Constellation Schools: Westpark Community Elementary
Board Meeting Minutes
Thursday, August 20, 2026
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call
Sarah O'Bryan called the meeting to order at 6:00 p.m. with the following members present: Charles Ledger, Bogusia Chmielewski, Donna Stelter, Thomas Bonner and Christy Bonner.

School staff present: Jean Rizi

ACCEL Schools LLC Present: Sarah O'Bryan, Mary Beth Oko, Christine Garten, Kate Craft, Debbie Piazza, Julia Howerton, Lisa Vinarcik, Brian Preseren and Garrick Lukich.

Sponsor representative: Joyce Lewis

Financial Services: None

II. Adoption of Agenda
The agenda was adopted as presented.

III. Approval of Minutes
Approval of Minutes – July 16, 2026 **WCE-2026-08-01**
A motion was made by Bogusia Chmielewski and was seconded by Christy Bonner, approving the minutes of July 16, 2026, as presented.
All board members concurred.
Motion Carried

IV. Principal Report
Enrollment for school year 2026-2027 – 190

V. Committee Reports
No report.

VI. Education Services
Education Program Director
No report.

Director of Academic
No report.

VII. Student Services
Special Education Program Coordinator
Christine Garten requested board approval for the Total Education Solutions Consulting and Service Agreement. Board approval was requested for the Strategic Education Partners Client Services Agreement for School Psychologist. Board approval was requested for PSI Associates, LLC Service Agreement for TESOL Services.

Total Education Solutions Consulting and Service Agreement **WCE-2026-08-02**
A motion was made by Thomas Bonner and was seconded by Bogusia Chmielewski, approving the Total Education Solutions Consulting and Service Agreement, as presented.
All board members concurred.
Motion Carried

Strategic Education Partners Client Services Agreement for School Psychologist **WCE-2026-08-03**
A motion was made by Thomas Bonner and was seconded by Bogusia Chmielewski, approving the Strategic Education Partners Client Services Agreement for School Psychologist, as presented.
All board members concurred.
Motion Carried

PSI Associates, LLC Service Agreement for TESOL Services **WCE-2026-08-04**
A motion was made by Thomas Bonner and was seconded by Bogusia Chmielewski, approving the PSI Associates, LLC Service Agreement for TESOL Services, as presented.
All board members concurred.
Motion Carried

School Nurse Program Coordinator
No report.

VIII. Technology Report
No report.

IX. Human Resources Report
Board members received a list of new staff personnel as information only.

X. Facilities Manager Report
No report.

XI. Business and Safety Manager Report
No report.

XII. Marketing Report
No report.

XIII. Treasurer Report
Sarah O'Bryan requested board approval for the July 2026 Financial Report

July 2026 Financial Reports **WCE-2026-08-05**
A motion was made by Christy Bonner, and was seconded by Bogusia Chmielewski, approving the July 2026 Financial Reports, as presented (see attached).
All board members concurred.
Motion Carried

XIV. Superintendent Report
The following board policies were reviewed and board approved to re-adopt the following policies: Re-adopt Policy 1.2040 Ethics and Conflict of Interests, re-adopt Policy 1.2050 Public Records Policy; re-adopt policy 2.2040.4 Student Assessment and Academic Prevention/Intervention Services; re-adopt Policy 2.2120 Career advising and Student Success Plans; re-adopt Policy 4.2110 Homeless Children and Youth Policy; and re-adopt the Health & Safety Policies – Policy 2.2040 – Search and Seizure, Policy 4.3010 Expulsion and Suspension Policy (Prohibition of Corporal Punishment, Policy 5.4020 Wellness Policy, Policy 5.4050 Food Sales Standards, Policy 5.2260 Eye and Face Protection, Policy 5.3050 Toxic Hazards and Asbestos Hazards, Policy 5.1120 Control of Blood-Borne Pathogens, Policy 5.1070 Control of Communicable Disease; Policy 5.1130 Hand Washing Procedures, Policy 5.3100 Integrated Pest Management, Policy 5.3100.1 Prior Notification of Pesticide Application, Policy 5.4050 Peanut and Other Food Allergies, Policy 5.1170 Administration of Medication, Policy 5.3070 Radon Testing, Mitigation and Notification, Policy 5.3090 Motor Vehicle Idling and Policy 5.2180 Child Abuse and Neglect. Sarah O'Bryan requested board approval for EMIS Staff for SY 2026-2027. Board approval was requested to ratify the contract with Connect Service with a Term of 3Years – July 1, 2026 – June 30, 2029. Board Approval was requested to ratify the agreement with Procurify for a Term of 36 months – July 1, 2026 – June 30, 2029.

Re-Adopt Policies **WCE-2026-08-06**

A motion was made by Bogusia Chmielewski, and was seconded by Christy Bonner, approving to re-adopt the following policies: Re-adopt Policy 1.2040 Ethics and Conflict of Interests, Re-adopt Policy 1.2050 Public Records Policy; Re-adopt policy 2.2040.4 Student Assessment and Academic Prevention/Intervention Services, Re-adopt Policy 2.2120 Career Advising and Student Success Plans; Re-adopt Policy 4.2110 Homeless Children and Youth Policy, as presented (see attached).
All board members concurred.
Motion Carried

Re-Adopt Health and Safety Policies **WCE-2026-08-07**

A motion was made by Bogusia Chmielewski, and was seconded by Christy Bonner, approving to re-adopt the following Policies: Policy 2.2040 – Search and Seizure, Policy 4.3010 Expulsion and Suspension Policy (Prohibition of Corporal Punishment, Policy 5.4020 Wellness Policy, Policy 5.4050 Food Sales Standards, Policy 5.2260 Eye and Face Protection, Policy 5.3050 Toxic Hazards and Asbestos Hazards, Policy 5.1120 Control of Blood-Borne Pathogens, Policy 5.1070 Control of Communicable Disease; Policy 5.1130 Hand Washing Procedures, Policy 5.3100 Integrated Pest Management, Policy 5.3100.1 Prior Notification of Pesticide Application, Policy 5.4050 Peanut and Other Food Allergies, Policy 5.1170 Administration of Medication, Policy 5.3070 Radon Testing, Mitigation and Notification, Policy 5.3090 Motor Vehicle Idling and Policy 5.2180 Child Abuse and Neglect, as presented (see attached).
All board members concurred.
Motion Carried

EMIS Staff for SY 2026/2027 **WCE-2026-08-08**

A motion was made by Thomas Bonner, and was seconded by Bogusia Chmielewski, approving EMIS Staff for the 2026-2027 School Year, as presented (see attached).
All board members concurred.
Motion Carried

Ratify Contract with Connect Service **WCE-2026-08-09**

A motion was made by Thomas Bonner, and was seconded by Bogusia Chmielewski, approving ratifying the contract with Connect Service for a term of 3 years – July 1, 2026 – June 30, 2029, as presented (see attached).
All board members concurred.
Motion Carried

Ratify Agreement with Procurify **WCE-2026-08-10**

A motion was made by Thomas Bonner, and was seconded by Bogusia Chmielewski, approving ratifying the agreement with Procurify for a term of 36 months – July 1, 2026 – June 30, 2029, as presented (see attached).
All board members concurred.
Motion Carried

XV. Sponsor Update

Board members received their sponsor report

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

No report.

Adjourn

A motion was made by Bogusia Chmielewski and was seconded by Christy Bonner, to adjourn.
All board members concurred.
Motion Carried 6:10 p.m.

President

Secretary