Parma Soccer Club, as presented (see attached).

All board members concurred.

Motion Carried

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O'Bryan requested board approval for the November and December 2024 Financial Reports.

November & December 2024 Financial Reports

PC-2025-01-08

A motion was made by Leo Tischer, and was seconded by Lori Turner, approving the November & December 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested board approval for Revised Policy 2.1150 Rights of Individuals with Disabilities. Board approval was requested for Appendix 2.1150-A Special Education Model Policies and Procedures. Board approval was requested for New Policy 7.6070.1 Borrowing and Lending Money. Board approval was requested for Revised Policy 2.2110 College Credit Plus- Advanced Stading Program. Board approval was requested for Revised Policy 2.2070 Promotion and Retention Policy. Board approval was requested for Revised Policy 5.1240.1 AED and CPR Training. Board approval was requested for Vector Solutions Schedule A Revision Effective February 15, 2025. Board Approval was requested for Student Wellness and Success Funds. Board approval was requested Waiving Career Technical Education for Grades 7 and 8.

Revised Policy 2.1150 Rights of Individuals with Disabilities

PC-2025-01-09

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving Revised Policy 2.1150 Rights of Individuals with Disabilities, as presented (see attached).

All board members concurred.

Motion Carried

Appendix 2.1150-A Special Education Model Policies and Procedures

PC-2025-01-10

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving Appendix 2.1150-A Special Education Model Policies and Procedures, as presented (see attached).

All board members concurred.

Motion Carried

New Policy 7.6070.1 Borrowing and Lending Money

PC-2025-01-11

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving New Policy 7.6070.1 Borrowing and Lending Money, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 2.2070 Promotion and Retention Policy

PC-2025-01-12

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving Revised Policy 2.2070 Promotion and Retention Policy, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 5.1240.1 AED and CPR Training

PC-2025-01-13

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving Revised Policy 2.11240.1 AED and CPR Training, as presented (see attached).

All board members concurred.

Motion Carried

Vector Solutions Schedule A Revision Effective February 15, 2025

PC-2025-01-14

A motion was made by Leo Tischer, and was seconded by John Noga, approving Vector Solutions Schedule A Revision Effective February 15, 2025, as presented (see attached).

All board members concurred.

Motion Carried

Student Wellness and Success Funds Plan

PC-2025-01-15

A motion was made by Leo Tischer, and was seconded by Lori Turner, approving the Student Wellness and Success Funds Plan, as presented (see attached).

All board members concurred.

Motion Carried

Waiving Career Technical Education for Grades 7 and 8

PC-2025-01-16

A motion was made by John Noga, and was seconded by Jerry Bednar, approving Waiving Career Technical Education for Grades 7 and 8, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Month: January

Governing Authority Highlights/Important updates from ESCLEW	Chronic absenteeism significantly impacts student success. Younger students with consistent attendance are more likely to meet key milestones like the 3rd Grade Reading Guarantee, while high school students are more likely to graduate on time. This month’s site visit focused heavily on attendance and the requirements of HB410. To learn more about HB410, you can find the FAQ here.
Recent Site Visit Highlights	This month included a compliance visit, during which we reviewed HB 410, focusing on school attendance policies and addressing habitual truancy. PC is in compliance with the law's requirements.
Financial Updates	The ESCLEW Community Schools Financial Consultant held a monthly meeting with the school’s treasurer, a completed report was emailed following the meeting. If you have any concerns with your school’s financials, please contact your school’s treasurer.

School Governance Performance Targets and Metrics

Measure Domain	Assessment	Exceeds the Standard (6 points)	Meets the Standard (4 points)	Approaches the Standards (2 points)	Falls Below the Standards (0 points)
School Governance	Board Engagement	100% of board members attend two (2) or more school visits or school-sponsored events	100% of board members attend at least one (1) school visit or school-sponsored event	At least one board member attends at least one (1) school visit or school-sponsored event	Zero (0) board members attend a school visit or school-sponsored event
Evidence:	John & Bert– Holiday Concert; Jerry – Site Visit				
School Governance	Required Number of Regular Board Meetings		Six (6) Meetings held per year	Five (5) meetings held per year	Four (4) or fewer meetings held per year
Evidence:					
School Governance	Required Number of Board Members		Five (5) or more sponsor approved board members for all meetings		Fewer than five (5) sponsor approved board members for one (1) or more meetings

Evidence: July - 4 August - 4, September 4, October 4 November - 5					
School Governance	Proper Meeting Notice		Timely public notice for all meetings, reschedules, and cancellations	Timely public notice not provided for one (1) meeting, reschedule, or cancellation	Timely public notice not provided for two (2) or more meetings, reschedules, or cancellations.
Evidence: in compliance					
School Governance	Required Board Member Training		Completion of Open Meetings and Public Records for 100% of board members	Completion of Open Meetings and Public Records for 80-99% of board members	Completion of Open Meetings and Public Records for less than 80% of board members
Evidence: John - completed Jerry - completed Bert Leo Lori					
School Governance	Board Member Attendance	Overall member attendance is >90%	Overall member attendance is between 80-90%	Overall member attendance is between 70-79%	Overall member attendance is <70%
Evidence: October - 3/4 November - 5/5					

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

No report.

Adjourn

A motion was made by Leo Tischer and was seconded by Lori Turner, to adjourn.

All board members concurred.

Motion Carried 6:35 p.m.



President



Secretary