



Constellation Schools

Stockyard Community

Dismissal by Grade Level starting at 3:20pm.

Grades K (Primary Grade):

- Teachers will escort students to the designated **parent pick-up area** at the front of the school.
- Students will remain with their classroom teacher until they are signed out by an authorized adult.
- Parents/guardians must present a valid ID or school-issued dismissal pass if requested.
- Bus riders will be escorted by a staff member to their assigned buses.

Grades K-4 (Intermediate Grades):

- Students will be dismissed from their classrooms in small groups.
- Bus riders will proceed directly to the bus loading zone under staff supervision.
- Walkers and bike riders will exit via the **east side doors**, monitored by staff.
- Car riders will wait in the **designated holding area** until their names are called using the school's dismissal app or walkie system.

Grades 5–8 (Middle School Grades):

- Students will be dismissed independently at the bell, with staggered release by hallway to prevent congestion.
- Bus riders proceed directly to their assigned bus.
- Walkers and bikers exit from the **south wing doors**.
- Car riders will wait in the **designated holding area** until their names are called using the school's dismissal app or walkie system.

After-School Programs:

- Students enrolled in after-school programs will report directly to the **multipurpose room** at dismissal.
- Attendance will be taken upon arrival.

Late Pick-Up Policy:

- Students not picked up within **15 minutes of dismissal** will be brought to the **main office** by 3:30pm.
- Repeated late pickups may result in a parent conference and/or referral to school support staff.

Inclement Weather Plan:

- During inclement weather, all walkers and car riders will be held indoors in designated areas.
- Staff will assist with staggered indoor pickup to maintain safety and organization.

Important Reminders for Parents communicated by staff.

- Inform the office of any changes to dismissal plans **by 12:00 PM**.
- Ensure your child knows their pickup method each day.
- Be courteous and follow traffic flow during pickup and drop-off.
- All students are dismissed at the back school doors. All parents will enter from West 67th Street and exit from West 65th Street.