

Constellation Schools: Stockyard Community Middle  
Annual Board Meeting Minutes  
Thursday, May 15, 2025  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Sarah O'Bryan called the meeting to order at 6:00 p.m. with the following members present: Linda Dillon, Gary Coupe, Beverly Nissel, Robert Dollinger and Peggy Coy.

School staff present: Stephanie Eafford

ACCEL Schools LLC Present: Sarah O'Bryan, Mary Beth Oko, Christine Garten, Kate Craft, Julia Howerton, Garrick Lukich and Brian Preseren.

Sponsor representative: Emily Puterbaugh

Financial Services: Dave Massa

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – April 17, 2025**

SCM-2025-05-01

A motion was made by Linda Dillon, and was seconded by Gary Coupe, approving the minutes of April 17, 2025, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2024/2025 - 36.

Re-Enrollment for school year 2025/2026 – 34.

**V. Committee Reports**

The LPDC May 7, 2025, Minutes were made available to the board members.

**VI. Education Services**

**Education Program Coordinator**

Christine Garten requested the board members acknowledge they reviewed the 2024-2025 Harassment/Intimidation – Bullying Reporting for the Second Semester.

Linda Dillon, Gary Coupe, Beverly Nissel, Robert Dollinger and Peggy Coy acknowledged they reviewed the 2024-2025 Harassment/Intimidation – Bullying Reporting for the Second Semester.

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

The Special Education Numbers for May 2025 were made available to the board members.

**School Nurse Program Coordinator**

The Nursing Service Report was made available to the board members.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O’Bryan presented resignations and separations as information only.

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Dave Massa requested board approval for the April 2025 Financial Report. Board approval was requested for the updated 2025 Five-Year Forecast (includes FY26 Projection). Board approval was requested for the Facility Lease for 2026. The 2025/2026 Finance Committee Schedule was presented to the board members as information only.

**April 2025 Financial Report**

**SCM-2025-05-02**

A motion was made by Gary Coupe, and was seconded by Linda Dillon, approving the April 2025 Financial Reports, as presented (see attached).

All board members concurred.

Motion Carried

**Updated Five-Year Forecast (Includes FY26 Projection)**

**SCM-2025-05-03**

A motion was made by Gary Coupe, and was seconded by Linda Dillon, approving the Updated Five-Year Forecast which includes the FY26 Projection, as presented (see attached).

All board members concurred.

Motion Carried

**Facility Lease – Tenth Addendum to Original Lease**

**SCM-2024-05-04**

A motion was made by Gary Coupe, and was seconded by Linda Dillon, approving the Tenth Addendum to the Original Lease whereas Constellation Schools: Stockyard Community Middle will pay a rental amount of \$5,000.00 per month to Constellation Schools: Stockyard Community Elementary effective July 1, 2025, through June 30, 2026, as presented (see attached).

All board members concurred.

Motion Carried

**XIV. Superintendent Report**

Sarah O’Bryan requested board approval for the Charter Renewal Contract with Buckeye Community Hope Foundation. Board approval was requested to ratify the Procurify Agreement for 2025/2026. Board approval was requested for the 2025-2026 Schedule of Board Meeting Dates.

**Charter Renewal Contract with Buckeye Community Hope Foundation**

**SCM-2025-05-05**

A motion was made by Linda Dillon and was seconded by Gary Coupe, approving the Charter Renewal Contract with Buckeye Community Hope Foundation, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify the Procurify Agreement for Fiscal Year 2025/2026**

**SCM-2025-05-06**

A motion was made by Gary Coupe, and was seconded by Linda Dillon, approving ratifying the Procurify Agreement for Fiscal Year 2025-2026, as presented (see attached).

All board members concurred.

Motion Carried

**2025-2026 Schedule of Board Meeting Dates**

SCM-2025-05-07

A motion was made by Beverly Nissel, and was seconded by Gary Coupe, approving the 2025-2026 Schedule of Board Meeting Dates, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

The monthly Sponsor Report was provided to the board members.

**XVI. Old Business**

No report.

**XVII. Public Comment**

No report.

**XVIII. New Business**

Sarah O'Bryan introduced the Public Hearing for IDEA Part B and IDEA ARP Public Funds Use Hearing.

The purpose of this hearing is to give the public an opportunity to provide comments on the school's use of IDEA Part B funding and IDEA ARP Public Funds Use Hearing.

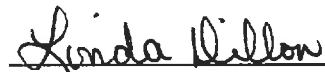
There was a request for public comment. No public comment was offered.

**Adjourn**

A motion was made by Peggy Coy and was seconded by Gary Coupe, to adjourn.

All board members concurred.

Motion Carried 6:25 p.m.

  
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President

  
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Secretary