

Constellation Schools: Lorain Community Elementary  
Board Meeting Minutes  
Thursday, November 20, 2025  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Sarah O’Bryan called the meeting to order at 6:00 p.m. with the following members present: John Noga, Jerry Bednar, Bert Butts, Leo Tischer and Lori Turner.

School staff present: Dr. Kimberly Benetto

ACCEL Schools LLC Present: Sarah O’Bryan, Mary Beth Oko, Christine Garten, Debbie Piazza, Kate Craft, Alisa Jones, Julia Howerton, Lisa Vinarcik Garrick Lukich, and Brian Preseren.

Sponsor representative: Joyce Lewis

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – October 16, 2025**

**LCE-2025-11-01**

A motion was made by Leo Tischer and was seconded by John Noga, approving the minutes of October 16, 2025, as presented.

All board members concurred.

Motion Carried

**IV. Principal Report**

Enrollment for school year 2025/2026 – 78.

**Acceptance of Donation**

**LCE-2025-11-02**

A motion was made by Leo Tischer and was seconded by Jerry Bednar, accepting the donation, as presented (see attached).

All board members concurred.

Motion Carried

**Approval of Field Trips**

**LCE-2025-11-03**

A motion was made by John Noga and was seconded by Jerry Bednar, approving the field trips, as presented (see attached).

All board members concurred.

Motion Carried

**V. Committee Reports**

No report.

**VI. Education Services**

**Education Program Director**

No report.

**Director of Academic**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

Special Education Numbers for November 2025 were made available to the board members.

**School Nurse Program Coordinator**

The Nurses report for November 2025 was made available to the board members.

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

No report.

**X. Facilities Manager Report**

Garrick Lukich requested board approval for the Snow Plowing Contract.

**Snow Plowing Contract****LCE-2025-11-04**

A motion was made by Bert Butts and was seconded by Leo Tischer, approving the Snow Plowing Contract with QPS for three years, as presented (see attached).

All board members concurred.

Motion Carried

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

Lisa Vinarcik requested the board members approve ratifying the approval of the Final Copy of the 2024-2025 Annual Report.

**Ratify Approval of 2024-2025 Annual Report****LCE-2025-11-05**

A motion was made by Leo Tischer and was seconded by John Noga, approving ratifying the Final Copy of the 2024-2025 Annual Report, as presented (see attached).

All board members concurred.

Motion Carried

**XIII. Treasurer Report**

Sarah O'Bryan requested board approval for the October 2025 Financial Report.

**October 2025 Financial Report****LCE-2025-11-06**

A motion was made by John Noga, and was seconded by Leo Tischer, approving the October 2025 Financial Report, as presented (see attached).

All board members concurred.

Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested board approval for the FY26 Facilities & Maintenance Cost Reimbursement. Board approval was requested to ratify the Placement Agreement with Western Governors University.

**FY26 Facilities & Maintenance Cost Reimbursement****LCE-2025-11-07**

A motion was made by Leo Tischer, and was seconded by John Noga, approving the FY26 Facilities & Maintenance Cost Reimbursement, as presented (see attached).

All board members concurred.

Motion Carried

**Ratify Placement Agreement with Western Governors University****LCE-2025-11-08**

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving Ratifying the Placement Agreement with Western Governors University, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

**Month: November**

<b>Presented by:</b>	Joyce Lewis	In person
<b>Governing Authority Highlights / Important updates from ESCLEW</b>	<p>The 2024–25 ESCLEW Sponsor Annual Report, combining all sponsored schools’ reports, was shared with you. Schools must notify parents by posting the report on their website by November 30, 2025.</p> <p>The Ohio Attorney General’s Office has announced \$9.01 million in School Safety Grants for the 2026–2027 school year to help schools improve safety and security for students and staff. School may apply for a program-based grant of up to \$40,000 or a formula-based grant of \$2,500 or \$4.50 per student, whichever is greater. Applications are first-come, first-served and due by May 29, 2026 through the Ohio Grants Portal. Questions can be directed to SchoolSafetyGrants@OhioAGO.gov</p>	
<b>Recent Site Visit Highlights</b>	<p><b>November Site Visit Summary</b>                  This month’s site visits focus on student stakeholder interviews, review of 11.6 academic goals for the 2025–2026 school year (if not completed in October), and verification of key compliance items, including off-site extracurricular participation (Task #404), staff completion of child-abuse and safety trainings (Task #706), and adherence to seizure-related requirements (Tasks #786 and #789).</p> <p><b>School Highlights</b></p> <p><b>Upcoming Visits; LCE– November 14</b></p>	
<b>Financial Update</b>	<p>The ESCLEW Community Schools Financial Consultant held a monthly meeting with the school’s treasurer, a completed report was emailed following the meeting. If you have any concerns with your school’s financials, please contact your school’s treasurer.</p>	
<b>Any questions asked by the Governing Authority for the Sponsor?</b>	N/A	
<b>Follow up provided</b>	N/A	

**School Governance Performance Targets and Metrics**

Measure Domain	Assessment	Exceeds the Standard (6 points)	Meets the Standard (4 points)	Approaches the Standards (2 points)	Falls Below the Standards (0 points)
School Governance	Board Engagement	100% of board members attend two (2) or more school visits or school-sponsored events	100% of board members attend at least one (1) school visit or school-sponsored event	At least one board member attends at least one (1) school visit or school-sponsored event	Zero (0) board members attend a school visit or school-sponsored event
Evidence:					
<b>John Jerry Bert Leo Lori</b>					
School Governance	Required Number of Regular Board Meetings		Six (6) Meetings held per year	Five (5) meetings held per year	Four (4) or fewer meetings held per year
Evidence:					
July August September October					
School Governance	Required Number of Board Members		Five (5) or more sponsor approved board members for all meetings		Fewer than five (5) sponsor approved board members for one (1) or more meetings
Evidence:					
July - 5 August - 5 September - 5 October - 5					
School Governance	Proper Meeting Notice		Timely public notice for all meetings, reschedules, and cancellations	Timely public notice not provided for one (1) meeting, reschedule, or cancellation	Timely public notice not provided for two (2) or more meetings, reschedules, or cancellations.
Evidence: in compliance					
School Governance	Required Board Member Training		Completion of Open Meetings and Public Records for 100% of board members	Completion of Open Meetings and Public Records for 80-99% of board members	Completion of Open Meetings and Public Records for less than 80% of board members
Evidence:					
<b>Jon- Completed</b>					

Jerry- Completed Bert-Completed Leo- Lori-					
School Governance	Board Member Attendance	Overall member attendance is >90%	Overall member attendance is between 80- 90%	Overall member attendance is between 70- 79%	Overall member attendance is <70%
Evidence: July 3/5 August 4/5 September 5/5 October 5/5					

**XVI. Old Business**

No report.

**XVII. Public Comment**

No report.

**XVIII. New Business**

No report.

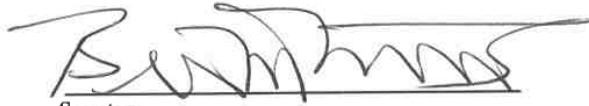
**Adjourn**

A motion was made by Bert Butts and was seconded by Lori Turner, to adjourn.

All board members concurred.

Motion Carried 6:35 p.m.

  
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President

  
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Secretary