

Constellation Schools: Westpark Community Middle
Special Board Meeting Minutes
Thursday, January 22, 2026
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O’Bryan called the meeting to order at 6:04 p.m. with the following members present: James Tortelli, Joseph Sgro, Deborah Callen, Laurene Perkins, and Douglas Nissel.

School staff present: Deborah Rotolo

ACCEL Schools LLC Present: Sarah O’Bryan, Mary Beth Oko, Christine Garten, Debbie Piazza, Kate Craft, Alisa Jones, Lisa Vinarcik, and Brian Preseren.

Sponsor representative: Michelle Woolery

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – November 20, 2025

WCM-2026-01-01

A motion was made by Joseph Sgro and was seconded by Doug Nissel, approving the minutes of November 20, 2025, as presented.

All board members concurred.

Motion Carried

IV. Principal Report

Enrollment for school year 2025/2026 – 146.

V. Committee Reports

No report.

VI. Education Services

Education Program Director

Debbie Piazza requested board members acknowledge they reviewed the Bullying, Harassment, and Intimidation Reporting document.

James Tortelli, Joseph Sgro, Deborah Callen, Laurene Perkins, and Douglas Nissel acknowledge they reviewed the Bullying, Harassment, and Intimidation Reporting document.

Director of Academic

No report.

VII. Student Services

Special Education Program Coordinator

Special Education Numbers for January 2026 were made available to the board members.

School Nurse Program Coordinator

No report.

VIII. Technology Report

No report.

IX. Human Resources Report

No report.

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

Brian Preseren requested board approval for the Athletics Game Support Position Description.

Athletics Game Support Position Description**WCM-2026-01-02**

A motion was made Laurene Perkins, and was seconded by Joseph Sgro, approving the Athletics Game Support Position Description, as presented (see attached).

All board members concurred.

Motion Carried

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O'Bryan requested board approval for the November and December 2025 Financial Report. Board approval was requested for the Updated 2026 Three Year Forecast (includes FY26 Projection)

November and December 2025 Financial Report**WCM-2026-01-03**

A motion was made by James Tortelli, and was seconded by Laurene Perkins, approving the November and December 2025 Financial Reports, as presented (see attached).

All board members concurred.

Motion Carried

Updated 2026 Three Year Forecast (Includes FY26 Projection)**WCM-2026-01-04**

A motion was made by James Tortelli and was seconded by Joseph Sgro, approving the Updated 2026 Three Year Forecast (Includes FY26 Projection), as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested board approval for the 2025/2026 Student Success and Wellness Plan. Board approval was requested for New Policy 2.2040.9 Grading and Class Standing. Board approved was requested for Revised Policy 2.2120 Career Advising and Student Success Plans, Revised Policy 3.2140 Ohio Resident Educator Program, Revised Policy 5.1170.1 Use of Medications and Revised Policy 5.1180.1 Care of Students with Diabetes. Board approval was requested for the Buckeye Community Hope Foundation Contract Modifications. Board approval was requested for Scenario Learning LLC Quote.

2025/2026 Student Success and Wellness Plan**WCM-2026-01-05**

A motion was made Joseph Sgro, and was seconded by Laurene Perkins, approving the 2025/2026 Student Success and Wellness Plan, as presented (see attached).

All board members concurred.

Motion Carried

New Policy 2.2040.9 Grading and Class Standing**WCM-2026-01-06**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving New Policy 2.2040.9 Grading and Class Standing, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 2.2120 Career Advising and Student Success Plans**WCM-2026-01-07**

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving Revised Policy 2.2120 Career Advising and Student Success Plans, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 3.2140 Ohio Resident Educator Program

WCM-2026-01-08

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving Revised Policy 3.2140 Ohio Resident Educator Program, as presented (see attached).
All board members concurred.
Motion Carried

Revised Policy 5.1170.1 Use of Medications

WCM-2026-01-09

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving Revised Policy 5.1170.1 Use of Medications, as presented (see attached).
All board members concurred.
Motion Carried

Revised Policy 5.1180.1 Care of Students with Diabetes

WCM-2026-01-10

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving Revised Policy 5.1180.1 Care of Students with Diabetes, as presented (see attached).
All board members concurred.
Motion Carried

Buckeye Community Hope Foundation Contract Modifications

WCM-2026-01-11

A motion was made by Joseph Sgro, and was seconded by Laurene Perkins, approving Buckeye Community Hope Foundation Contract Modifications, as presented (see attached).
All board members concurred.
Motion Carried

Scenario Learning LLC Quote (SafeSchools)

WCM-2026-01-12

A motion was made by Deborah Callen, and was seconded by Laurene Perkins, approving the Scenario Learning LLC Quote (SafeSchools), as presented (see attached).
All board members concurred.
Motion Carried

XV. Sponsor Update

The Sponsor Reports were made available to the board members.

Michelle Woolery mentioned that the more in-depth sped reviews that Buckeye Community Hope Foundation conducts every 3 years had taken place during the month of January.

The HB96 AI Model Policy and Cybersecurity Policy need to be in place by July 1, 2026.

The 2nd biannual has been scheduled for February.

XVI. Old Business

No report.

XVII. Public Comment

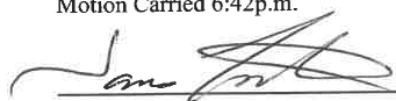
No report.

XVIII. New Business

No report.

Adjourn

A motion was made by Joseph Sgro and was seconded by Laurene Perkins, to adjourn.
All board members concurred.
Motion Carried 6:42p.m.



President



Secretary