Constellation Schools: Westpark Community Middle
Board Meeting Minutes
Thursday, July 16, 2026
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:05 p.m. with the following members present: James Tortelli, Deborah Callen and Joseph Sgro. Absent: Laurene Perkins.

School staff present: None

ACCEL Schools LLC Present: Sarah O'Bryan, Mary Beth Oko, Christine Garten, Kate Craft, Alisa Jones, and Garrick Lukich.

Sponsor representative: Michelle Woolery

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

Sarah O'Bryan requested the Election of Board Members and Election of Officers

Appointment of Board Members **WCM-2026-07-01**
A motion was made by Joseph Sgro, and was seconded by Deborah Callen electing James Tortelli, Joseph Sgro, Deborah Callen and Laurene Perkins to serve as board members for Constellation Schools: Westpark Community Middle.
All board members concurred.
Motion Carried

Appointment of Board President – James Tortelli **WCM-2026-07-02**
A motion was made by Jospeh Sgro, and was seconded by Deborah Callen, electing James Tortelli as Board President for Constellation Schools: Westpark Community Middle.
All board members concurred.
Motion Carried

Appointment of Board Vice President – Joseph Sgro **WCM-2026-07-03**
A motion was made by Joseph Sgro, and was seconded by Deborah Callen, electing Joseph Sgro as Board Vice President for Constellation Schools: Westpark Community Middle.
All board members concurred.
Motion Carried

Appointment of Board Secretary – Deborah Callen **WCM-2026-07-04**
A motion was made by Joseph Sgro, and was seconded by Deborah Callen, electing Deborah Callen as Board Secretary for Constellation Schools: Westpark Community Middle.
All board members concurred.
Motion Carried

III. Approval of Minutes

Approval of Minutes – May 21, 2026 **WCM-2026-07-05**
A motion was made by Joseph Sgro and was seconded by James Tortelli, approving the minutes of May 21, 2026, as presented.
All board members concurred.
Motion Carried

IV. Principal Report

Enrollment for school year 2026-2027 – 156

V. Committee Reports
No report.

VI. Education Services
Education Program Director
No report.

Director of Academic
No report.

VII. Student Services
Special Education Program Coordinator
No report.

School Nurse Program Coordinator
No report.

VIII. Technology Report
No report.

IX. Human Resources Report
No report.

X. Facilities Manager Report
No report.

XI. Business and Safety Manager Report
No report.

XII. Marketing Report
No report.

XIII. Treasurer Report
Sarah O'Bryan requested board approval for the May and June 2026 Financial Report

May and June 2026 Financial Reports **WCM-2026-07-06**
A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving the May and June 2026 Financial Reports, as presented (see attached).
All board members concurred.
Motion Carried

XIV. Superintendent Report
Sarah O'Bryan requested board approval for the 2026-2027 Parent/Student Handbook. Board approval was requested for EMIS Staff for 2026-2027. Board approval was requested for Revised Policy 4.2010.7 Dress Code.

2026-2027 Parent/Student Handbook **WCM-2026-07-07**
A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving the 2026-2027 Parent/Student Handbook, as presented (see attached).
All board members concurred.
Motion Carried

EMIS Staffing for SY 2026-2027 **WCM-2026-07-08**
A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving the EMIS Staffing for SY 2026-2027, as presented (see attached).
All board members concurred.
Motion Carried

Revised Board Policy 4.2010.7 Dress Code **WCM-2026-07-09**

A motion was made by Deborah Callen, and was seconded by Joseph Sgro, approving Revised Board Policy 4.2010.7 Dress Code, as presented (see attached).
All board members concurred.
Motion Carried

XV. Sponsor Update

Sponsor reports were made available to the board members

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

No report.

Adjourn

A motion was made by James Tortelli and was seconded by Joseph Sgro, to adjourn.
All board members concurred.
Motion Carried 6:16 p.m.

President

Secretary