Constellation Schools: Westpark Community Elementary
Board Meeting Minutes
Thursday, September 17, 2026
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call
Sarah O'Bryan called the meeting to order at 6:08 p.m. with the following members present: Charles Ledger, Bogusia Chmielewski, Donna Stelter, Thomas Bonner and Christy Bonner.

School staff present: Cristy Madkins

ACCEL Schools LLC Present: Sarah O'Bryan, Mary Beth Oko, Christine Garten, Julia Howerton, Brian Preseren and Garrick Lukich.

Sponsor representative: None

Financial Services: None

II. Adoption of Agenda
The agenda was adopted as presented.

III. Approval of Minutes
Approval of Minutes – August 20, 2026 **WCE-2026-09-01**
A motion was made by Bogusia Chmielewski and was seconded by Christy Bonner, approving the minutes of August 20, 2026, as presented.
All board members concurred.
Motion Carried

IV. Principal Report
Enrollment for school year 2026-2027 – 195

V. Committee Reports
No report.

VI. Education Services
Education Program Director
No report.

Director of Academic
No report.

VII. Student Services
Special Education Program Coordinator
The Special Education Numbers for September 2026 were made available to the board members as information only. Board approval was requested to re-adopt the Special Education Model Policies and Procedures for SY 2027.

Special Education Model Policies and Procedures for SY 2027 **WCE-2026-09-02**
A motion was made by Christy Bonner and was seconded by Thomas Bonner, approving re-adopting the Special Education Model Policies and Procedures for SY 2027, as presented. (see attached)
All board members concurred.
Motion Carried

School Nurse Program Coordinator
The Nurse Report was made available to the board members as information only. Approval was requested to re-adopt the Implementation of the Seizure Action Plan Designated Employee.

Implementation of the Seizure Action Plan Designated Employee **WCE-2026-09-03**
A motion was made by Christy Bonner and was seconded by Thomas Bonner, approving re-adopting the Implementation of the Seizure Action Plan Designated Employee (Principal), as presented.
All board members concurred.
Motion Carried

VIII. Technology Report
No report.

IX. Human Resources Report
Staff Personnel were presented as information only.

X. Facilities Manager Report
No report.

XI. Business and Safety Manager Report
No report.

XII. Marketing Report
No report.

XIII. Treasurer Report
Sarah O'Bryan requested board approval for the August 2026 Financial Report

August 2026 Financial Reports **WCE-2026-09-04**
A motion was made by Thomas Bonner, and was seconded by Bogusia Chmielewski, approving the August 2026 Financial Reports, as presented (see attached).
All board members concurred.
Motion Carried

XIV. Superintendent Report
No report.

XV. Sponsor Update
Board members received their sponsor report.

XVI. Old Business
No report.

XVII. Public Comment
No report.

XVIII. New Business
No report.

Adjourn
A motion was made by Thomas Bonner and was seconded by Christy Bonner, to adjourn.
All board members concurred.
Motion Carried 6:35 p.m.

Chuck Lee — President
Donna Stelter — Secretary