Constellation Schools: Westpark Community Middle
Board Meeting Minutes
Thursday, August 20, 2026
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:00 p.m. with the following members present: Joseph Sgro, Deborah Callen and Laurene Perkins. Absent: James Tortelli

School staff present: Deborah Rotolo

ACCEL Schools LLC Present: Sarah O'Bryan, Mary Beth Oko, Christine Garten, Kate Craft, Debbie Piazza, Julia Howerton, Lisa Vinarcik, Brian Preseren and Garrick Lukich.

Sponsor representative: Michelle Woolery

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – July 16, 2026 **WCM-2026-08-01**

A motion was made by Joseph Sgro and was seconded by Lauren Perkins, approving the minutes of July 16, 2026, as presented.
All board members concurred.
Motion Carried

IV. Principal Report

Enrollment for school year 2026-2027 – 156

V. Committee Reports

No report.

VI. Education Services

Education Program Director

No report.

Director of Academic

No report.

VII. Student Services

Special Education Program Coordinator

Christine Garten requested board approval for the Total Education Solutions Consulting and Service Agreement. Board approval was requested for the Strategic Education Partners Client Services Agreement for School Psychologist. Board approval was requested for the Strategic Education Partners Client Services Agreement for Intervention Specialists.

Total Education Solutions Consulting and Service Agreement **WCM-2026-08-02**

A motion was made by Joseph Sgro and was seconded by Lauren Perkins, approving the Total Education Solutions Consulting and Service Agreement, as presented.
All board members concurred.
Motion Carried

Strategic Education Partners Client Services Agreement for School Psychologist **WCM-2026-08-03**
A motion was made by Joseph Sgro and was seconded by Lauren Perkins, approving the Strategic Education Partners Client Services Agreement for School Psychologist, as presented.
All board members concurred.
Motion Carried

Strategic Education Partners Client Services Agreement for Intervention Specialist **WCM-2026-08-04**
A motion was made by Joseph Sgro and was seconded by Lauren Perkins, approving the Strategic Education Partners Client Services Agreement for Intervention Specialist, as presented.
All board members concurred.
Motion Carried

School Nurse Program Coordinator
No report.

VIII. Technology Report
No report.

IX. Human Resources Report
Board members received a list of new staff personnel as information only.

X. Facilities Manager Report
No report.

XI. Business and Safety Manager Report
No report.

XII. Marketing Report
No report.

XIII. Treasurer Report
Sarah O'Bryan requested board approval for the July 2026 Financial Report

July 2026 Financial Reports **WCM-2026-08-05**
A motion was made by Joseph Sgro, and was seconded by Lauren Perkins, approving the July 2026 Financial Reports, as presented (see attached).
All board members concurred.
Motion Carried

XIV. Superintendent Report
The following board policies were reviewed and board approved to re-adopt the following policies: Re-adopt Policy 1.2040 Ethics and Conflict of Interests, re-adopt Policy 1.2050 Public Records Policy; re-adopt policy 2.2040.4 Student Assessment and Academic Prevention/Intervention Services; re-adopt Policy 2.2120 Career advising and Student Success Plans; re-adopt Policy 4.2110 Homeless Children and Youth Policy; and re-adopt the Health & Safety Policies – Policy 2.2040 – Search and Seizure, Policy 4.3010 Expulsion and Suspension Policy (Prohibition of Corporal Punishment, Policy 5.4020 Wellness Policy, Policy 5.4050 Food Sales Standards, Policy 5.2260 Eye and Face Protection, Policy 5.3050 Toxic Hazards and Asbestos Hazards, Policy 5.1120 Control of Blood-Borne Pathogens, Policy 5.1070 Control of Communicable Disease; Policy 5.1130 Hand Washing Procedures, Policy 5.3100 Integrated Pest Management, Policy 5.3100.1 Prior Notification of Pesticide Application, Policy 5.4050 Peanut and Other Food Allergies, Policy 5.1170 Administration of Medication, Policy 5.3070 Radon Testing, Mitigation and Notification, Policy 5.3090 Motor Vehicle Idling and Policy 5.2180 Child Abuse and Neglect. Sarah O'Bryan requested board approval for EMIS Staff for SY 2026-2027. Board approval was requested to ratify the contract with Connect Service with a Term of 3Years – July 1, 2026 – June 30, 2029. Board Approval was requested to ratify the agreement with Procurify for a Term of 36 months – July 1, 2026 – June 30, 2029.

Re-Adopt Policies **WCM-2026-08-06**

A motion was made by Joseph Sgro, and was seconded by Lauren Perkins, approving to re-adopt the following policies: Re-adopt Policy 1.2040 Ethics and Conflict of Interests, Re-adopt Policy 1.2050 Public Records Policy; Re-adopt policy 2.2040.4 Student Assessment and Academic Prevention/Intervention Services, Re-adopt Policy 2.2120 Career Advising and Student Success Plans; Re-adopt Policy 4.2110 Homeless Children and Youth Policy, as presented (see attached).
All board members concurred.
Motion Carried

Re-Adopt Health and Safety Policies **WCM-2026-08-07**

A motion was made by Joseph Sgro, and was seconded by Lauren Perkins, approving to re-adopt the following Policies: Policy 2.2040 – Search and Seizure, Policy 4.3010 Expulsion and Suspension Policy (Prohibition of Corporal Punishment, Policy 5.4020 Wellness Policy, Policy 5.4050 Food Sales Standards, Policy 5.2260 Eye and Face Protection, Policy 5.3050 Toxic Hazards and Asbestos Hazards, Policy 5.1120 Control of Blood-Borne Pathogens, Policy 5.1070 Control of Communicable Disease; Policy 5.1130 Hand Washing Procedures, Policy 5.3100 Integrated Pest Management, Policy 5.3100.1 Prior Notification of Pesticide Application, Policy 5.4050 Peanut and Other Food Allergies, Policy 5.1170 Administration of Medication, Policy 5.3070 Radon Testing, Mitigation and Notification, Policy 5.3090 Motor Vehicle Idling and Policy 5.2180 Child Abuse and Neglect, as presented (see attached).
All board members concurred.
Motion Carried

EMIS Staff for SY 2026/2027 **WCM-2026-08-08**

A motion was made by Joseph Sgro, and was seconded by Lauren Perkins, approving EMIS Staff for the 2026-2027 School Year, as presented (see attached).
All board members concurred.
Motion Carried

Ratify Contract with Connect Service **WCM-2026-08-09**

A motion was made by Joseph Sgro, and was seconded by Lauren Perkins, approving ratifying the contract with Connect Service for a term of 3 years – July 1, 2026 – June 30, 2029, as presented (see attached).
All board members concurred.
Motion Carried

Ratify Agreement with Procurify **WCM-2026-08-10**

A motion was made by Joseph Sgro, and was seconded by Lauren Perkins, approving ratifying the agreement with Procurify for a term of 36 months – July 1, 2026 – June 30, 2029, as presented (see attached).
All board members concurred.
Motion Carried

XV. Sponsor Update

Board members received their sponsor reports. The bi-annual site visit is in process of being scheduled with the school. Buckeye Hope will be hosting a Sunshine training which will be held in November 2026.

XVI. Old Business

No report.

XVII. Public Comment

No report.

XVIII. New Business

No report.

Adjourn
A motion was made by Joseph Sgro and was seconded by Lauren Perkins, to adjourn.
All board members concurred.
Motion Carried 6:10 p.m.

President Secretary