Constellation Schools: Westpark Community Middle
Board Meeting Minutes
Thursday, September 17, 2026
Constellation Schools – Parma Community Middle & High Cafeteria, Parma Ohio

I. Roll Call

Sarah O'Bryan called the meeting to order at 6:08 p.m. with the following members present: James Tortelli, Joseph Sgro and Laurene Perkins. Absent: Deborah Callen.

School staff present: Deborah Rotolo and Cristy Madkins

ACCEL Schools LLC Present: Sarah O'Bryan, Mary Beth Oko, Christine Garten, Julia Howerton, Brian Preseren and Garrick Lukich.

Sponsor representative: Michelle Woolery

Financial Services: None

II. Adoption of Agenda

The agenda was adopted as presented.

III. Approval of Minutes

Approval of Minutes – August 20, 2026 **WCM-2026-09-01**

A motion was made by Joseph Sgro and was seconded by Laurene Perkins, approving the minutes of August 20, 2026, as presented.
All board members concurred.
Motion Carried

Cristy Madkins shared a presentation with her board members highlighting Academics, School Climate and Culture and upcoming events.

IV. Principal Report

Enrollment for school year 2026-2027 – 161

V. Committee Reports

No report.

VI. Education Services

Education Program Director

No report.

Director of Academic

No report.

VII. Student Services

Special Education Program Coordinator

The Special Education Numbers for September 2026 were made available to the board members as information only. Board approval was requested to re-adopt the Special Education Model Policies and Procedures for SY 2027.

Special Education Model Policies and Procedures for SY 2027 **WCM-2026-09-02**

A motion was made by Joseph Sgro and was seconded by Laurene Perkins, approving re-adopting the Special Education Model Policies and Procedures for SY 2027, as presented. (see attached).
All board members concurred.
Motion Carried

School Nurse Program Coordinator
The Nurse Report was made available to the board members as information only. Approval was requested to re-adopt the Implementation of the Seizure Action Plan Designated Employee.

Implementation of the Seizure Action Plan Designated Employee **WCM-2026-09-03**
A motion was made by Laurene Perkins and was seconded by Joseph Sgro, approving re-adopting the Implementation of the Seizure Action Plan Designated Employee (Principal), as presented.
All board members concurred.
Motion Carried

VIII. Technology Report
No report.

IX. Human Resources Report
No report.

X. Facilities Manager Report
No report.

XI. Business and Safety Manager Report
No report.

XII. Marketing Report
No report.

XIII. Treasurer Report
Sarah O'Bryan requested board approval for the August 2026 Financial Report

August 2026 Financial Reports **WCM-2026-09-04**
A motion was made by James Tortelli, and was seconded by Joseph Sgro, approving the August 2026 Financial Reports, as presented (see attached).
All board members concurred.
Motion Carried

XIV. Superintendent Report
No report.

XV. Sponsor Update
Board members received their sponsor report.

XVI. Old Business
No report.

XVII. Public Comment
No report.

XVIII. New Business
No report.

Adjourn
A motion was made by Laurene Perkins and was seconded by Joseph Sgro, to adjourn.
All board members concurred.
Motion Carried 6:35 p.m.

President

Secretary