Constellation Schools: Lorain Community Elementary
Board Meeting Minutes
Thursday, July 17, 2025
Constellation Schools – Parma Community Middle & High Auditorium, Parma Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:20 p.m. with the following members present: John Noga, Jerry Bednar, and Bert Butts. Absent: Leo Tischer and Lori Turner.

School staff present: Dr. Kimberly Benetto

ACCEL Schools LLC Present: Sarah O'Bryan, Mary Beth Oko, Debbie Piazza, Kate Craft, Garrick Lukich, and Brian Preseren.

Sponsor representative: Kristi Hayward

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – May 15, 2025 **LCE-2025-07-01**
A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving the minutes of May 15, 2025, as presented.
All board members concurred.
Motion Carried

Sarah O'Bryan requested the Election of Board Members and Election of Officers

Appointment of Board Members **LCE-2025-07-02**
A motion was made by John Noga, and was seconded by Jerry Bednar electing John Noga, Jerry Bednar, Bert Butts, Leo Tischer and Lori Turner to serve as board members for Constellation Schools: Lorain CommunityElementary.
All board members concurred.
Motion Carried

Appointment of Board President – John Noga **LCE-2025-07-03**
A motion was made by John Noga, and was seconded by Jerry Bednar, electing John Noga as Board President for Constellation Schools: Lorain Community Elementary.
All board members concurred.
Motion Carried

Appointment of Board Vice President – Jerry Bednar **LCE-2025-07-04**
A motion was made by John Noga, and was seconded by Jerry Bednar, electing Jerry Bednar as Board Vice President for Constellation Schools: Lorain Community Elementary.
All board members concurred.
Motion Carried

Appointment of Board Secretary – Bert Butts **LCE-2025-07-05**
A motion was made by John Noga, and was seconded by Jerry Bednar, electing Bert Butts as Board Secretary for Constellation Schools: Lorain Community Elementary.
All board members concurred.
Motion Carried

IV. Principal Report
Enrollment for school year 2025/2026 – 74.

V. Committee Reports
No report.

VI. Education Services
Education Program Coordinator
Debbie Piazza requested board approval for AmeriCorps Tutoring Services for School Year 2025-2026.

AmeriCorps Tutoring Services for School Year 2025-2026 **LCE-2025-07-06**
A motion was made by Bert Butts, and was seconded by John Noga, approving AmeriCorps Tutoring Services for SY 2025-2026, as presented (see attached).
All board members concurred.
Motion Carried

Curriculum & Instruction Program Coordinator
No report.

VII. Student Services
Special Education Program Coordinator
No report.

School Nurse Program Coordinator
No report.

VIII. Technology Report
No report.

IX. Human Resources Report
No report.

X. Facilities Manager Report
No report.

XI. Business and Safety Manager Report
No report.

XII. Marketing Report
No report.

XIII. Treasurer Report
Sarah O'Bryan requested board approval for the May and June 2025 Financial Reports.

May and June 2025 Financial Reports **LCE-2025-07-07**
A motion was made by John Noga, and was seconded by Jerry Bednar, approving the May and June 2025 Financial Reports, as presented (see attached).
All board members concurred.
Motion Carried

XIV. Superintendent Report
Sarah O'Bryan requested board approval for the 2025-2026 Parent/Student Handbook. Board approval was requested for EMIS Staffing for School Year 2025-2026.

2025-2026 Parent/Student Handbook **LCE-2025-07-08**

A motion was made by Bert Butts, and was seconded by Jerry Bednar, approving the Parent/Student Handbook for School Year 2025/2026, as presented (see attached).
All board members concurred.
Motion Carried

EMIS Staffing for School Year 2025-2026 **LCE-2025-07-09**

A motion was made by Jerry Bednar, and was seconded by Bert Butts, approving the EMIS Staffing for School Year 2025-2026, as presented (see attached).
All board members concurred.
Motion Carried

XV. Sponsor Update

Month: July

Governing Authority Highlights/Important updates from ESCLEW	Now that your schools have received their spring scores, it's a perfect time to engage building leaders in conversations about their reflections and plans moving forward. Reviewing district and state data provides valuable insights—highlighting strengths, revealing areas for growth, and guiding priorities for the upcoming year.
Recent Site Visit Highlights	Site visits for the 2025-26 school year will begin in September. I will be sure to send out invites to join during the academic site visits.
Financial Updates	The ESCLEW Community Schools Financial Consultant held a monthly meeting with the school's treasurer, a completed report was emailed following the meeting. If you have any concerns with your school's financials, please contact your school's treasurer.

School Governance Performance Targets and Metrics

Measure Domain	Assessment	Exceeds the Standard (6 points)	Meets the Standard (4 points)	Approaches the Standards (2 points)	Falls Below the Standards (0 points)
School Governance	Board Engagement	100% of board members attend two (2) or more school visits or school-sponsored events	100% of board members attend at least one (1) school visit or school-sponsored event	At least one board member attends at least one (1) school visit or school-sponsored event	Zero (0) board members attend a school visit or school-sponsored event
Evidence: **John** **Jerry** **Bert** **Leo** **Lori**					
School Governance	Required Number of Regular Board Meetings		Six (6) Meetings held per year	Five (5) meetings held per year	Four (4) or fewer meetings held per year
Evidence:					

School Governance	Required Number of Board Members		Five (5) or more sponsor approved board members for all meetings		Fewer than five (5) sponsor approved board members for one (1) or more meetings
Evidence:					
School Governance	Proper Meeting Notice		Timely public notice for all meetings, reschedules, and cancellations	Timely public notice not provided for one (1) meeting, reschedule, or cancellation	Timely public notice not provided for two (2) or more meetings, reschedules, or cancellations.
Evidence: in compliance					
School Governance	Required Board Member Training		Completion of Open Meetings and Public Records for 100% of board members	Completion of Open Meetings and Public Records for 80-99% of board members	Completion of Open Meetings and Public Records for less than 80% of board members
Evidence: Charles- Bogusia - Donna - Thomas -					
School Governance	Board Member Attendance	Overall member attendance is >90%	Overall member attendance is between 80-90%	Overall member attendance is between 70-79%	Overall member attendance is <70%
Evidence:					

XVI. Old Business
No report.

XVII. Public Comment
No report.

XVIII. New Business
No report.

Adjourn
A motion was made by Bert Butts and was seconded by John Noga, to adjourn.
All board members concurred.
Motion Carried 6:30 p.m.

John Noga
President

Secretary