

Constellation Schools: Lorain Community Middle  
Board Meeting Minutes  
Thursday, July 17, 2025  
Constellation Schools – Parma Community Middle & High Auditorium, Parma Ohio

**I. Roll Call**

Sarah O’Bryan called the meeting to order at 6:20 p.m. with the following members present: James Tortelli, Deborah Callen, Laurene Perkins, and Douglas Nissel. Absent: Joseph Sgro.

School staff present: Dr. Kimberly Benetto

ACCEL Schools LLC Present: Sarah O’Bryan, Mary Beth Oko, Debbie Piazza, Kate Craft, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joseph Calinger

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – May 15, 2025**

**LCM-2025-07-01**

A motion was made by Laurene Perkins, and was seconded by Douglas Nissel, approving the minutes of May 15, 2025, as presented.

All board members concurred.

Motion Carried

Sarah O’Bryan requested the Election of Board Members and Election of Officers

**Appointment of Board Members**

**LCM-2025-07-02**

A motion was made by Laurene Perkins, and was seconded by Douglas Nissel electing James Tortelli, Joseph Sgro, Deborah Callen, Laurene Perkins, and Douglas Nissel to serve as board members for Constellation Schools: Lorain Community Middle.

All board members concurred.

Motion Carried

**Appointment of Board President – James Tortelli**

**LCM-2025-07-03**

A motion was made by Laurene Perkins, and was seconded by Douglas Nissel, electing James Tortelli as Board President for Constellation Schools: Lorain Community Middle.

All board members concurred.

Motion Carried

**Appointment of Board Vice President – Joseph Sgro**

**LCM-2025-07-04**

A motion was made by Laurene Perkins, and was seconded by Douglas Nissel, electing Joseph Sgro as Board Vice President for Constellation Schools: Lorain Community Middle.

All board members concurred.

Motion Carried

**Appointment of Board Secretary – Deborah Callen**

**LCM-2025-07-05**

A motion was made by Laurene Perkins, and was seconded by Douglas Nissel, electing Deborah Callen as Board Secretary for Constellation Schools: Lorain Community Middle.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2025/2026 – 77.

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

No report.

**Curriculum & Instruction Program Coordinator**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

No report.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O’Bryan requested board approval for Stipends.

**Ratify Approval of 2024-2025 Stipends**

**LCM-2025-07-06**

A motion was made by Douglas Nissel, and was seconded by Laurene Perkins, ratifying approving the 2024-2025 Stipends, as presented (see attached).

All board members concurred.

Motion Carried

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Sarah O’Bryan requested board approval for the May and June 2025 Financial Reports.

**May and June 2025 Financial Report**

**LCM-2025-07-07**

A motion was made by James Tortelli, and was seconded by Laurene Perkins, approving the May and June 2025 Financial Reports, as presented (see attached).

All board members concurred.

Motion Carried

**XIV. Superintendent Report**

Sarah O’Bryan requested board approval for the 2025-2026 Parent/Student Handbook. Board approval was requested for EMIS Staffing for School Year 2025-2026.

**2025-2026 Parent/Student Handbook**

**LCM-2025-07-08**

A motion was made by Deborah Callen, and was seconded by Douglas Nissel, approving the Parent/Student Handbook for School Year 2025/2026, as presented (see attached).

All board members concurred.

Motion Carried

**EMIS Staffing for School Year 2025-2026**

**LCM-2025-07-09**

A motion was made by Deborah Callen, and was seconded by Douglas Nissel, approving the EMIS Staffing for School Year 2025-2026, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

Board members received the monthly board report.

**XVI. Old Business**

No report.

**XVII. Public Comment**

No report.

**XVIII. New Business**

No report.

**Adjourn**

A motion was made by Laurene Perkins and was seconded by Douglas Nissel, to adjourn.

All board members concurred.

Motion Carried 6:30 p.m.



President



Secretary