Constellation Schools

Parma Community Middle/High School

"The Right Choice for Parents and a Real Chance for Children"

Dear Parents and Guardians,

In order to ensure a smooth, safe, and efficient start and end to each day, please review the following arrival and dismissal procedures carefully.



The main entrance will not be used for student entry in the morning as all students are required to walk through our weapons detection system.

Arrival/Dismissal Instructions: Bus Loop Doors (student entrance that faces Redfern Rd.)

- **Doors Open:** 7:05am. Breakfast is served from 7:05am-7:20am
    - Students are considered **tardy** if they are not seated in their classroom by **7:25am**
- Enter the parking lot from West 54th street and pull to the rear of the building (bus loop doors) following the arrow traffic pattern where your student(s) will exit/enter your vehicle and enter/exit the building as indicated on the map. Students exiting/entering cars in lanes two or three should use the student walkway indicated on the map so they can cross by the stop sign. Please drive slowly to ensure the safety of our faculty and students. After dropping/picking up your student(s) off, please exit onto Redfern Rd.
- High school students who drive will park in the student lot that faces W. 48th Street and the soccer field. Students are required to purchase and display a parking pass. Parking passes can be purchased in the main office for $20 annually. Proof of insurance and drivers license will need to be on file in the main office.
- Bike racks are located near the main entrance. Bikers must lock their bikes up and carefully walk to the Student entrance at the bus loop doors.
- **Dismissal**: School ends at 2:45pm. Students are required to be out of the building by 2:55pm (unless participating in extracurricular activities)
- Students can only exit the building via the Bus loop doors or Main entrance doors (all other doors are off limits)