

Constellation Schools: Westpark Community Middle
Special Board Meeting Minutes
Tuesday February 4, 2025
Constellation Schools Administration Office, Parma Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:00 p.m. with the following members present: James Tortelli, Deborah Callen, Joseph Sgro, Laurene Perkins, and Douglas Nissel.

School staff present: None

ACCEL Schools LLC Present: Sarah O'Bryan

Sponsor representative: Emily Puterbaugh

Financial Services: None

Election of Board Member

Sarah O'Bryan requested the election of board member Douglas Nissel.

Election of Board Member – Douglas Nissel

WCM-2025-02-01

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the election of Board Member Douglas Nissel, as presented.

All board members concurred.

Motion Carried

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – November 21, 2024

WCM-2025-02-02

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the minutes of November 21, 2024, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2024/2025 – 166.

Approval of Field Trip

WCM-2025-02-03

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving the field trip, as presented.

All board members concurred.

Motion Carried

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Sarah O'Bryan requested board members acknowledge they reviewed the Bullying, Harassment, and Intimidation Reporting document.

James Tortelli, Deborah Callen, Joseph Sgro, Laurene Perkins, and Douglas Nissel acknowledge they reviewed the Bullying, Harassment, and Intimidation Reporting document.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

The Special Education Numbers for January 2025 were made available to the board members.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O'Bryan requested board approval for Stipends.

Stipends

WCM-2025-02-04

A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving the Stipends, as presented (see attached).

All board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O'Bryan requested board approval for the November and December 2024 Financial Reports.

November & December 2024 Financial Reports

WCM-2025-02-05

A motion was made by James Tortelli, and was seconded by Laurene Perkins, approving the November & December 2024 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested board approval for Revised Policy 2.1150 Rights of Individuals with Disabilities. Board approval was requested for Appendix 2.1150-A Special Education Model Policies and Procedures. Board approval was requested for New Policy 7.6070.1 Borrowing and Lending Money. Board approval was requested for Revised Policy 2.2110 College Credit Plus- Advanced Stading Program. Board approval was requested for Revised Policy 2.2070 Promotion and Retention Policy. Board approval was requested for Revised Policy 5.1240.1 AED and CPR Training. Board approval was requested for Vector Solutions Schedule A Revision Effective February 15, 2025. Board Approval was requested for Student Wellness and Success Funds. Board approval was requested Waiving Career Technical Education for Grades 7 and 8.

Revised Policy 2.1150 Rights of Individuals with Disabilities

WCM-2025-02-06

A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving Revised Policy 2.1150 Rights of Individuals with Disabilities, as presented (see attached).

All board members concurred.

Motion Carried

Appendix 2.1150-A Special Education Model Policies and Procedures

WCM-2025-02-07

A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving Appendix 2.1150-A Special Education Model Policies and Procedures, as presented (see attached).

All board members concurred.

Motion Carried

New Policy 7.6070.1 Borrowing and Lending Money

WCM-2025-02-08

A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving New Policy 7.6070.1 Borrowing and Lending Money, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 2.2070 Promotion and Retention Policy

WCM-2025-02-09

A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving Revised Policy 2.2070 Promotion and Retention Policy, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 5.1240.1 AED and CPR Training

WCM-2025-02-10

A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving Revised Policy 2.11240.1 AED and CPR Training, as presented (see attached).

All board members concurred.

Motion Carried

Vector Solutions Schedule A Revision Effective February 15, 2025

WCM-2025-02-11

A motion was made by Laurene Perkins, and was seconded by Douglas Nissel, approving Vector Solutions Schedule A Revision Effective February 15, 2025, as presented (see attached).

All board members concurred.

Motion Carried

Student Wellness and Success Funds Plan

WCM-2025-02-12

A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving the Student Wellness and Success Funds Plan, as presented (see attached).

All board members concurred.

Motion Carried

Waiving Career Technical Education for Grades 7 and 8

WCM-2025-02-13

A motion was made by Laurene Perkins, and was seconded by Joseph Sgro, approving Waiving Career Technical Education for Grades 7 and 8, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Board members received the monthly board report.

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

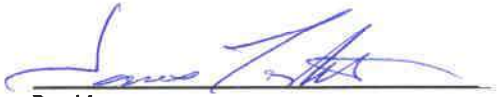
No report.

Adjourn

A motion was made by Joseph Sgro and was seconded by Laurene Perkins, to adjourn.

All board members concurred.

Motion Carried 6:06 p.m.



President



Secretary