Constellation Schools
Old Brooklyn Community Elementary

Important Information

School Hours

Doors open for Breakfast & Class	Class starts promptly at	Walkers Dismissed	Car riders Dismissed	School Staff Leaves
7:45	8:00	3:10	3:15	3:45

Late Arrivals & Early Pickups

Attendance affects students' academic success. Therefore, every parent is expected to ensure that his/her child attends school every day, arrives on time, arrives ready to learn, and remains in school for the entire day.

School Phone

Elementary
216-661-7888

Middle
216-351-0280

Tardy

8:01
A student is tardy.

Early Pickups

We will not allow any early pick-ups after **2:30**. Please plan and schedule any appts. accordingly. Please send a note in the am regarding the early pickup.

Child Illness or Absences

According to the Ohio law, any student who is absent from school more than 5 consecutive days, 7 or more days in a month or 11 or more days in a year is considered to be "habitual truant" and the school is required to intervene.

Calling a child in absent?

You must contact the school office if your child will Not be in school by 8:30am.

Ways to inform the school that your child will be absent.

1) Phone ES: 216-661-7888 MS: 216-351-0280
2) ES - Email: CPalmer@OldBrooklynElem.com
   MS - Email: CCenname@OldBrooklynMiddle.com

What if my child has a fever, vomiting or diarrhea?

Your child must be fever free for 24 hours (without medicine) and may not have vomited or had diarrhea for 24 hours prior to returning to school.

Ways to keep your contact information up to date

Phone number changes?

If your phone number changes, please let the Office know in case we need to contact you in the Event of an emergency.

Address Change?

If your address changes, please contact the office. You will need to provide an updated proof of residency.