

Constellation Schools: Old Brooklyn Community Elementary  
Board Meeting Minutes  
Thursday, March 19, 2026  
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

**I. Roll Call**

Sarah O’Bryan called the meeting to order at 6:05 p.m. with the following members present: John Noga, Jerry Bednar, Bert Butts, and Leo Tischer. Absent: Lori Turner.

School staff present: Cherie Kaiser

ACCEL Schools LLC Present: Sarah O’Bryan, Mary Beth Oko, Christine Garten, Debbie Piazza, Kate Craft, Alisa Jones, Julia Howerton, and Brian Preseren.

Sponsor representative: Joyce Lewis

Financial Services: None

**II. Adoption of Agenda**

The agenda was adopted as presented.

**III. Approval of Minutes**

**Approval of Minutes – January 22, 2026**

**OBCE-2026-03-01**

A motion was made by Jerry Bednar and was seconded by John Noga, approving the minutes of January 22, 2026, as presented.

All board members concurred.

Motion Carried

7<sup>th</sup> and 8<sup>th</sup> grade students from Constellation Schools: Elyria Community presented a presentation to the board members as to why Khaki pants/trousers should be added to the Dress Code policy.

**IV. Principal Report**

Enrollment for school year 2025/2026 – 325.

Re-enrollment for school year 2026/2027 – 177.

**V. Committee Reports**

The LPDC February 18, 2026, minutes were made available to the board members as information only.

**VI. Education Services**

**Education Program Director**

Debbie Piazza requested board members approve the 2026-2027 School Calendar.

**2026-2027 School Calendar**

**OBCE-2026-03-02**

A motion was made by Jerry Bednar and was seconded by John Noga, approving the 2026-2027 School Calendar, as presented (see attached).

All board members concurred.

Motion Carried

**Director of Academic**

No report.

**VII. Student Services**

**Special Education Program Coordinator**

Special Education Numbers for March 2026 were made available to the board members.

**School Nurse Program Coordinator**

Julia Howerton requested the board members ratify approving the Memorandum of Agreement with Care Alliance Health Center.

**Memorandum of Agreement with Care Alliance Health Center**

**OBCE-2026-03-03**

A motion was made by Jerry Bednar and was seconded by Leo Tischer, ratifying approving the Memorandum of Agreement with Care Alliance Health Center, as presented (see attached).

All board members concurred.

Motion Carried

**VIII. Technology Report**

No report.

**IX. Human Resources Report**

Sarah O'Bryan shared staff terminations as information only.

**X. Facilities Manager Report**

No report.

**XI. Business and Safety Manager Report**

No report.

**XII. Marketing Report**

No report.

**XIII. Treasurer Report**

Sarah O'Bryan requested board approval for the January 2026 and February 2026 Financial Reports.

**January and February 2026 Financial Reports**

**OBCE-2026-03-04**

A motion was made by Bert Butts, and was seconded by John Noga, approving the January and February 2026 Financial Reports, as presented (see attached).

All board members concurred.

Motion Carried

**XIV. Superintendent Report**

Sarah O'Bryan requested board approval for New Policy 4.2180 Use of Artificial Intelligence, New Policy 5.4090 Prohibition of the Purchase of Certain Food Products, Revised Policy 1.1050 Definition & Heading, Revised Policy 2.2080 Compulsory & Early Kindergarten Admissions and Revised Policy 2.2040.4 Student Assessment & Academic Intervention Services. Board approval was requested for the ProCare Therapy Client Assignment Confirmation. Board approval was requested to ratify the approval for the Memorandum of Understanding with A Better U.

**New Policy 4.2180 Use of Artificial Intelligence**

**OBCE-2026-03-05**

A motion was made by John Noga, and was seconded by Leo Tischer, approving New Policy 4.2180 Use of Artificial Intelligence, as presented (see attached).

All board members concurred.

Motion Carried

**New Policy 5.4090 Prohibition of the Purchase of Certain Food Products**

**OBCE-2026-03-06**

A motion was made by John Noga, and was seconded by Leo Tischer, approving New Policy 5.4090 Prohibition of the Purchase of Certain Food Products, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 1.1050 Definition & Heading**

**OBCE-2026-03-07**

A motion was made by John Noga, and was seconded by Leo Tischer, approving Revised Policy 1.1050 Definition & Heading, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 2.2080 Compulsory & Early Kindergarten Admissions**

**OBCE-2026-03-08**

A motion was made by John Noga, and was seconded by Leo Tischer, approving Revised Policy 2.2080 Compulsory & Early Kindergarten Admissions, as presented (see attached).

All board members concurred.

Motion Carried

**Revised Policy 2.2040.4 Student Assessment & Academic Intervention Services**

**OBCE-2026-03-09**

A motion was made by John Noga, and was seconded by Leo Tischer, approving Revised Policy 2.2040.4 Student Assessment & Academic Intervention Services, as presented (see attached).

All board members concurred.

Motion Carried

**ProCare Therapy Client Assignment Confirmation**

**OBCE-2026-03-10**

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving the ProCare Therapy Client Assignment Confirmation, as presented (see attached).

All board members concurred.

Motion Carried

**Memorandum of Understanding with A Better U**

**OBCE-2026-03-11**

A motion was made by Leo Tischer, and was seconded by John Noga, approving ratifying the Memorandum of Understanding with A Better U, as presented (see attached).

All board members concurred.

Motion Carried

**XV. Sponsor Update**

**Month: March**

<b>Presented by:</b>	Joyce Lewis	In person
Governing Authority Highlights / Important updates from ESCLEW	Registration is open for the annual Open Meetings and Public Records Law training scheduled for April 18 at 9:00 a.m. Board members and applicable administrators are required to complete this training by April 30. <a href="#">To register click here.</a>	
Recent Site Visit Highlights	<p><b>OBCE:</b> Please see <a href="#">the following special education update</a> from our Special Education Specialist, Jessica Bair</p> <p><b>All Schools:</b> The March site visits include staff interviews and verification of several compliance areas including the assessment calendar, state testing requirements and accommodations, graduation ceremony details, attendance procedures, and required board policies.</p>	
Financial Update	The ESCLEW Community Schools Financial Consultant held a monthly meeting with the school's treasurer, a completed report was emailed following the meeting. If you have any concerns with your school's financials, please contact your school's treasurer.	

Any questions asked by the Governing Authority for the Sponsor?	N/A
Follow up provided	N/A

<b>School Governance Performance Targets and Metrics</b>					
<b>Measure Domain</b>	<b>Assessment</b>	<b>Exceeds the Standard (6 points)</b>	<b>Meets the Standard (4 points)</b>	<b>Approaches the Standard (2 points)</b>	<b>Falls Below the Standard (0 points)</b>
School Governance	Board Engagement	100% of board members attend two (2) or more school visits or school-sponsored events	100% of board members attend at least one (1) school visit or school-sponsored event	At least one board member attends at least one (1) school visit or school-sponsored event	Zero (0) board members attend a school visit or school-sponsored event

**Evidence:**

**Jon-**

- PCS: site visit
- OBCE: site visit
- LCE:
- ECS: site visit
- Washington Park: Site visit

**Jerry-**

- PCS:
- OBCE:
- LCE:
- ECS:
- Washington Park

**Bert-**

- PCS: site visit
- OBCE:site visit
- LCE:
- ECS: site visit, winter concert
- Washington Park
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**Leo-**

- PCS:
- OBCE:
- LCE:
- ECS:
- Washington Park
- 

**Lori-**

- PCS:
- OBCE:
- LCE:

- **ECS:**
- **Washington Park**

School Governance	Required Number of Regular Board Meetings		Six (6) Meetings held per year	Five (5) meetings held per year	Four (4) or fewer meetings held per year
<b>Evidence:</b> July August September October November January					
School Governance	Required Number of Board Members		Five (5) or more sponsor approved board members for all meetings		Fewer than five (5) sponsor approved board members for one (1) or more meetings
<b>Evidence:</b> July-5 August-5 September-5 October-5 November-5 December-5 January-5					
School Governance	Proper Meeting Notice		Timely public notice for all meetings, reschedules, and cancellations	Timely public notice not provided for one (1) meeting, reschedule, or cancellation	Timely public notice not provided for two (2) or more meetings, reschedules, or cancellations
<b>Evidence:</b> In compliance					
School Governance	Required Board Member Training		Completion of Open Meetings and Public Records for 100% of board members	Completion of Open Meetings and Public Records for 80-99% of board members	Completion of Open Meetings and Public Records for less than 80% of board members
<b>Evidence:</b> Jon--completed Jerry--completed Bert-completed Leo- Lori-					
School Governance	Board Member Attendance	Overall member attendance is >90%	Overall member attendance is between 80-90%	Overall member attendance is between 70-79%	Overall member attendance is <70%

**Evidence:**

July- 3/5  
August-4/5  
September 5/5  
October 5/5  
November 5/5  
January 4/5

**XVI. Old Business**

No report.

**XVII. Public Comment**

No report.

**XVIII. New Business**

No report.

**Adjourn**

A motion was made by Leo Tischer and was seconded by John Noga, to adjourn.  
All board members concurred.  
Motion Carried 6:48 p.m.

  
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President

  
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Secretary