

Constellation Schools: Lorain Community Elementary  
Board Meeting Minutes  
Thursday, April 17, 2025  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Sarah O’Bryan called the meeting to order at 6:03 p.m. with the following members present: John Noga, Jerry Bednar, and Bert Butts. Absent: Leo Tischer and Lori Turner.

School staff present: Kim Benetto

ACCEL Schools LLC Present: Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Julia Howerton, Lisa Vinarcik, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joyce Lewis

Financial Services: Dave Massa

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – March 20, 2025**

**LCE-2025-04-01**

A motion was made by Jerry Bednar, and was seconded by John Noga, approving the minutes of March 20, 2025, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2024/2025 - 84.

Re-Enrollment for school year 2025/2026 – 64.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

No report.

**Curriculum & Instruction Program Coordinator**

Christine Garten requested board approval for the Math Curriculum – Savvas enVision for SY 25/26.

**Math Curriculum – Savvas enVision SY 25/26**

**LCE-2025-04-02**

A motion was made by Bert Butts, and was seconded by John Noga, approving the Math Curriculum – Savvas enVision starting with the 2025/2026 School Year, as presented (see attached).

All board members concurred.

Motion Carried

**VII. Student Services**

**Special Education Program Coordinator**

The Special Education Numbers for April 2025 were made available to the board members.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

No report.

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Dave Massa requested board approval for the March 2025 Financial Report.

**March 2025 Financial Report**

**LCE-2025-04-03**

A motion was made by John Noga, and was seconded by Bert Butts, approving the March 2025 Financial Reports, as presented (see attached).

All board members concurred.

Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested board approval to Readopt Policy 2.2120 Career Advising and Student Success Plans. Board approval was requested to ratify the signed Resolution and Charter Renewal Contract with ESC of Lake Erie West at the March 20, 2025, Board Meeting. Board approval was requesting approving Certification of Legal Obligations Regarding Title VI of the Civil Rights Act. Board approval was requested for ESC of Lake Erie West Modifications.

**Readopt Policy 2.2120 Career Advising and Student Success Plans**

**LCE-2025-04-04**

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving Readopting Policy 2.2120 Career Advising and Student Success Plans, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify Signed Resolution and Charter Renewal Contract with ESC of Lake West at the March 20, 2025, Board Meeting**

**LCE-2025-04-05**

A motion was made by Jerry Bednar, and was seconded by Bert Butts, approving Ratifying the Signed Resolution and Charter Renewal Contract with ESC of Lake Erie West at the March 20, 2025, Board Meeting, as presented.

All board members concurred.

Motion Carried

**Certification of Legal Obligations Regarding Title VI of the Civil Rights Act**

**LCE-2025-04-06**

A motion was made by Jerry Bednar, and was seconded by Bert Butts, approving the Certification of Legal Obligations Regarding Title VI of the Civil Rights Act, as presented (see attached).

All board members concurred.

Motion Carried

**ESC of Lake Erie West Modification Number 19**

**LCE-2025-04-07**

A motion was made by Bert Butts, and was seconded by John Noga, approving ESC of Lake Erie West Modification #19, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

Month: April

<p>Governing Authority Highlights/Important updates from ESCLEW</p>	<p>Legislation Updates</p> <ul style="list-style-type: none"> <li>● Restroom Policy: As of February 25, 2025, Ohio law mandates that students must use restrooms that correspond to their sex assigned at birth.</li> <li>● Parent’s Bill of Rights: Effective April 9, 2025, this law changes how schools handle student health and gender expression. Key points include: <ul style="list-style-type: none"> <li>○ Schools must notify parents about classroom content related to sexuality and gender.</li> <li>○ Parents can excuse their children from such lessons.</li> <li>○ Parents have the right to challenge school decisions and appeal to the superintendent and governing authority.</li> </ul> </li> </ul> <p>Reminders</p> <ul style="list-style-type: none"> <li>● Open Meeting &amp; Public Records Training – Deadline: April 30, 2025.</li> </ul>
<p>Recent Site Visit Highlights</p>	<p>The April compliance visit will review key areas, including curriculum requirements, ensuring K-6 students receive child sexual abuse prevention instruction and 7-12 students receive sexual violence prevention instruction. Parental notification will be checked to confirm parents were informed, given access to materials within 48 hours upon request, and allowed to excuse their child. Attendance monitoring will verify that parents were notified within seven days if a student exceeded 38+ hours of absences in a month or 65+ hours in a year. Emergency preparedness will ensure door-blocking devices (if applicable) are approved, included in the certificate of occupancy, and that staff are properly trained.</p> <p>In addition to the compliance items listed above, LCE’s CAP was reviewed and remains on track to meeting the requirements.</p> <p>Site Visit Dates:</p> <ul style="list-style-type: none"> <li>● LCE: 4-3-25</li> </ul>
<p>Financial Updates</p>	<p>The ESCLEW Community Schools Financial Consultant held a monthly meeting with the school’s treasurer, a completed report was emailed</p>

	following the meeting. If you have any concerns with your school's financials, please contact your school's treasurer.
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**School Governance Performance Targets and Metrics**

Measure Domain	Assessment	Exceeds the Standard (6 points)	Meets the Standard (4 points)	Approaches the Standards (2 points)	Falls Below the Standards (0 points)
School Governance	Board Engagement	100% of board members attend two (2) or more school visits or school-sponsored events	100% of board members attend at least one (1) school visit or school-sponsored event	At least one board member attends at least one (1) school visit or school-sponsored event	Zero (0) board members attend a school visit or school-sponsored event
Evidence:	<b>John - Site Visit Bert – Site Visit</b>				
School Governance	Required Number of Regular Board Meetings		Six (6) Meetings held per year	Five (5) meetings held per year	Four (4) or fewer meetings held per year
Evidence:					
July August September October November					
School Governance	Required Number of Board Members		Five (5) or more sponsor approved board members for all meetings		Fewer than five (5) sponsor approved board members for one (1) or more meetings
Evidence:					
July – 4 August – 4 September 4 October 4 November – 5 January - 5					
School Governance	Proper Meeting Notice		Timely public notice for all meetings, reschedules, and cancellations	Timely public notice not provided for one (1) meeting, reschedule, or cancellation	Timely public notice not provided for two (2) or more meetings, reschedules, or cancellations.
Evidence: in compliance					
School Governance	Required Board Member Training		Completion of Open Meetings and Public Records for	Completion of Open Meetings and Public Records for 80-	Completion of Open Meetings and Public Records for less

			100% of board members	99% of board members	than 80% of board members
Evidence: John - completed Jerry - completed Bert Leo Lori					
School Governance	Board Member Attendance	Overall member attendance is >90%	Overall member attendance is between 80-90%	Overall member attendance is between 70-79%	Overall member attendance is <70%
Evidence: October – ¾ November – 5/5 January – 5/5					

**XVI. Old Business**

No report.

**XVII. Public Comment**

No report.

**XVIII. New Business**

No report.

**Adjourn**

A motion was made by Jerry Bednar and was seconded by Bert Butts, to adjourn.

All board members concurred.

Motion Carried 6:29 p.m.

  
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President

  
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Secretary