

Constellation Schools: Old Brooklyn Community Middle
Board Meeting Minutes
Thursday, July 17, 2025
Constellation Schools – Parma Community Middle & High Auditorium, Parma Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:20 p.m. with the following members present: James Tortelli, Deborah Callen, Laurene Perkins, and Douglas Nissel. Absent: Joseph Sgro.

School staff present: Kate Rybak

ACCEL Schools LLC Present: Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Kate Craft, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joseph Calinger

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – May 15, 2025

OBCM-2025-07-01

A motion was made by Laurene Perkins, and was seconded by Douglas Nissel, approving the minutes of May 15, 2025, as presented.

All board members concurred.

Motion Carried

Sarah O'Bryan requested the Election of Board Members and Election of Officers

Appointment of Board Members

OBCM-2025-07-02

A motion was made by Laurene Perkins, and was seconded by Douglas Nissel electing James Tortelli, Joseph Sgro, Deborah Callen, Laurene Perkins, and Douglas Nissel to serve as board members for Constellation Schools: Old Brooklyn Community Middle.

All board members concurred.

Motion Carried

Appointment of Board President – James Tortelli

OBCM-2025-07-03

A motion was made by Laurene Perkins, and was seconded by Douglas Nissel, electing James Tortelli as Board President for Constellation Schools: Old Brooklyn Community Middle.

All board members concurred.

Motion Carried

Appointment of Board Vice President – Joseph Sgro

OBCM-2025-07-04

A motion was made by Laurene Perkins, and was seconded by Douglas Nissel, electing Joseph Sgro as Board Vice President for Constellation Schools: Old Brooklyn Community Middle.

All board members concurred.

Motion Carried

Appointment of Board Secretary – Deborah Callen

OBCM-2025-07-05

A motion was made by Laurene Perkins, and was seconded by Douglas Nissel, electing Deborah Callen as Board Secretary for Constellation Schools: Old Brooklyn Community Middle.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2025/2026 – 229

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

No report.

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O’Bryan requested board approval for Stipends.

Ratify Approval of 2024-2025 Stipends

OBCM-2025-07-06

A motion was made by Douglas Nissel, and was seconded by Laurene Perkins, ratifying approving the 2024-2025 Stipends, as presented (see attached).

All board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O’Bryan requested board approval for the May and June 2025 Financial Reports.

May and June 2025 Financial Report

OBCM-2025-07-07

A motion was made by James Tortelli, and was seconded by Laurene Perkins, approving the May and June 2025 Financial Reports, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O’Bryan requested board approval for the 2025-2026 Parent/Student Handbook. Board approval was requested for EMIS Staffing for School Year 2025-2026.

2025-2026 Parent/Student Handbook

OBCM-2025-07-08

A motion was made by Deborah Callen, and was seconded by Douglas Nissel, approving the Parent/Student Handbook for School Year 2025/2026, as presented (see attached).

All board members concurred.

Motion Carried

EMIS Staffing for School Year 2025-2026

OBCM-2025-07-09

A motion was made by Deborah Callen, and was seconded by Douglas Nissel, approving the EMIS Staffing for School Year 2025-2026, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Board members received the monthly board report.

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

No report.

Adjourn

A motion was made by Laurene Perkins and was seconded by Douglas Nissel, to adjourn.

All board members concurred.

Motion Carried 6:30 p.m.



President



Secretary