

Constellation Schools: Westpark Community Elementary
Board Meeting Minutes
Thursday, April 17, 2025
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O’Bryan called the meeting to order at 6:03 p.m. with the following members present: Charles Ledger, Bogusia Chmielewski, Donna Stelter, and Thomas Bonner. Absent: Rodney Spencer.

School staff present: Jean Rizi

ACCEL Schools LLC Present: Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Christine Garten, Julia Howerton, Lisa Vinarcik, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joyce Lewis

Financial Services: Dave Massa

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – March 20, 2025

WCE-2025-04-01

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the minutes of March 20, 2025, as presented.

All board members concurred.

Motion Carried

Jean Rizi shared a presentation with her board members highlighting Academics, School Climate and Culture and upcoming events.

IV. Principal Report

Enrollment for school year 2024/2025 - 213

Re-Enrollment for school year 2025/2026 – 16

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

Christine Garten requested board approval for the Math Curriculum – Savvas enVision for SY 25/26.

Math Curriculum – Savvas enVision SY 25/26

WCE-2025-04-02

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the Math Curriculum – Savvas enVision starting with the 2025/2026 School Year, as presented (see attached).

All board members concurred.

Motion Carried

VII. Student Services

Special Education Program Coordinator

The Special Education Numbers for April 2025 were made available to the board members.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

No report.

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Dave Massa requested board approval for the March 2025 Financial Report.

March 2025 Financial Report

WCE-2025-04-03

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the March 2025 Financial Reports, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested board approval to Readopt Policy 2.2120 Career Advising and Student Success Plans. Board approval was requested to ratify the signed Resolution and Charter Renewal Contract with ESC of Lake Erie West at the March 20, 2025, Board Meeting. Board approval was requesting approving Certification of Legal Obligations Regarding Title VI of the Civil Rights Act. Board approval was requested for ESC of Lake Erie West Modifications.

Readopt Policy 2.2120 Career Advising and Student Success Plans

WCE-2025-04-04

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving Readopting Policy 2.2120 Career Advising and Student Success Plans, as presented (see attached).

All board members concurred.

Motion Carried

Ratify Signed Resolution and Charter Renewal Contract with ESC of Lake West at the March 20, 2025, Board Meeting

WCE-2025-04-05

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving Ratifying the Signed Resolution and Charter Renewal Contract with ESC of Lake Erie West at the March 20, 2025, Board Meeting, as presented.

All board members concurred.

Motion Carried

Certification of Legal Obligations Regarding Title VI of the Civil Rights Act

WCE-2025-04-06

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving the Certification of Legal Obligations Regarding Title VI of the Civil Rights Act, as presented (see attached).

All board members concurred.

Motion Carried

ESC of Lake Erie West Modification Number 17

WCE-2025-04-07

A motion was made by Bogusia Chmielewski, and was seconded by Thomas Bonner, approving ESC of Lake Erie West Modification #17, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Month: April

<p>Governing Authority Highlights/Important updates from ESCLEW</p>	<p>Legislation Updates</p> <ul style="list-style-type: none">● Restroom Policy: As of February 25, 2025, Ohio law mandates that students must use restrooms that correspond to their sex assigned at birth.● Parent’s Bill of Rights: Effective April 9, 2025, this law changes how schools handle student health and gender expression. Key points include:<ul style="list-style-type: none">○ Schools must notify parents about classroom content related to sexuality and gender.○ Parents can excuse their children from such lessons.○ Parents have the right to challenge school decisions and appeal to the superintendent and governing authority. <p>Reminders</p> <ul style="list-style-type: none">● Open Meeting & Public Records Training – Deadline: April 30, 2025.
<p>Recent Site Visit Highlights</p>	<p>The April compliance visit will review key areas, including curriculum requirements, ensuring K-6 students receive child sexual abuse prevention instruction and 7-12 students receive sexual violence prevention instruction. Parental notification will be checked to confirm parents were informed, given access to materials within 48 hours upon request, and allowed to excuse their child. Attendance monitoring will verify that parents were notified within seven days if a student exceeded 38+ hours of absences in a month or 65+ hours in a year. Emergency preparedness will ensure door-blocking devices (if applicable) are approved, included in the certificate of occupancy, and that staff are properly trained.</p> <p>In addition to the compliance items listed above, WCE’s CAP was reviewed and remains on track to meeting the requirements.</p> <p>Site Visit Dates: WCE – 4-14-25</p>

Financial Updates	The ESCLEW Community Schools Financial Consultant held a monthly meeting with the school's treasurer, a completed report was emailed following the meeting. If you have any concerns with your school's financials, please contact your school's treasurer.
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School Governance Performance Targets and Metrics

Measure Domain	Assessment	Exceeds the Standard (6 points)	Meets the Standard (4 points)	Approaches the Standards (2 points)	Falls Below the Standards (0 points)
School Governance	Board Engagement	100% of board members attend two (2) or more school visits or school-sponsored events	100% of board members attend at least one (1) school visit or school-sponsored event	At least one board member attends at least one (1) school visit or school-sponsored event	Zero (0) board members attend a school visit or school-sponsored event
Evidence: Thomas Charles Donna Bogusia Rodney					
School Governance	Required Number of Regular Board Meetings		Six (6) Meetings held per year	Five (5) meetings held per year	Four (4) or fewer meetings held per year
Evidence: July August September October November					
School Governance	Required Number of Board Members		Five (5) or more sponsor approved board members for all meetings		Fewer than five (5) sponsor approved board members for one (1) or more meetings
Evidence: July – 4 August – 4, September 4, October 4 November – 5 January - 5					
School Governance	Proper Meeting Notice		Timely public notice for all meetings, reschedules, and cancellations	Timely public notice not provided for one (1) meeting, reschedule, or cancellation	Timely public notice not provided for two (2) or more meetings, reschedules, or cancellations.
Evidence: in compliance					
School Governance	Required Board Member Training		Completion of Open Meetings and Public	Completion of Open Meetings and Public	Completion of Open Meetings and Public

			Records for 100% of board members	Records for 80-99% of board members	Records for less than 80% of board members
Evidence: Thomas - completed Charles - completed Donna - Complete Bogusia - completed Rodney -					
School Governance	Board Member Attendance	Overall member attendance is >90%	Overall member attendance is between 80-90%	Overall member attendance is between 70-79%	Overall member attendance is <70%
Evidence: October - 3/4 November - 5/5 January - 5/5					

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

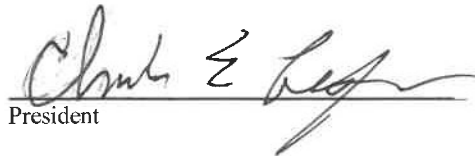
No report.

Adjourn

A motion was made by Bogusia Chmielewski and was seconded by Thomas Bonner, to adjourn.

All board members concurred.

Motion Carried 6:29 p.m.



 President



 Secretary