

Constellation Schools: Elyria Community  
Board Meeting Minutes  
Thursday, August 21, 2025  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Sarah O'Bryan called the meeting to order at 6:03 p.m. with the following members present: John Noga, Jerry Bednar, Bert Butts, and Lori Turner. Absent: Leo Tischer

School staff present: None

ACCEL Schools LLC Present: Sarah O'Bryan, Mary Beth Oko, Christine Garten, Debbie Piazza, Kate Craft, Julia Howerton, and Garrick Lukich.

Sponsor representative: Kristi Hayward

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – July 17, 2025**

**EC-2025-08-01**

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving the minutes of July 17, 2025, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2025/2026 – 407

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Coordinator**

Debbie Piazza requested Board approval to ratify the Resolution for the FY2026 School Year Plan for Completion of Make-Up Days via Web Access.

**Resolution – FY2026 School Year Plan for Completion of Make-Up Days**

**Via Web Access**

**EC-2025-08-02**

A motion was made by Jerry Bednar, and was seconded by John Noga, approving to ratify the Resolution for the School Year 2025-2026 Plan for Completion of Make-Up Days Via Web Access, as presented (see attached).

All board members concurred.

**Curriculum & Instruction Program Coordinator**

Christine Garten requested board approval for Asset Disposal. Board approval was requested for the Updated Education Plans.

**Asset Disposal**

**EC-2025-08-03**

A motion was made by John Noga, and was seconded by Lori Turner, approving the Asset Disposal, as presented (see attached).

All board members concurred.

Motion Carried

**Updated Education Plans**

**EC-2025-08-04**

A motion was made by Jerry Bednar, and was seconded by John Noga, approving the updated Education Plans, as presented (see attached).  
All board members concurred.  
Motion Carried

**VII. Student Services**

**Special Education Program Coordinator**

No report.

**School Nurse Program Coordinator**

No report.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O’Bryan presented New Staff Personnel and Staff Terminations as Information Only.

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Sarah O’Bryan requested board approval for the July 2025 Financial Reports.

**July 2025 Financial Reports**

**EC-2025-08-05**

A motion was made by Jerry Bednar, and was seconded by John Noga, approving the July 2025 Financial Reports, as presented (see attached).  
All board members concurred.  
Motion Carried

**XIV. Superintendent Report**

Sarah O’Bryan requested the board members review and acknowledge Chapter 5 Health & Safety. Board approval was requested to re-adopt the following board policies: Re-Adopt Policy 1.2040 Ethics and Conflicts Policy, Re-Adopt Policy 1.2050 Public Records Policy, Re-Adopt Policy 1.2050.1 Records Retention and Disposal Policy, Re-Adopt Policy 2.2040.4 Student Assessment and Academic Prevention Intervention Services, Re-Adopt Policy 2.1190 Parent and Foster Caregiver Involvement; Re-Adopt Policy 2.2120 Career Advising and Student Success Plans, Re-Adopt Policy 4.2110 Homeless Children and Youth. Board approval was requested for the Amended Management Agreement.

**Reviewed and Acknowledged Chapter 5 – Health & Safety Board Policies**

John Noga, Jerry Bednar, Bert Butts, and Lori Turner acknowledged they reviewed Chapter 5 – Health & Safety Board Policies.

**Re-Adopt Policy 1.2040 Ethics and Conflicts Policy**

**EC-2025-08-06**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving Re-Adopting Policy 1.2040 Ethics and Conflicts Policy, as presented (see attached).  
All board members concurred.  
Motion Carried

**Re-Adopt Policy 1.2050 Public Records Policy**

**EC-2025-08-07**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving Re-Adopting Policy 1.2050 Public Records Policy, as presented (see attached).

All board members concurred.

Motion Carried

**Re-Adopt Policy 1.2050.1 Records Retention and Disposal Policy**

**EC-2025-08-08**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving Re-Adopting Policy 1.2050.1 Records Retention and Disposal Policy, as presented (see attached).

All board members concurred.

Motion Carried

**Re-Adopt Policy 2.20404 Student Assessment and Academic Prevention Intervention Services**

**EC-2025-08-09**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving Re-Adopting Policy 2.2040.4 Student Assessment and Academic Prevention Intervention, as presented (see attached).

All board members concurred.

Motion Carried

**Re-Adopt Policy 2.1190 Parent and Foster Caregiver Involvement**

**EC-2025-08-10**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving Re-Adopting Policy 2.1190 Parent and Foster Caregiver Involvement, as presented (see attached).

All board members concurred.

Motion Carried

**Re-Adopt Policy 2.2120 Career Advising and Student Success Plans**

**EC-2025-08-11**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving Re-Adopting Policy 2.2120 Career Advising and Student Success Plans, as presented (see attached).

All board members concurred.

Motion Carried

**Re-Adopt Policy 4.2110 Homeless Children and Youth Policy**

**EC-2025-08-12**

A motion was made by John Noga, and was seconded by Jerry Bednar, approving Re-Adopting Policy 4.2110 Homeless Children and Youth Policy, as presented (see attached).

All board members concurred.

Motion Carried

**Amended Management Agreement**

**EC-2025-08-13**

A motion was made by Jerry Bednar, and was seconded by John Noga, approving the Amended Management Agreement, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

Month: August

<p>Governing Authority Highlights/Important updates from ESCLEW</p>	<p>We will be offering Open Meetings and Public Records training on Saturday, September 27th, from 9:00 a.m. to 12:00 p.m. This training will be held virtually, and registration information will be shared soon.</p> <p>A second session will be offered in this area in the spring.</p>
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	As a reminder, participation in this training is part of your legal duty as a school board member, in compliance with state law.
Recent Site Visit Highlights	
Financial Updates	The ESCLEW Community Schools Financial Consultant held a monthly meeting with the school's treasurer, a completed report was emailed following the meeting. If you have any concerns with your school's financials, please contact your school's treasurer.

### School Governance Performance Targets and Metrics

Measure Domain	Assessment	Exceeds the Standard (6 points)	Meets the Standard (4 points)	Approaches the Standards (2 points)	Falls Below the Standards (0 points)
School Governance	Board Engagement	100% of board members attend two (2) or more school visits or school-sponsored events	100% of board members attend at least one (1) school visit or school-sponsored event	At least one board member attends at least one (1) school visit or school-sponsored event	Zero (0) board members attend a school visit or school-sponsored event
Evidence:					
School Governance	Required Number of Regular Board Meetings		Six (6) Meetings held per year	Five (5) meetings held per year	Four (4) or fewer meetings held per year
Evidence:					
School Governance	Required Number of Board Members		Five (5) or more sponsor approved board members for all meetings		Fewer than five (5) sponsor approved board members for one (1) or more meetings
Evidence:					
School Governance	Proper Meeting Notice		Timely public notice for all meetings,	Timely public notice not provided for one (1) meeting,	Timely public notice not provided for two (2) or more

			reschedules, and cancellations	reschedule, or cancellation	meetings, reschedules, or cancellations.
Evidence: in compliance					
School Governance	Required Board Member Training		Completion of Open Meetings and Public Records for 100% of board members	Completion of Open Meetings and Public Records for 80-99% of board members	Completion of Open Meetings and Public Records for less than 80% of board members
Evidence: Jon-Jerry-Bert-Leo-Lori-					
School Governance	Board Member Attendance	Overall member attendance is >90%	Overall member attendance is between 80-90%	Overall member attendance is between 70-79%	Overall member attendance is <70%
Evidence:					

**XVI. Old Business**

No report.

**XVII. Public Comment**

No report.

**XVIII. New Business**

No report.

**Adjourn**

A motion was made by Bert Butts and was seconded by Lori Turner, to adjourn.

All board members concurred.

Motion Carried 6:16 p.m.

  
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 President

  
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 Secretary