

Constellation Schools: Westside Community School of the Arts
Board Meeting Minutes
Thursday, July 17, 2025
Constellation Schools – Parma Community Middle & High Auditorium, Parma Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:20 p.m. with the following members present: Linda Dillon, Gary Coupe, Beverly Nissel, and Peggy Coy. Absent: Robert Dollinger.

School staff present: Julie Clark

ACCEL Schools LLC Present: Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Kate Craft, Garrick Lukich, and Brian Preseren.

Sponsor representative: Joseph Calinger

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – May 15, 2025

WCSA-2025-07-01

A motion was made by Gary Coupe, and was seconded by Beverly Nissel, approving the minutes of May 15, 2025, as presented.

All board members concurred.

Motion Carried

Sarah O'Bryan requested the Election of Board Members and Election of Officers

Appointment of Board Members

WCSA-2025-07-02

A motion was made by Gary Coupe, and was seconded by Peggy Coy electing Linda Dillon, Gary Coupe, Beverly Nissel, Robert Dollinger and Peggy Coy to serve as board members for Constellation Schools: Westside Community School of Arts.

All board members concurred.

Motion Carried

Appointment of Board President – Linda Dillon

WCSA-2025-07-03

A motion was made by Gary Coupe, and was seconded by Peggy Coy, electing Linda Dillon as Board President for Constellation Schools: Westside Community School of the Arts.

All board members concurred.

Motion Carried

Appointment of Board Vice President – Gary Coupe

WCSA-2025-07-04

A motion was made by Gary Coupe, and was seconded by Peggy Coy, electing Gary Coupe as Board Vice President for Constellation Schools: Westside Community School of the Arts.

All board members concurred.

Motion Carried

Appointment of Board Secretary – Beverly Nissel

WCSA-2025-07-05

A motion was made by Gary Coupe, and was seconded by Peggy Coy, electing Beverly Nissel as Board Secretary for Constellation Schools: Westside Community School of the Arts.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2025/2026 – 162.

V. Committee Reports

No report.

VI. Education Services

Education Program Coordinator

Debbie Piazza requested board approval for AmeriCorps Tutoring Services for School Year 2025-2026.

AmeriCorps Tutoring Services for School Year 2025-2026

WCSA-2025-07-06

A motion was made by Peggy Coy, and was seconded by Beverly Nissel, approving AmeriCorps Tutoring Services for SY 2025-2026, as presented (see attached).

All board members concurred.

Motion Carried

Curriculum & Instruction Program Coordinator

No report.

VII. Student Services

Special Education Program Coordinator

No report.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

Sarah O’Bryan requested board approval for Stipends.

Ratify Approval of 2024-2025 Stipends

WCSA-2025-07-07

A motion was made by Beverly Nissel, and was seconded by Linda Dillon, ratifying approving the 2024-2025 Stipends, as presented (see attached).

All board members concurred.

Motion Carried

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O’Bryan requested board approval for the May and June 2025 Financial Reports.

May and June 2025 Financial Reports

WCSA-2025-07-08

A motion was made by Peggy Coy, and was seconded by Beverly Nissel, approving the May and June 2025 Financial Reports, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested board approval for the 2025-2026 Parent/Student Handbook. Board approval was requested for EMIS Staffing for School Year 2025-2026.

2025-2026 Parent/Student Handbook

WCSA-2025-07-09

A motion was made by Peggy Coy, and was seconded by Gary Coupe, approving the Parent/Student Handbook for School Year 2025/2026, as presented (see attached).

All board members concurred.

Motion Carried

EMIS Staffing for School Year 2025-2026

WCSA-2025-07-10

A motion was made by Beverly Nissel, and was seconded by Peggy Coy, approving the EMIS Staffing for School Year 2025-2026, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Board members received the monthly board report.

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

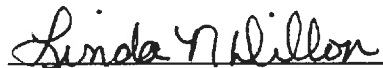
No report.

Adjourn

A motion was made by Gary Coupe and was seconded by Peggy Coy, to adjourn.

All board members concurred.

Motion Carried 6:30 p.m.



President



Secretary