

Constellation Schools: Westpark Community Elementary
Board Meeting Minutes
Thursday, March 19, 2026
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O’Bryan called the meeting to order at 6:05 p.m. with the following members present: Bogusia Chmielewski, Donna Stelter, Thomas Bonner and Christy Bonner. Absent: Charles Ledger.

School staff present: Jean Rizi

ACCEL Schools LLC Present: Sarah O’Bryan, Mary Beth Oko, Christine Garten, Debbie Piazza, Kate Craft, Alisa Jones, Julia Howerton, and Brian Preseren.

Sponsor representative: Joyce Lewis

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – January 22, 2026

WCE-2026-03-01

A motion was made by Thomas Bonner and was seconded by Christy Bonner, approving the minutes of January 22, 2026, as presented.

All board members concurred.

Motion Carried

7th and 8th grade students from Constellation Schools: Elyria Community presented a presentation to the board members as to why Khaki pants/trousers should be added to the Dress Code policy.

IV. Principal Report

Enrollment for school year 2025/2026 – 211.

Re-Enrollment for School Year 2026-2027 – 94.

V. Committee Reports

The LPDC February 18, 2026, minutes were made available to the board members as information only.

VI. Education Services

Education Program Director

Debbie Piazza requested board members approve the 2026-2027 School Calendar.

2026-2027 School Calendar

WCE-2026-03-02

A motion was made by Thomas Bonner and was seconded by Christy Bonner, approving the 2026-2027 School Calendar, as presented (see attached).

All board members concurred.

Motion Carried

Director of Academic

No report.

VII. Student Services

Special Education Program Coordinator

Special Education Numbers for March 2026 were made available to the board members.

School Nurse Program Coordinator

Julia Howerton requested the board members ratify approving the Memorandum of Agreement with Care Alliance Health Center.

Memorandum of Agreement with Care Alliance Health Center

WCE-2026-03-03

A motion was made by Christy Bonner and was seconded by Thomas Bonner, ratifying approving the Memorandum of Agreement with Care Alliance Health Center, as presented (see attached).

All board members concurred.

Motion Carried

VIII. Technology Report

No report.

IX. Human Resources Report

No report.

X. Facilities Manager Report

No report.

XI. Business and Safety Manager Report

No report.

XII. Marketing Report

No report.

XIII. Treasurer Report

Sarah O'Bryan requested board approval for the January 2026 and February 2026 Financial Reports.

January and February 2026 Financial Reports

WCE-2026-03-04

A motion was made by Christy Bonner, and was seconded by Thomas Bonner, approving the January and February 2026 Financial Reports, as presented (see attached).

All board members concurred.

Motion Carried

XIV. Superintendent Report

Sarah O'Bryan requested board approval for New Policy 4.2180 Use of Artificial Intelligence, New Policy 5.4090 Prohibition of the Purchase of Certain Food Products, Revised Policy 1.1050 Definition & Heading, Revised Policy 2.2080 Compulsory & Early Kindergarten Admissions and Revised Policy 2.2040.4 Student Assessment & Academic Intervention Services. Board approval was requested for AMP at Home eLearning program School Agreement Form. Board approval was requested to ratify the approval for the Memorandum of Understanding with A Better U.

New Policy 4.2180 Use of Artificial Intelligence

WCE-2026-03-05

A motion was made by Christy Bonner, and was seconded by Thomas Bonner, approving New Policy 4.2180 Use of Artificial Intelligence, as presented (see attached).

All board members concurred.

Motion Carried

New Policy 5.4090 Prohibition of the Purchase of Certain Food Products

WCE-2026-03-06

A motion was made by Christy Bonner, and was seconded by Thomas Bonner, approving New Policy 5.4090 Prohibition of the Purchase of Certain Food Products, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 1.1050 Definition & Heading

WCE-2026-03-07

A motion was made by Christy Bonner, and was seconded by Thomas Bonner, approving Revised Policy 1.1050 Definition & Heading, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 2.2080 Compulsory & Early Kindergarten Admissions

WCE-2026-03-08

A motion was made by Christy Bonner, and was seconded by Thomas Bonner, approving Revised Policy 2.2080 Compulsory & Early Kindergarten Admissions, as presented (see attached).

All board members concurred.

Motion Carried

Revised Policy 2.2040.4 Student Assessment & Academic Intervention Services

WCE-2026-03-09

A motion was made by Christy Bonner, and was seconded by Thomas Bonner, approving Revised Policy 2.2040.4 Student Assessment & Academic Intervention Services, as presented (see attached).

All board members concurred.

Motion Carried

AMP at Home eLearning Program School Agreement Form

WCE-2026-03-10

A motion was made by Christy Bonner, and was seconded by Thomas Bonner, approving the AMP at Home eLearning Program School Agreement Form, as presented (see attached).

All board members concurred.

Motion Carried

Memorandum of Understanding with A Better U

WCE-2026-03-11

A motion was made by Christy Bonner, and was seconded by Thomas Bonner, approving ratifying the Memorandum of Understanding with A Better U, as presented (see attached).

All board members concurred.

Motion Carried

XV. Sponsor Update

Month: March

Presented by:	Joyce Lewis	In person
Governing Authority Highlights / Important updates from ESCLEW	Registration is open for the annual Open Meetings and Public Records Law training scheduled for April 18 at 9:00 a.m. Board members and applicable administrators are required to complete this training by April 30. To register click here.	
Recent Site Visit Highlights	All Schools: The March site visits include staff interviews and verification of several compliance areas including the assessment calendar, state testing requirements and accommodations, graduation ceremony details, attendance procedures, and required board policies.	
Financial Update	The ESCLEW Community Schools Financial Consultant held a monthly meeting with the school's treasurer, a completed report was emailed following the meeting. If you have any concerns with your school's financials, please contact your school's treasurer.	
	N/A	

Any questions asked by the Governing Authority for the Sponsor?	
Follow up provided	N/A

School Governance Performance Targets and Metrics					
Measure Domain	Assessment	Exceeds the Standard (6 points)	Meets the Standard (4 points)	Approaches the Standard (2 points)	Falls Below the Standard (0 points)
School Governance	Board Engagement	100% of board members attend two (2) or more school visits or school-sponsored events	100% of board members attend at least one (1) school visit or school-sponsored event	At least one board member attends at least one (1) school visit or school-sponsored event	Zero (0) board members attend a school visit or school-sponsored event
Evidence: Thomas – Charles – Donna – Bogusia – Christy -					
School Governance	Required Number of Regular Board Meetings		Six (6) Meetings held per year	Five (5) meetings held per year	Four (4) or fewer meetings held per year
Evidence: July August September October November January					
School Governance	Required Number of Board Members		Five (5) or more sponsor approved board members for all meetings		Fewer than five (5) sponsor approved board members for one (1) or more meetings
Evidence: July-4 August-4 September-4 October-5 November-5 December-5 January-5					

School Governance	Proper Meeting Notice		Timely public notice for all meetings, reschedules, and cancellations	Timely public notice not provided for one (1) meeting, reschedule, or cancellation	Timely public notice not provided for two (2) or more meetings, reschedules, or cancellations
Evidence: In compliance					
School Governance	Required Board Member Training		Completion of Open Meetings and Public Records for 100% of board members	Completion of Open Meetings and Public Records for 80-99% of board members	Completion of Open Meetings and Public Records for less than 80% of board members
Evidence: Thomas Charles Donna – completed Bogusia – completed Christy - completed					
School Governance	Board Member Attendance	Overall member attendance is > 90%	Overall member attendance is between 80-90%	Overall member attendance is between 70-79%	Overall member attendance is < 70%
Evidence: July- 4/4 August-4/4 September 4/4 October 5/5 November 4/5 January 5/5					

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

No report.

Adjourn

A motion was made by Thomas Bonner and was seconded by Christy Bonner, to adjourn.

All board members concurred.

Motion Carried 6:48 p.m.



President



Secretary